MEMORANDUM

To: Rapid City City Council  
From: Keith Johnson  
Date: March 21, 2018  
Re: Parkview Swimming Pool Coping Repair Project PR18-6164

The Parks and Recreation Department is requesting Rimflow, Inc. be approved as a sole source for providing the repair of the coping around the perimeter of the Parkview Swimming Pool. In accordance with SDCL 5-18A-8 (noted below) a contract may be awarded for services without competition if the contractor selected is justifiably the sole source based on the uniqueness of the service. The proposed work is unique in nature and the Recreation Maintenance Facility Supervisor was not successful in finding other companies that do this type of work.

5-18A-8. Unique supplies or services--Sole source procurement--Negotiations. A contract may be awarded for supplies or services without competition if the purchasing agency determines in writing that the supplies or services are of such a unique nature that the contractor selected is clearly and justifiably the only practicable source to provide the supplies or services. The determination that the contractor selected is justifiably the sole source shall be based on either the uniqueness of the supplies or services or the sole availability at the location required. In such cases, the purchasing agency shall conduct negotiations, including price, delivery, and quantity to obtain the most advantageous price and shall include the written verification of the sole source in the contract file. This section does not apply to construction services or construction equipment.