

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Rotary Screw Air Compressors for the Water Reclamation Facility
 III. Project/Item(s) Description: Request to avertise for bids for Four (4) Rotary Screw Air Compressors for the Water Reclamation Facility. Units will replace 4 worn out and obsolete units used to supply air to air driven pumps.

IV. BID LETTING DATE: _____

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 47,500.00

VI. BASIS OF PAYMENT

Assessed	<input type="checkbox"/>	Non-Assessed	<input type="checkbox"/>
Single Payment	<input checked="" type="checkbox"/>	Partial Payment	<input type="checkbox"/>

VII. APPROPRIATION DATA

Amount	\$47,500			
Fund Name	Water Recl.			
Department	830 - 7072			
Line Item	4360 4350			
Fund	604			

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: Clark Jones Date 3/29/2016
David Van Cleve Date 29 Mar 2016
 DIVISION MANAGER Signature
Paul MM Date 3-31-16
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	
Appropriation Cash Flow	4/5/16	DW	✓	Investment Desk Public Works Engineering Project Manager