

**Rapid City Public Library Board of Trustees
Board Meeting
Monday, February 12, 2018 12:00 p.m.**

The regular meeting of the Rapid City Public Library Board of Trustees was called to order by Faye Bice on February 12, 2018 at 12:01 p.m.

Present by roll call: Faye Bice, Casey Martin, Becky Drury, Paulette Schenck, Pat Jones, and Mike Mathews. A quorum was present.

Absent: Mary Garrigan.

Additions or corrections to the agenda: None.

Motion by Becky Drury second by Mike Matthews to approve the agenda as published; no further discussion; motion carried unanimously.

Introduction of Staff: Brent Schultz introduced himself to the Library Board of Trustees as the newest Publications Library Associate. Sam Slocum, Branch and Databases Librarian, introduced herself.

Public Comment: None.

CONSENT CALENDAR ITEMS

Consent Calendar Items – Action required authorizing the Finance Officer to issue warrants or treasurer’s checks, drawn on proper funds, in payment thereof. The following items are consent items for final action to be taken on by a single vote. Any items may be removed from the Consent Calendar by a Board person, the Director, or a citizen, for separate consideration.

Consent Calendar Items:

Approve Minutes from Library Board of Trustees Meeting, January 22, 2017

Approve Financial Executive Summary, including Bill List (see attachment)

Motion by Casey Martin, second by Mathews to approve the consent calendar as presented; no further discussion; motion carried unanimously.

ADMINISTRATIVE REPORTS

Director’s Report:

Terri Davis asked if there were any questions in relation to the director’s report. She provided updates for the Black Hills Library Consortium reciprocal lending pilot project and Ellsworth library services topics. Library board members reviewed results from the Rapid City Citizen Budget Priority Survey.

Pat Jones arrived at 12:15.

Motion by Drury, second by Mathews to acknowledge the director’s report; no further discussion; motion carried unanimously.

Annual Reports:

Motion by Pat Jones, second by Martin to acknowledge the staff update, annual statistics, Pennington County statistics, and training reports; no further discussion; motion carried unanimously.

FINANCE COMMITTEE

Discussion was held on the 2019 Budget Draft. The board directed Davis to proceed as outlined in the draft, and to schedule a Finance Committee meeting to review the second draft.

POLICY COMMITTEE

Motion by Jones, second by Martin to approve revisions to the Library Board Bylaws and Board Rules as presented; no further discussion; motion carried unanimously.

Motion by Jones, second by Mathews to approve the 2018-2020 Strategic Plan; no further discussion; motion carried unanimously.

Motion by Jones, second by Martin to terminate the contract with S&T Security Services effective March 12, 2018. Discussion followed. An amendment to the motion was introduced by Drury to allow for a 30 day extension of security services if both parties agree. Motion by Jones to accept the amendment to the motion, second by Faye Bice; no further discussion; motion carried unanimously.

Motion by Jones, second by Drury to authorize issuance of a Request for Proposals (RFP) for library security services; no further discussion; motion carried unanimously.

ITEMS FROM BOARD MEMBERS / LIAISON REPORTS

City Council Liaison: Becky Drury notified the board that she is part of the peer review Priority Based Budgeting group. The Civic Center vote is coming to the council on February 26. The water rate vote is going on now.

County Liaison: No report at this time.

Foundation: Paulette Schenck reported that April 21 is the Author Tea event.

Friends: No report at this time.

ADJOURN Motion by Paulette Schenck, second by Martin to adjourn the meeting at 1:23 p.m.; no further discussion; motion carried unanimously.

UPCOMING EVENTS

South Dakota Library Association Legislative Day
RCPL Board Meeting

February 13, 2018, Pierre
March 12, 2018