

**RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, February 27, 2018**

Chair of the Board, Donna Winkler called the meeting to order at 8:18 a.m. with the following Board members present: Dan Kline, Gary Brown, and Jennifer Landguth. Staff present include: Executive Director, Craig Baltzer; Deputy Directory, Jayne Kraemer; Deputy Director, Tracy Heitsch; and Administrative Assistant, Sandra Arnold. Liaisons present include: City Council, Chad Lewis and RC Area Schools, Darren Paulson. Others present include: none.

After review of the meeting agenda, motion was made by Brown and seconded by Landguth **to approve the agenda as presented.** Upon vote being taken, the motion carried unanimously.

General Public Comment

Brown stated that Central States Fair General Manager, Ron Jeffries wanted to pass along a message of how happy he was to see the support at last night's special City Council meeting on the Civic Center and that the CSF is in full support of the expansion and will help if needed.

Minutes

Motion was made by Landguth and seconded by Brown **to approve the minutes of the February 13, 2018 meeting as presented.** Upon vote being taken, the motion carried unanimously.

Bill List

The 2018 Bill List for February 27 was audited.

A & B BUSINESS EQUIPMENT INC	1257.87
ACE HARDWARE-EAST	5.46
ACE HARDWARE-WEST	31.22
ALSCO INC	179.64
ASHLEY HUNTER	656.25
BAKER TIMBER PRODUCTS INC	91.50
BARBIZON LIGHT OF THE ROCKIES INC	465.62
BEST BUY BUSINESS ADVANTAGE ACCOUNT	83.97
BLACK HILLS BADLANDS & LAKES	313.00
BLACK HILLS CHEMICAL CO INC	992.99
CARBONHOUSE	600.00
CARQUEST AUTO PARTS	126.61
CASH-WA DISTRIBUTING COMPANY	5537.42
CBH COOPERATIVE	239.10
CHRIS SUPPLY COMPANY INC	188.20
CITY OF RAPID CITY	3568.70
COCA-COLA OF THE BLACK HILLS	5170.15
CONVERGINT TECHNOLOGIES LLC	162.29
CRESCENT ELECTRIC SUPPLY CO	53.73
CULLIGAN OF THE BLACK HILLS	240.00
DAKOTA BATTERY/ELECTRIC	1674.42
DAKOTA'S BEST DISTRIBUTING	900.00
DEPOT MUSIC	488.01
EASTMAN SOUND & MUSIC	55.00
FISHER BEVERAGE COMPANY INC	823.25
FOOD SERVICES OF AMERICA	14133.39
GOLDEN WEST TECHNOLOGIES INC	250.00
HEARTLAND PAPER CO	2195.39
HILLYARD INC. / SIOUX FALLS	216.20
IVAN BROWN	64.50
JANTECH LLC	275.00

JERRY'S CAKES SHAKES & BAKE	19.35
JOHNSON BROTHERS OF SD	987.76
JOHNSON MACHINE INC.	173.78
KATOM RESTAURANT SUPPLY	944.11
KIEFFER SANITATION INC	3705.95
KNECHT HOME CENTER	337.19
KONE INC	1090.59
LICENSED BEVERAGE DEALERS OF SD	100.00
LIFT SOLUTIONS INC	835.06
M G OIL CO	2206.78
MENARDS	246.29
MIKE WOLFORTH PHOTOGRAPHY	150.00
NORTH CENTRAL SUPPLY INC	23893.51
PACIOLAN INC	200.00
PARKWAY CAR WASH INC	306.25
PRAIRIE BERRY WINERY	714.00
PURCHASE POWER/PITNEY BOWES	67.99
QUALITY BRANDS OF THE BLACK HILLS	12218.88
R & R SPECIALITIES INC	856.40
RAINBOW GAS CO	8551.50
RAPID BROADCASTING COMPANY	900.00
RAPID CITY JOURNAL – ADVERTISING	1179.62
RED WING SHOE STORE	344.23
RUNNINGS SUPPLY INC	139.95
SAFEWAY INC	293.86
SERVALL UNIFORM/LINEN CO INC	135.68
SKYLINE ENGINEERING	4030.00
SKYLINE SIGNS & LIGHTING	772.95
SOUTHERN GLAZER'S OF SD	528.45
STATE OF SOUTH DAKOTA	218.00
SUMMIT SIGNS & SUPPLY INC	18.00
SYSCO MONTANA INC	1412.56
TEGRA GROUP INC	8250.00
THYSSENKRUPP ELEVATOR CORP	327.72
TIM ARCHER	86.99
US FOOD SERVICE	4956.36
VAST BUSINESS	2804.06
VERIZON WIRELESS	1909.39
VISTAR	746.79
WARNE CHEMICAL & EQUIP.	414.19
WATERTREE INC	120.90
WESTERN STATIONERS	71.60
WHISLER BEARING COMPANY	434.15
Total	128,739.72

Motion was made by Landguth and seconded by Kline and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Heitsch handed out a spreadsheet showing the amount expended to date for the DOJ required modifications for the facility excluding the Barnett Arena.

Liaison Reports

Julie Jensen – Visit Rapid City: Not present.

Chad Lewis – Council Liaison: Lewis stated the Special City council meeting was last night to discuss the Barnett Arena to either expand or remodel. The council voted 9-1 for the expansion option. Baltzer stated the Council meeting went long but went well; it was very nice to see the support in the audience. Baltzer

feels the Mayor is strong on the subject and believes he is helping to educate the public on the civic center as a whole. Short discussion followed.

Darren Paulson – School Liaison: Paulson stated it is a busy month with activities; United in Song on March 1; Strings in Concert on March 10, Festival of Bands on March 17, and All State Band on March 24. Basketball playoffs have begun and this is the first year of the new format. Combined tournament for AA is being held in Sioux Falls this year while the Barnett Arena will host the State A Basketball Tournament.

Financial Information

Heitsch discussed the working financial papers as of and ending in the month of January 2018 YOY comparison through 2014, along with budget comparison, as sent to each Board Member. Heitsch explained the increase in interdepartmental charges has shown up with the first amount in January's numbers. Interdepartmental charges will total \$107,000 more than last year. Heitsch passed out the new 2017 Year in Review book. Board accepts as information.

Executive Director's Update

Baltzer commented that the staff has been excellent with the amount of events this past month and very much appreciates everyone.

Baltzer stated that the Director of Corporate Sales, Ivan Brown has turned in his resignation. Baltzer will be bringing more information on the plans for that department.

Baltzer stated the last weekend was very busy with lots of events, especially on Saturday, with Old Dominion, State Darts, and Hockey. Old Dominion was promoted by a local company, Home Slice, which was a great partner and hope to work with them more in the future.

Baltzer stated last week interviews were held for architects and construction firms for the possible expansion. Nothing is final right now as there is still some more work and discussions to be had.

Miscellaneous:

1) 2019 Budget Presentation

Heitsch handed out the proposed 2019 budget showing consolidated revenues and expenses, detailed revenues, detailed expenses, and Energy Plant. Heitsch presented a PowerPoint presentation. Heitsch began with explaining the internal process and a brief overview. Heitsch moved into detailing revenues, expenses, capital outlay, and then Energy Plant. Heitsch asked if there were any further questions; short discussion followed. Board accepts the 2019 proposed budget as information and will readdress at the next Board meeting.

2) Executive Session – Permitted by SDCL 1-25-2 (1), (3), and (4)

Winkler asked for a motion to go into Executive Session; hearing none, it was not held.

There being no further business, motion was made by Brown and seconded by Kline **to adjourn the meeting**. Upon vote being taken, the motion carried unanimously. The meeting adjourned at 10:54 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Sandra Arnold, Administrative Assistant

Date