



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-5035

Community Development Department

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## MEMORANDUM

TO: Legal and Finance Committee

FROM: Kelly Brennan, Planner II

DATE: March 14, 2018

RE: 18TP011 – Authorize the Mayor and Finance Officer to sign the Professional Services Agreement for the Coordinated Public Transit – Human Services Transportation Plan with Nelson-Nygaard Consulting Associates, Inc. in an amount not to exceed \$83,330

In February of 2018, the City Council approved the request for proposals to find a consultant to complete the Coordinated Public Transit – Human Services Transportation Plan. This plan identifies transportation needs of individuals with disabilities, older adults, and people with low incomes. It also provides strategies for meeting those local needs, prioritizes funding, and identifies strategies to improve coordination between transportation providers. Nelson-Nygaard Consulting Associates, Inc. was selected to complete the project. The proposed budget from Nelson-Nygaard to perform the study is not to exceed \$83,330.

Funding for this project is as follows:

FHWA Planning Funds (81.95%)	\$68,288.94
706 Transportation Planning Division (18.05%)	<u>\$15,041.06</u>
Total funds available	\$83,330.00

**STAFF RECOMMENDATION:** Staff recommends authorizing the Mayor and the Finance Officer to sign the Professional Services Agreement between the City of Rapid City and Nelson-Nygaard Consulting Associates, Inc. for the Coordinated Public Transit – Human Services Transportation Plan in an amount not to exceed \$83,330.



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