REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.: 17-2411  
CIP No. 50844

II. PROJECT NAME: 2018 Street Patching Project

III. Project/Item(s) Description: Patch various streets in preparation of chip sealing work.

IV. BID LETTING DATE: March 27, 2018

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 300,000.00

VI. BASIS OF PAYMENT  
Assessed  
Single Payment  
Non-Assessed  
Partial Payment

VII. APPROPRIATION DATA

<table>
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<th>Amount</th>
<th>Fund Name</th>
<th>Department</th>
<th>Line Item</th>
<th>Fund</th>
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<td>Streets</td>
<td>8910</td>
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<td>505</td>
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VIII. (If applicable)  
Grant No.: 
Funding Source: 
Estimated Completion Date: 
Estimated Grant Receipt Date:

IX. DEPARTMENT/DIVISION:

Project Manager: ___________________________ Date ____________

DIVISION MANAGER Signature ___________________________ Date ____________

DEPARTMENT DIRECTOR Signature ___________________________ Date ____________

FINANCE OFFICE USE ONLY

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<tr>
<th>Appropriation</th>
<th>Cash Flow</th>
<th>Date</th>
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<td>Project Manager</td>
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