

MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday January 23, 2018

ROLL CALL AND DETERMINATION OF QUORUM

MEMBERS PRESENT: Shawn Gab, President; William Eldridge, Vice President; Ron Johnsen, Member; and Darren Haar, Member

MEMBERS ABSENT: Michelle Thomson, Secretary

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Matt Whitelock, Airport Deputy Director; Toni Broom, Airport Finance and Administration; Doug Curry, Airport Facilities and Maintenance; Wade Nyberg, City Attorney; Linda Rydstrom, Westjet; Miranda Maleki, Westjet; Rod Senn, KLJ; Anna Raue, Mt Rushmore Memories; Kim Schmidt, Upper Deck Architects; Cortney Slaight, Lawrence and Schiller; and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA

Motion to approve agenda as presented made by Eldridge, second by Johnsen, motion carried.

APPROVE MINUTES

1) AP012318-01 December 19, 2017 – Motion to approve minutes as presented made by Johnsen, second by Eldridge, motion carried.

GENERAL PUBLIC COMMENT

No Items Presented

FINANCIAL ITEMS REQUIRING BOARD ACTION

2) AP012318-02 Bill List – Broom highlighted items greater than \$5,000.00. Motion to approve bill list as presented made by Eldridge, second by Haar, motion carried.

ITEMS REQUIRING BOARD ACTION

- 3) AP012318-03 Mount Rushmore Society Addendum #3 – Motion to approve addendum as presented made by Johnsen, second by Haar, motion carried.
- 4) AP012318-04 Bid Authority for Three Capital Projects – Motion to authorize staff to bid projects 18-5276 Skid Steer with Implements, 18-5277 Jet Bridge 3 Electrical Improvements, and 18-5278 Ramp LED Lighting made by Eldridge, second by Haar, motion carried.
- 5) AP012318-05 2018 Marketing Plan – Motion to approve plan as presented in an amount not to exceed \$182,319.00 made by Haar, second by Eldridge, motion carried.
- 6) AP012318-06 Bid Authority Café/Lounge Renovation – Motion to authorize staff to bid project 18-5280 Lounge Renovation made by Johnsen, second by Eldridge, motion carried.

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF

- 7) Update on Temporary Art Exhibition – Broom stated she is working with the Arts Committee on a new call for art in the terminal. A call for temporary exhibits will go out twice a year and run April to July and August to January. All submissions are received and reviewed online by the committee.
- 8) Director's Report – Dame congratulated the airport on a record year and the announcement of seasonal service to Newark, New Jersey. RAP was mentioned three times in the annual report from Tourism Secretary Jim Hagen at the South Dakota Tourism Conference this past week in Pierre. The options for the escalator were emailed out. Dame noted the up escalator had recently sheered a stair tread but it was repaired with on hand parts. The parking lot exit plaza is currently under design and

will incorporate a storage area under the canopy, a main structure to include a restroom and a ticket taking area. Dame showed a video that was created to show current and prospective airlines during one-on-one meetings to showcase the Black Hills. He stated he is very pleased with the results.

OTHER BUSINESS

9) Motion to enter into Executive Session at 10:42 am for the purposes permitted by SDCL 1-25-2, Subpart 1, 3 and 4 made by Eldridge, second by Johnsen, motion carried.

Motion to come out of Executive Session at 12:10 pm with no action taken during executive session made by Eldridge, second by Johnsen, motion carried.

10) Direction to Staff – Eldridge requested City Attorney and Staff proceed as outlined in executive session.

ADJOURNMENT

At 12:11 pm, Eldridge made a motion to adjourn, second by Haar, motion carried.

Respectfully submitted,

Michelle Thomson
Secretary