REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.:  
II. PROJECT NAME: Dodge Durango SUV, AWD V-6

III. Project/Item(s) Description: Purchase one (1) from Liberty Superstore, they will honor the state bid for use by Risk Management.
This purchase is to replace H200 - 2005 Dodge Durango - To be offered to other departments or sold at the next city auction

IV. BID LETTING DATE: Purchase based upon State Contract #17149

V. ESTIMATED COST OF PROJECT/ITEM(S) $27,826.00

VI. BASIS OF PAYMENT  
Assessed  
Single Payment  
Non-Assessed  
Partial Payment

VII. APPROPRIATION DATA

<table>
<thead>
<tr>
<th>Amount</th>
<th>Fund Name</th>
<th>Department</th>
<th>Line Item</th>
<th>Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>27,826.00</td>
<td>Risk Mgmt</td>
<td>968</td>
<td>4360</td>
<td>101</td>
</tr>
</tbody>
</table>

VIII. (If applicable)  
Grant No.:  
Funding Source:  
Estimated Completion Date:  
Estimated Grant Receipt Date:  

IX. DEPARTMENT/DIVISION:

Project Manager: Gena Miller  
Date 1/16/2018

DIVISION MANAGER Signature  
Date 1/17/2018

DEPARTMENT DIRECTOR Signature  
Date 1/17/2018

FINANCE OFFICE USE ONLY  
Appropriation Date Initial Approved Carbon Copy  
Cash Flow  
Investment Desk  
Public Works  
Engineering  
Project Manager

(PW2 . 110861)