Rev 12/21/09

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.: CIP No.

II. PROJECT NAME: Dodge Durango SUV, AWD V-6

III. Project/Item(s) Description: Purchase one (1) from Liberty Superstore, they will honor the state bid For use by Risk Management.
This purchase is to replace H200 - 2005 Dodge Durango - To be offered to other departments or sold at the next city auction

IV. BID LETTING DATE: Purchase based upon State Contract #17149

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 27,826.00

VI. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment		Partial Payment	

VII. APPROPRIATION DATA

Amount	27,826.00				
Fund Name	Risk Mgmt				
Department	968				
Line Item	4360				
Fund	101				

VIII. (If applicable)
Grant No.:
Funding Source:
Estimated Completion Date:
Estimated Grant Receipt Date:

IX. DEPARTMENT/DIVISION:

Project Manager: Gena Miller Date 1/16/2018

DIVISION MANAGER Signature Date 1/17/2018

DEPARTMENT DIRECTOR Signature Date 1/17/2018

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		Investment Desk
Appropriation					Public Works
Cash Flow					Engineering
					Project Manager

(PW2 . 110891)