



City of Rapid City, South Dakota 2017 Special Event Application

Event Name: RCPD Cruiser Car Show
 Name of Organization: Rapid City Police Dept.
 Applicant Name: Wayne Asscherick
 Mailing Address: 300 Kansas City St
 City/State/Zip: RC, SD 57701
 Work Phone: 605-484-9355
 Email: Wayne.asscherick@rcgov.org
 On-Site Contact Person: Wayne Asscherick
 On Site Cell Phone: 605-484-9355
 Event Proceeds go to Free to the Community
 Will there be a participation fee? Yes No

For Office Use Only

Permit Type: _____
 Location: _____
 Date: _____
 Time: from _____ to _____
 Application Fee _____ Date Rec'd _____

Estimated Attendance: 5000 / 350 Cars

This Event is
 Open to the Public
 Ticketed Admission
 Private Event

For Cars in the Show - per Chief Jegeris

Event Date: ~~July 7, 2018~~ July 14, 2018 Alternate Date: TBD
 Start Time: 4:00 pm End Time: 9:00 pm
 Event Location/Address: Along Main St. Downtown Event Website if applicable: _____
 Setup date: ~~July 7, 2018~~ July 14, 2018 Setup Time: 2:00 pm Cleanup Time: 9:00 pm
 Date/time street closure start: 2:00 pm Date/time street closure end: 9:00 pm

Please provide a detailed description of your event including any details regarding concessions, sales of merchandise, display booths and use of vehicles. All information included will be used for consideration of your event.

Classic Car Show and competition. Classic car owners will register and park their cars in the closed off area for the public to view. The cars will be judged by the police chief and a winner chosen. Main Street Square will also have events occurring to augment the event. Closed off area will be 500, 600 and 700 blocks of Main St. plus the 500 blocks of 6th and 7th Streets.

FOOD/BEVERAGES

A vendor is anyone who is serving, selling, sampling, or displaying food, beverages, merchandise or services. All vendors must have a valid sales tax license and applicable health license.

VENDORS Main Street Square will.

- Merchandise Vendors _____ Yes No
- Information Vendors _____ Yes No
- Food/Beverage Vendors _____ Yes No

Will your event serve/sell food and beverages? _____ Yes No

Will any of the food vendors be cooking or heating food on site? _____ Yes No

Will alcohol be served at the event? _____ Yes No

If yes, you must apply for and receive the appropriate alcoholic beverage license from the Rapid City Finance Office. This process can take up to 2 months so be sure to apply early in the planning process. A Conditional Use Permit may also be required: contact the Planning Dept. at 605.394.4120 for more information.

SITE PLAN


A site plan sketch for your event must be submitted with this application. The Site Plan should include the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. The plan should include the following information:

• Tents, Canopies (X)	• Stages or Amplified Sound (SO)
• Food Vendors (FV)	• Trash Receptacles (TR)
• Beer Garden (BG)	• Barricades (B)
• Portable Toilets (T)	• Trailers, Vehicles (V)
• Fire Hydrants (FH)	• Fire Lane (FL)
• Parking (P)	• Generator/Electricity (E)

The area requested must be reasonably suited relative to the accessibility, size and nature of the proposed special event. The event must accommodate the special needs of disabled persons whose rights are protected under ADA and who choose to participate in the event. ADA ramps may not be blocked at any time.

INDEMNIFICATION

In consideration of approval to conduct this activity, the applicant/organization expressly assumes all risks incident to or in connection with the permitted activity. Any property damage or bodily injury arising out of or in connection with the permitted activity shall be the sole responsibility of the applicant/organization. Applicant/Organization agrees to and shall indemnify, defend and hold the City harmless from and against all losses, liabilities, damages, costs, expenses including litigation costs and reasonable attorney's fees, judgments or settlements whatsoever incurred by the City resulting from any claim, demand, action, cause of action or suit arising from or relating to the negligent or intentional acts or omissions of applicant/organization's officers, volunteers, employees, vendors, agents, contractors, subcontractors and others acting on behalf of applicant/organization.

Date: 11-17-2017 Name of Applicant: Wayne Asscherichs  392
Please Print Signature

SAFETY/SECURITY

Will a professional security organization handle security arrangements? Yes No

Rapid City Police Dept.

If yes please list details: Security company: RCPD

Will fencing be used? _____ Yes No

Is this a night event? Yes No

If yes, please describe how the event and surrounding area will be illuminated to ensure the safety of the participants and spectators.
This event will be in the early evening. It will just be getting dark at the end. Street lights will provide the illumination.

ELECTRICAL

Will your event need electrical hookups? _____ Yes No

Will your event use existing electrical hookups at the event site? _____ Yes No

How many vendors at your event will need electrical hookups? 0

Waste/Recycling

Describe how waste and recycling cleanup will be handled at the event. Attach a detailed map to this application showing additional receptacles/dumpsters at the event site and indicate locations on site plan as (TR).

What company or companies will be supplying the receptacles/dumpsters?
City of Rapid City Receptacles

Applicants are responsible for cleaning and restoring the site after an event. Please pick up all trash including paper, plastic, bottles, cans and event marketing signs. Event organizers risk forfeiture of an event in subsequent years if the site is left unclean as determined by the Parks and Recreation Department. Assessment for clean-up will be charged to the event organizer.