MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday February 9, 2016

ROLL CALL AND DETERMINATION OF QUORUM
MEMBERS PRESENT: Dick McConnell, President; Todd Ossenfort, Vice President; Lisa Modrick, Member; and William Eldridge, Member

MEMBERS ABSENT: Shawn Gab, Secretary

OTHERS PRESENT: Toni Broom, Airport Finance and Administration; Pete Girtz, Airport Operations and Security; Doug Curry, Airport Facilities and Maintenance; Mayor Steve Allender; Jerry Wright, Council Liaison; Jessica Rogers, City Attorney; Rod Senn, KLJ; Jonathan Pondish, Westjet; Bob Dominicak, Mount Rushmore Society; and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA
Broom requested striking the Non-Commercial Hangar Lease Agreement with Mike Shoener from the public hearing. Motion to approve agenda as amended made by Eldridge, second by Ossenfort, motion carried.

APPROVE MINUTES
1) AP020916-01 January 26, 2016 – Motion to approve minutes as presented made by Modrick, second by Ossenfort. Amendment to motion made by Modrick, second by Eldridge to add Jerry Wright, Council Liaison to the minutes in the list of others present, motion carried.

GENERAL PUBLIC COMMENT
No Items Presented

FINANCIAL ITEMS REQUIRING BOARD ACTION
2) AP020916-02 Bill List – Broom highlighted items greater than $5,000.00. Motion to approve bill list made by Eldridge, second by Ossenfort, motion carried.

PUBLIC HEARING
Motion to open public hearing for the Non-Commercial Hangar Lease Agreements with Don Shinabarger, Timothy Stuen, Wayne Hartman, and John Glasford made by Ossenfort, second by Modrick, motion carried.
No comments presented.
Motion to close public hearing made by Ossenfort, second by Eldridge, motion carried.

ITEMS REQUIRING BOARD ACTION
Motion to approve items 3-6 as presented made by Modrick, second by Ossenfort, motion carried.
3) AP020916-03 Non-Commercial Hangar Lease Agreement with Don Shinabarger
4) AP020916-04 Non-Commercial Hangar Lease Agreement with Timothy Stuen
5) AP020916-05 Non-Commercial Hangar Lease Agreement with Wayne Hartman
6) AP020916-06 Non-Commercial Hangar Lease Agreement with John Glasford
7) AP020916-07 Skydoor Studios Request for Waiver of Minimum Annual Guarantee (MAG) – Motion to allow the sale of the second baggage claim belt advertising in the amount of $2,400.00 to be credited in 2015, require Skydoor to remit the $355.50 remainder of the 2015 MAG, and require Skydoor to meet the MAG for 2016 made by Ossenfort, second by Eldridge, motion carried.
8) AP020916-08 Resolution to Establish the Position of Airport Administrative Coordinator – Motion to approve the resolution as presented establishing the position of Airport Administrative Coordinator made by Modrick, second by Eldridge. Amendment to motion made by Ossenfort, second by Eldridge to include removal of the the position of Airport Administrative Assistant, motion carried.

9) AP020916-09 Agreement with MLT Vacations – Motion to approve the agreement as presented in the amount of $325,000 made by Ossenfort, second by Modrick, motion carried.

10) AP020916-10 Agreement with Mead & Hunt for Air Service Consulting Services – Motion to approve agreement as presented for the next 24-month period made by Ossenfort, second by Modrick, motion carried.

11) AP020916-11 Agreement with KLJ for Professional Services – Motion to approve the agreement as presented for a term of five years made by Eldridge, second by Modrick, motion carried.

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF

12) AP020916-12 2015 Year End Financial Working Papers – Broom reviewed the year end working papers.


OTHER BUSINESS

14) Executive Session for the purposes permitted by SDCL 1-25-2, Subpart 1, 3 and 4
   No Items Presented

15) Direction to Staff
   No Items Presented

ADJOURNMENT

At 10:25 am Modrick made a motion to adjourn, second by Ossenfort, motion carried.

Respectfully submitted,

Shawn Gab
Secretary