

LEGAL AND FINANCE COMMITTEE MINUTES
Rapid City, South Dakota

December 27, 2017

A Legal and Finance Committee meeting was held at the City/School Administration Center in Rapid City, South Dakota, on Wednesday, December 27, 2017, at 12:30 p.m.

A quorum was determined with the following members answering the roll call: Steve Laurenti, Laura Armstrong, Becky Drury and Ritchie Nordstrom. Absent: Amanda Scott, Chad Lewis

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

ADOPTION OF AGENDA

Motion was made by Nordstrom, second by Armstrong and carried to adopt the agenda.

GENERAL PUBLIC COMMENT

None.

CONSENT ITEMS

Motion was made by Drury, second by Nordstrom and carried to approve Items 1-10 as they appear on the Consent Items with the exception of Item No(s) 2, 3, 4, 8 and 10.

- 1) Approve Minutes for December 13, 2017

FIRE DEPARTMENT

- 2) LF122717-02 – Nordstrom moved to approve Request to Purchase Fire Apparatus Specifically One (1) Rosenbauer Haz Mat Squad through National Joint Powers Alliance in the amount of \$250,190.00. Alderwoman Armstrong asked Interim Fire Chief Seals to provide some details on this item. Seals explained by using a squad one concept runs a more efficient fleet helping the larger fleet trucks last longer. By utilizing this squad concept, they are now spreading it to two other stations again to look at reducing the number of miles and wear and tear on the large fleet. This item actually replaces a 1192 international truck that is not practical for running the day to day calls. The new apparatus carries water, a fire pump and is on a pickup type chassis which will allow a more sufficient means of running those day to day responses as well as keeping miles off the fire engine that is there. Alderwoman Drury asked why these three items are coming through CIP. Seals explained that there are recently some new rules that apply to CIP, and that any type of equipment or machinery purchase price must be greater than \$250,000. Two of the items on the agenda are greater than \$250,000. They did get a one-time exception from the Mayor on the third item. These squad concepts are something relatively new but do fall under our large vehicle replacement program that we have through CIP. Those typically replace the larger fire trucks and fire engines. Of the total \$765,985, \$536,000 is coming from CIP that was money that was already programmed into CIP for next year. Finance Officer Pauline Sumption added there was a time where some of the money was coming from the general fund and some of it was coming from the CIP budget. When it comes from the general fund we do lease purchases and when it comes from CIP we do outright purchases which eliminates interest costs. A few years ago, when the economy was seeing the decline, it was decided to cut some of the big ticket dollar items. Second by Armstrong. Motion carried.
- 3) LF122717-03 – Nordstrom moved to approve Request to Purchase Fire Apparatus, Specifically One (1) Rosenbauer Rescue Squad through National Joint Powers Alliance in the amount of \$294,101.00. Second by Armstrong. Motion carried.

- 4) LF122717-04 – Drury moved to approve Request to Purchase Fire Apparatus, Specifically One (1) Rosenbauer Squad through National Joint Powers Alliance in the amount of \$221,694.00. Second by Armstrong. Motion carried

MAYOR'S ITEMS

- 5) LF122717-01 – Approve the Appointment of Patrick Jones and Dr. Mike Mathews to the Rapid City Library Board of Trustees

FINANCE DEPARTMENT

- 6) Acknowledge the Following Volunteers for Worker's Compensation Purposes: Aaron Klapkin (Police Department), Jordyn Thayer (RSVP+), Seth Trautman (RSVP+), Denalda Taggart (RSVP+), Rita Allgeyer (RSVP+), Jeanette Bjugstad (RSVP+), Danielle Ragnone (RSVP+), Coleton Deitz (RSVP+), Vikki Parsons (RSVP+)
- 7) LF122717-05 – Acknowledge November 2017 General Fund Cash Balance Report
- 8) LF122717-06 – Nordstrom moved to approve Resolution No. 2017-091B a Resolution Levying Assessment for Cleanup of Miscellaneous Property. Alderman Nordstrom added that we are starting to see more and more of the City doing property management and are seeing more “frequent flyers” and would like the committee to consider taking a look at future resolutions for resolving this type of problem. Second by Drury. Motion carried.

- A
- 9) LF122717-07 – Approve Request for Property Tax Abatements as Follows: Lighthouse Partnership, Inc., 2014, \$3,802.72; Lighthouse Partnership, Inc., 2015, \$3,644.32; Lighthouse Partnership, Inc., 2016, \$3,601.92 [Total for Rapid City: \$11,048.96]

PARKS AND RECREATION

- 10) LF122717-08 – Nordstrom moved to Authorize Mayor and Finance Officer to Sign a Notice and Acknowledgment of Assignment of Lease and Sublease Made by Miller & Sons Golf Cars, LLC for Golf Cart Fleet for Meadowbrook and Executive Golf Courses. Assistant Attorney Carla Cushman clarified the documents notifying the committee there were some last minute links that came up to the agenda to further fill in any blanks of what's being addressed in the new links. The item that is attached to the agenda this morning has all of the relative information. The document is following up on an RFP for the golf cars which Parks and Rec did and was approved a few meetings ago. This item allows the vendor to finance the purchase of the golf cars that we're leasing. The item does not affect the City's rights that we have to the lease. Nordstrom asked about the process for this particular line item in the budget as it is a little different. Cushman explained that Miller is financing through the Bank to purchase the golf carts that they are leasing to us. Alderwoman Armstrong asked for clarification on the notice of acknowledgment item No. 5 “user acknowledges that blank semi-annual due in May and September rentals of \$17,815.00”. Cushman verified it is a \$17,815.00 payment and there will be 10 semi-annual payments. Second by Drury. Motion carried.

END OF CONSENT CALENDAR

NON-CONSENT ITEMS – Items 11 - 13

Public Comment opened – Items 11 - 13
Public Comment closed

HISTORIC PRESERVATION COMMISSION

LEGAL AND FINANCE COMMITTEE

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- 11) LF121317-12 – Nordstrom moved to acknowledge the withdrawal of the application of the denial at the applicants request to Appeal the Denial for Alterations to the Historic Structure Located at 430 Main Street Pursuant to SDCL1-19A-11.1 and RCMC 17.54.080 (17CM007) *(continued from the December 13, 2017 Legal and Finance Committee Meeting)*. Second by Armstrong. Motion carried.

CITY ATTORNEY'S OFFICE

- 12) LF121317-01 – Armstrong moved to approve Second Reading and Recommendation of Ordinance No. 6213 an Ordinance Amending Chapter 5.36 of the Rapid City Municipal Code Relating to Pawnbrokers, Secondhand Dealers, and Gems and Precious Metals Dealers. Second by Drury. Motion carried.
- 13) LF121317-07 – Nordstrom moved to continue this item to January 10, 2018 Legal and Finance Committee meeting Second Reading and Recommendation of Ordinance No. 6216 an Ordinance Amending Section 5.52.130 of the Rapid City Municipal Code Relating to Merchant Security Vehicle Identification. Nordstrom added there has been some conversation with Black Hills Patrol last night and did not have an opportunity to visit with Chief Jegeris to bring forward some of their comments. Chief Jegeris indicated this is an item they've been working on getting changed for several years so delaying a few more weeks is not a concern. Second by Armstrong. Motion carried.

ADJOURN

There being no further business to come before the Council at this time, motion was made by Armstrong, second by Drury and carried to adjourn the meeting at 12:54 p.m.