REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs).

I. PROJECT NO.: CIP No.

II. PROJECT NAME: Dodge Ram 1500 Crew Cab Short Box 4x4 Pickups

III. Project/Item(s) Description: Purchase two (2) from Liberty Superstore they will honor state bid for use by the Engineering Department. This purchase is to replace E206 & E208 - Vehicles will be offered to other departments or sold at the next city auction.

IV. BID LETTING DATE: Purchase based upon State Contract #17149 - For Budget year 2018

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 55,196.00

VI. BASIS OF PAYMENT

- Assessed
- Single Payment
- Non-Assessed
- Partial Payment

VII. APPROPRIATION DATA

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<th>Amount</th>
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<th>Line Item</th>
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VIII. (If applicable)

- Grant No.: 
- Funding Source: Budget year 2018
- Estimated Completion Date: 
- Estimated Grant Receipt Date: 

IX. DEPARTMENT/DIVISION:

- Project Manager: Gena Miller Date 12/6/2017
- DIVISION MANAGER Signature Date 12-8-17
- DEPARTMENT DIRECTOR Signature Date 12-8-17

FINANCE OFFICE USE ONLY

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<thead>
<tr>
<th>Appropriation</th>
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(PW2 : 110891)