

2018 Annual Board Calendar

January

Board Committee Appointments – Board Chair
Conflict of Interest Form signed by Board Members
Friends Annual Funding Request
Officer Elections
1/22 – Library Board Meeting

February

Annual Staffing Update
Annual Statistics Summary Report
Annual Training Summary Report
Bylaws Annual Review
Finance Committee – review end of year budgets and City budget draft
2/12 – Library Board Meeting
2/13 – SDLA Legislative Day (Pierre)

March

Finance Committee – adoption of City budget
TBD – County Liaison 4th Quarter and Annual Update
3/12 – Library Board Meeting

April

Volunteer Appreciation Month
4/8-14 – National Library Week
4/9 – Library Board Meeting
4/17 – Rapid City Library Foundation Annual Meeting Officer Election
April 23-29 – National Volunteer Appreciation Week
TBD – National Volunteer Appreciation Reception
TBD – Black Hills Area Librarians and Trustees Spring Training Session

May

1st Quarter Overall and County Use Statistics
Historic Preservation Month
Mayor and Finance – Budget Presentation
5/14 – Library Board Meeting

June

TBD – Summer Reading Kickoff Party
6/11 – Library Board Meeting
6/21-26 – ALA Annual Conference

July

Annual Strategic Plan Review

7/9 – Library Board Meeting

TBD – Council Budget Hearing

August

2nd Quarter Overall and County Use Statistics

Finance – Council Library Budget Presentation

8/13 – Library Board Meeting

September

City Budget Adoption

Library Card Sign Up Month

9/10 – Library Board Meeting

9/21-24 – Festival of Books (Brookings)

9/27-29 – SDLA Conference (Sioux Falls)

October

Finance Committee – Draft County Contract, Board Funds, End of Year Budget

10/8 – Board Meeting

November

3rd Quarter Overall and County Use Statistic

Finance – Adoption Board & County Budgets

TBD – Black Hills Area Librarians and Trustees Fall Training Session

TBD – Council Update – Strategic Plan

11/12 – Board Meeting

11/15 - Friends of the Library Annual Meeting Office Election

December

12/10 – Board Meeting

updated 11/28/17