

**Rapid City Public Library Board of Trustees
Board Meeting
Monday, January 11, 2016 12:00 p.m.**

The regular meeting of the Rapid City Public Library Board of Trustees was called to order by Rod Pettigrew on January 11, 2016, at 12:01 p.m.

Present by roll call: Rod Pettigrew, Robert Pasqualucci, Darla Drew, Jessica Olson and Maryanne Rohrer. A quorum was present.

Additions or corrections to the agenda: None. Motion by Maryanne Rohrer, second by Darla Drew to approve the agenda as presented; no further discussion; motion carried unanimously.

Introduction of Staff: None

Board Interviews: The board interviewed Betty Finley and Becky Drury to fill the vacant position on the Board. Motion to be taken on recommendation to the Mayor for Council appointment at the February board meeting.

Public Comment: None

CONSENT CALENDAR ITEMS

Minutes: Motion by Maryanne Rohrer, second by Robert Pasqualucci to approve consent calendar items; no further discussion; motion carried unanimously.

ADMINISTRATIVE REPORTS

Director's Report: Written reports were provided regarding the mobile branch, strategic planning, makerspace, trustee training, ALA Midwinter conference, the new Library Associate I, and board candidates.

Friends Annual Funding Request: Written report provided for a total request for funding from the Friends of the Library for \$21,440.

Motion by Jessica Olson, second by Darla Drew to acknowledge the administrative reports; no further discussion; motion carried unanimously.

POLICY COMMITTEE

Policy Review:

Motion by Maryanne Rohrer, second by Robert Pasqualucci to approve an update to the Behavior Policy including public intoxication in the list of unacceptable behavior in the library; no further discussion; motion carried unanimously.

Discussion took place regarding the the Board Committee Assignments for 2016. Motion by Darla Drew, second by Jessica Olson to acknowledge the report; no further discussion; motion carried unanimously.

All board members were asked to complete the Conflict of Interest Statement. These will be kept on file at the Library.

Jessica Olson was nominated for Board Chair. Motion by Rod Pettigrew, second by Maryanne Rohrer to appoint Jessica Olson as Board Chair; no further discussion; motion carried unanimously.

No nominations were received for Board Vice Chair. Darla Drew agreed to serve as interim Vice Chair until such time a permanent Vice Chair could be appointed.

Discussion took place regarding current board member terms.

Rod Pettigrew handed the gavel over to Jessica Olson as the newly appointed Board Chair.

Motion by Darla Drew, second by Rod Pettigrew to approve the Library Card Registration Policy including personal mailbox services in the list of restrictions for proof of physical residence; discussion followed; motion carried unanimously.

Motion by Darla Drew, second by Rod Pettigrew to approve an update to the Loans, Periods, Fines & Fees Policy including changes as a result of RCPL's membership in the Black Hills Library Consortium and to accommodate new services; no further discussion; motion carried unanimously.

Motion by Maryanne Rohrer, second by Rod Pettigrew to authorize staff to advertise for bids for the 2016 makerspace project at an estimated cost of \$75,000; no further discussion; motion carried unanimously.

Motion by Maryanne Rohrer, second by Darla Drew to approve the creating of the Library Makerspace Manager Position, which is exempt and evaluated at Grade 17; no further discussion; motion carried unanimously.

ITEMS FROM BOARD MEMBERS / LIAISON REPORTS

City Council Liaison: Darla Drew provided a report.

Motion by Rohrer, seconded by Pettigrew to acknowledge Darla Drew's report; no further discussion; motion carried unanimously.

County Liaison: No report provided.

Foundation: No report provided.

Friends: No report provided. Maryanne reminded everyone to come to the book store on Saturdays for children's books.

ADJOURN Motion by Pasqualucci, second by Drew to adjourn meeting at 1:12 p.m.; no further discussion; motion carried unanimously.

UPCOMING EVENTS

SDLA Legislative Day

Wed. January 20 – Pierre, SD

County Liaison Quarterly Update (3rd Quarter &
End of Year)
Board Meeting

Tues. February 2, 9:00 a.m.

Mon. February 8, 12:00 p.m.