

Minutes of the February 10, 2016
Rapid City Historic Preservation Commission Meeting

Members Present: Clancy Kingsbury, John Riker, Chris Wehrle and Tim Smith

Members Absent: Ali DeMersseman, Eric Monroe, Nate Nelson, Ken Orrock and Alternate Aaron Sanders

Others Present: Sarah Hanzel, Patsy Horton, Jeanne Nicholson and Ritchie Nordstrom, City Council Liaison

Kingsbury called the meeting to order at 7:46 a.m.

Approval of Meeting Agenda

Wehrle moved to approve the agenda. The motion was seconded by Riker and carried unanimously.

New Business

Discuss/Amend/Approve Facilitated Retreat Proposal Agenda and Survey

Hanzel briefly addressed a proposal from Harney Business Group regarding a facilitated planning session for the Commission. She explained that the Commission can amend the proposal to fit their needs or can consider other proposals. She added that the total costs for the planning session would be \$1,260 and there are sufficient grant funds to cover these costs.

Nordstrom commented that one item the Commission should consider is to plan for a revolving fund to offer incentives for improvements to historic properties participating in the program.

In response to a question from Kingsbury regarding the establishing of a mission statement and goals, Hanzel stated that there should be adequate time to discuss these items.

Kingsbury expressed his opinion that the Commission needs to participate in a working session to determine goals for both the residential and commercial subcommittees. He added that he would also like to see the City implement the Façade Improvement Program. He noted that the Commission could look at other consultants and compare costs and working session agendas.

Riker advised that he has previously attended retreats done by this company and noted that they were very effective and informative. He expressed his opinion that their price would be in line with other proposals.

Wehrle moved to approve Harney Business Group hosting a retreat for the Commission with the condition that all or most of the Commission members will be attending the retreat.

Hanzel advised that the retreat would last approximately six hours.

The motion was seconded by Smith and carried unanimously.

Hanzel advised that she will follow up with the facilitator to see when she would be available.

A brief discussion followed and the consensus of the Commission was to hold the retreat sometime between February 25 and the 29.

Survey

A brief discussion followed regarding the survey.

Recap of the West Boulevard Historic District Resurvey Open House

Kingsbury expressed his opinion that the open house went well and was surprised by the number of people that were in attendance.

Hanzel explained that at the open house the consultants reviewed the timeline for the project, the methodology used in analyzing the properties, the summary of the findings and the major aspects of the study. Hanzel provided two maps to the Commission for their review that were not included in the Draft Report but were provided at the open house.

Discussion followed regarding the historic district boundary maps.

Recommendation from the HPC for 11.1 Review Summary Methods

Hanzel explained that all of the information for the 11.1 Reviews that were approved administratively is linked to the Summary of 11.1 Reviews on the City's website. She noted that the process to the link information is time consuming and that some personal information that was submitted with the application should not be made available to the public on the website. She asked what the Commission is interested in seeing for the 11.1 Reviews that have been approved administratively.

Kingsbury expressed his opinion that the Summary of 11.1 Reviews table that is currently on the City's website is adequate but suggested that the linked information be removed from the table. He noted that the members can contact staff if they wish to review the information. The Commission concurred.

Rescheduling the next HPC meeting

Hanzel advised that due to conflicting events, the February 24, 2016 meeting needs to be rescheduled. She added that the meeting could be moved to Tuesday, February 23, 2016 at 7:45 a.m. The Commission concurred.

Treasurer's Report

Hanzel advised that there are no changes to the Treasurer's Report since the last meeting.

Approval of Minutes

Riker moved to approve the January 27, 2016 meeting minutes. The motion was seconded by Wehrle and carried unanimously.

Riker moved to adjourn the meeting at 8:32 a.m. The motion was seconded by Wehrle and carried unanimously.