

MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday October 10, 2017

ROLL CALL AND DETERMINATION OF QUORUM

MEMBERS PRESENT: Shawn Gab, President; William Eldridge, Vice President; Ron Johnsen, Member; and Darren Haar, Member

MEMBERS ABSENT: Michelle Thomson, Secretary

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Matt Whitelock, Airport Deputy Director; Toni Broom, Airport Finance and Administration; Doug Curry, Airport Facilities and Maintenance; Wade Nyberg, City Attorney; Amanda Scott, Council Liaison; Miranda Maleki, Westjet; Rod Senn, KLJ; Steven Hoogerhyde, FAA; Brook Stromer, Stromer's Storage; and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA

Motion to approve agenda as presented made by Johnsen, second by Haar, motion carried.

APPROVE MINUTES

Motion to approve items 1 – 3 made by Johnsen, second by Eldridge, motion carried.

- 1) AP101017-01 September 12, 2017
- 2) AP101017-02 October 2, 2017
- 3) AP101017-03 October 6, 2017

GENERAL PUBLIC COMMENT

No Items Presented

FINANCIAL ITEMS REQUIRING BOARD ACTION

- 4) AP101017-04 Bill List – Broom highlighted items greater than \$5,000.00. Motion to approve bill list as presented made by Haar, second by Johnsen, motion carried.
- 5) AP101017-05 2017 State DOT Matching Grant – FAA AIP Grant 49 – Motion to approve grant agreement as presented in the amount of \$89,722.22 and authorize Executive Director to sign made by Johnsen, second by Haar, motion carried.

ITEMS REQUIRING BOARD ACTION

- 6) AP101017-06 KLJ Task Order 2017-7 Commercial De-icing Apron and Containment System Design Engineering and Bidding Services – Motion to approve task order in an amount not to exceed \$93,920.74 made by Haar, second by Johnsen, motion carried.
- 7) AP101017-07 Addendum to Agreement with Project Solutions, Inc. – Motion to approve addendum as presented to extend the contract to December 31, 2018 made by Haar, second by Eldridge, members in favor: Haar, Eldridge, Gab, members opposed: Johnsen, motion carried.
- 8) AP101017-08 Fall Season Marketing Campaign – Motion to approve the fall marketing campaign in an amount not to exceed \$25,000.00 made by Johnsen, second by Haar, motion carried.
- 9) AP101017-09 Airport Board Meeting Dates December 2017 and January 2018 – Motion to move the December 2017 meeting to the 19th and the January 2018 meeting to the 23rd to accommodate bill paying schedules made by Johnsen, second by Eldridge, motion carried.

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF

10) Director's Report – Dame provided an update on the exterior wayfinding signage project. Senn indicated the project had been delayed due to city engineering requirements. They are currently working on the placement of signs, curb and gutter and trying to make it a manageable project with a phased approach and proceed with alternates. Dame congratulated staff and Westjet on a non-discrepancy FAA inspection.

OTHER BUSINESS

11) Executive Session for the purposes permitted by SDCL 1-25-2, Subpart 1, 3 and 4

No Items Presented

12) Direction to Staff

Eldridge requested staff to provide options regarding the advertising committee and its continued existence and/or improvements. Mileage reimbursement for Board members was addressed.

Eldridge requested Board and staff review the policy and its history and make a determination if this process should be continued or halted.

Eldridge apologized for any of his actions that may have caused any issues based on the comments presented in the October 6, 2017, Board working session. He intends to review policies, both City and State Ordinances, and requested 60 days to review and correct any actions.

ADJOURNMENT

At 12:06 pm, Eldridge made a motion to adjourn, second by Thomson, motion carried.

Respectfully submitted,

Michelle Thomson
Secretary