

**RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, October 24, 2017**

Board member, Dan Kline called the meeting to order at 8:17 a.m. with the following Board members present: Jeff Bailie and Donna Winkler (via teleconference). Staff present includes: Executive Director, Craig Baltzer; Deputy Director, Tracy Heitsch; Deputy Director, Jayne Kraemer; and Administrative Assistant, Sandra Arnold. Liaisons present include: VRC, Julie Jensen and City Council, Chad Lewis. Others present include: Mayor Steve Allender; Public Works Engineer, Rod Johnson; Central States Fair representative, Gary Brown; and Skyline Engineering representative, Jamie Stampe.

After review of the meeting agenda, motion was made by Bailie and seconded by Winkler **to approve the agenda as presented**. Upon vote being taken, the motion carried unanimously.

General Public Comment

Allender wanted to update the Board regarding his presentations and the next steps regarding the future of the Barnett Arena. Allender stated the presentations went well but decreased attendance has prompted him to discontinue doing them. He will be doing some radio and television interviews. A website has been established to view the presentation at www.barnettarena.com; the presentation can be seen in its entirety or by subject. Short discussion followed.

Allender left the meeting.

Minutes

Motion was made by Bailie and seconded by Winkler **to approve the minutes of the October 10, 2017 meeting as presented**. Upon vote being taken, the motion carried unanimously.

Bill List

The 2017 Bill List for October 23 was audited.

A & B BUSINESS EQUIPMENT INC	1189.65
A TO Z SHREDDING	35.70
ALSCO INC	916.27
BLACK HILLS TENT & AWNING	83.44
BOCA SYSTEMS INC	5443.82
BORDER STATES ELECTRIC SUPPLY	634.55
CAPITAL ONE PUBLIC FUNDING	52777.50
CARBONHOUSE	600.00
CARQUEST AUTO PARTS	383.74
CASEY MARTIN	80.91
CASH-WA DISTRIBUTING COMPANY	9304.13
CHRIS SUPPLY COMPANY INC	7.95
CITY OF RAPID CITY	16954.93
COCA-COLA OF THE BLACK HILLS	11454.00
CONTRACTOR'S SUPPLY INC	59.70
CONVERGINT TECHNOLOGIES LLC	318.88
CRESCENT ELECTRIC SUPPLY CO	60.63
CRUM ELECTRIC	539.36
DAKOTA BATTERY/ELECTRIC	87.16
DEPOT MUSIC	3150.00
E & J SPECIALTIES INC	62.50
EASTMAN SOUND & MUSIC	55.00
EDDIES TRUCK SALES & SERVICE	791.50
FISHER BEVERAGE COMPANY INC	3346.15
FMG INC.	7718.00
FOOD SERVICES OF AMERICA	20018.48
FOUR WINDS INTERACTIVE LLC	553.17
HEARTLAND PAPER CO	1963.80
HOBBY LOBBY	243.32

IRWIN SEATING COMPANY	1752.00
JENNER EQUIPMENT CO	22.28
JERRY'S CAKES SHAKES & BAKE	108.00
JOAN'S PLANT SERVICE	482.00
JOHNSON BROTHERS OF SD	1500.30
JOHNSON MACHINE INC.	188.05
KIEFFER SANITATION INC	1810.30
KNECHT HOME CENTER	136.58
LEIGHTON OLSON	135.00
M G OIL CO	565.83
MENARDS	21.89
MIDWEST MARKETING	4290.00
MOUNTAIN PLAINS AUDIOLOGY	46.00
NORTHERN TRUCK EQUIPMENT CORP	289.70
NORTHWEST PIPE FITTINGS INC	361.43
PITNEY BOWES	352.92
PRINT MARK-ET	52.40
QUALITY BRANDS OF THE BLACK HILLS	7092.81
R & R SPECIALITIES INC	165.01
RAINBOW GAS CO	52.56
RAPID CITY AREA SCHOOL DIST 51-4	15.44
RAPID CITY JOURNAL - ADVERTISING	120.81
RED WING SHOE STORE	174.24
REPUBLIC NATIONAL DISTRIBUTING COMPANY	1203.86
ROGER FRYE'S PAINT & SUPPLY INC	61.55
RUNNINGS SUPPLY INC	162.95
SAFEWAY INC	202.86
SAM'S CLUB	119.82
SERVALL UNIFORM/LINEN CO INC	135.68
SKYLINE ENGINEERING	4260.00
SOUTHERN GLAZER'S OF SD	990.60
SYSCO MONTANA INC	1445.19
TRANE CO	432.60
ULINE INC	1389.49
UNITED RENTALS NORTH AMERICA	11.27
US FOOD SERVICE	4809.13
VANWAY TROPHY & AWARD	111.95
VAST BUSINESS	2742.55
VERIZON WIRELESS	1894.73
WATERTREE INC	51.90
WESTERN COMMUNICATIONS INC	288.00
WESTERN STATIONERS	66.67
WHISLER BEARING COMPANY	22.18
Total	178,972.77

Motion was made by Bailie and seconded by Winkler and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Executive Director's Update

Baltzer stated he attended the International Entertainment Buyers Association (IEBA) conference last week; many of the venue managers, promoters, and agents heard about the possibility of a new venue in Rapid City is being discussed and they seemed excited at the potential a new facility, which could create bookings.

Baltzer explained he is meeting with the hockey team's new President, along with a few other Rush staff.

Baltzer also stated he is meeting with the City Attorney and an IATSE Union Attorney today.

Liaison Reports

Julie Jensen – Visit Rapid City: Jensen stated it has been a couple of really big months, which is good as June and July were a little soft. Hotel bid numbers are up over last year at this time. Jensen explained the Sports Summit was a great success, over 100 people attended. There were lots of discussion revolving around how facilities are important to sports. VRC hosted the Fireball Run a couple of weeks ago and was a success; the event will help with more exposure for Rapid City. VRC Board meetings are moving to the 4th Thursday every month at 10:00am at different locations.

Chad Lewis – Council Liaison: Lewis stated a topic at City which could affect the Civic Center is the rise in water rates since the Civic Center pays commercial rates. Heitsch stated she has not researched this topic yet.

Darren Paulson – School Liaison: Not present.

Financial Information

Heitsch discussed the working financial papers as of and ending in the month of September 2017 YOY comparison through 2013, along with budget comparison, as sent to each Board Member. Board accepts as information.

Jensen left the meeting.

Miscellaneous:

1) Change Order for Parking Lot G

Heitsch explained the change order is a decrease in cost due to the reduction in quantities in the amount of \$18,424.83. Motion was made by Bailie and seconded by Winkler **to approve change order #1 for the decreased amount of (\$18,424.83) for the Parking Lot G project.** Upon vote being taken, the motion carried unanimously.

2) Rushmore Hall Presentation – Skyline Engineering

Heitsch gave a brief overview of the discussions with Skyline Engineering and Johnson regarding the first phase of Rushmore Hall, which consists of the ceiling and above. Stampe handed out a report of Phase I – Solutions and Feasibility for Rushmore Hall and also began a PowerPoint showing blueprints of the different items. Stampe went through each slide and page of the report. Short discussion followed. Heitsch stated the report would be emailed out to the other Board members then discussion can continue at the next board meeting.

There being no further business, motion was made by Bailie and seconded by Winkler **to adjourn the meeting.** Upon vote being taken, the motion carried unanimously. The meeting adjourned at 10:08 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Sandra Arnold, Administrative Assistant

Date