

**RESOLUTION NO. 2017-107
 RESOLUTION TO AMEND THE CITY OF RAPID CITY
 COMPENSATION PLAN BY ESTABLISHING
 THE NEW POSITION OF UTILITY BILLING AND SERVICE CLERK II
 WITHIN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, duties and responsibilities for positions within Departments throughout the City change and evolve over time; and

WHEREAS, respective Leaders within City Management request that the new position of Utility Billing and Service Clerk II be created; and

WHEREAS, the duties and responsibilities of the below listed position have been evaluated by the City Compensation Committee utilizing the Factor Evaluation System (FES) to establish the appropriate placement on the respective pay scale; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rapid City to revise the City of Rapid City Compensation Plan by adding the position of Utility Billing and Service Clerk II to the respective pay scale; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rapid City that the position listed below is hereby created; and

BE IT FURTHER RESOLVED by the City Council of the City of Rapid City that the compensation plan is hereby revised as follows:

ADD TO THE AFSCME PAY SCALE

| Position Title | Pay Scale | Grade | FLSA Classification | SALARY RANGE | |
|--------------------------------------|-----------|-------|---------------------|--------------|-------------|
| | | | | Min | Max |
| Utility Billing and Service Clerk II | AFSCME | 11 | Non-exempt | \$31,473.68 | \$48,507.00 |

Dated this _____ day of _____, 2017

MAYOR

ATTEST:

 Finance Officer

(SEAL)