

MINUTES  
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE AGENDA  
10:00 A.M., October 20, 2017

A Capital Improvements Program Committee meeting was held at the City/School Administration Center in Rapid City South Dakota, on Friday, October 20, 2017 at 10:00 a.m.

The following members were present: Ritchie Nordstrom, Becky Drury, Chad Lewis and Darla Drew; the following members arrived during the course of the meeting: NONE; and the following were absent: John Roberts

Others present included: Finance Officer Pauline Sumption, IT Director Jim Gilbert, Interim Fire Chief Rod Seals, Parks and Recreation Director Jeff Biegler, Operation Management Engineer Rod Johnson, Compliance Specialist Cassie Furchner, Community Planning Director Ken Young, and Administrative Coordinator Heidi Weaver-Norris

Motion was made by Drury, second by Drew and carried unanimously to adopt the agenda.

**CONSENT ITEMS**

Motion was made by Lewis, second by Drew and carried to approve Items 3-8 as they appear on the Consent Items

3. Approve Minutes for August 18, 2017
4. Next Meeting: Friday, November 17, 2017 @ 10:00 a.m./3<sup>rd</sup> Floor WEST Conference Room
5. No. CIP102017-03 – Approve Capital Plans for Government Facilities – (Fire & Emergency Services, Parks & Recreation, CSAC, Summary)
6. No. CIP102017-04 – Approve Capital Plan for Fire Vehicles
7. No. CIP102017-05 – Approve Capital Plan for Parks & Recreation
8. No. CIP102017-06 – Approve Capital Plan for Information Technology

**NON-CONSENT ITEMS** – Items 9 – 10

Sumption presented (No. CIP102017-01) Acknowledge Financial Reports (Contingency, DCA Charges, Matching Grants, Penn Co Loan) calling attention to the CIP Contingency balance of \$275,944. She stated that Rod Johnson from Engineering is asking for \$275,000 of this total for the West Memorial Park improvements grant matching. The remaining balance of the fund would be around \$25,000. Sumption said the new CIP policy would take effect in 2018. In response to a question from Drew, Sumption stated that priority based budgeting is happening, just not yet for CIP. Sean Kurbanov, Budget Analyst, will address this in the future. Motion was made by Drew, second by Drury and carried unanimously to Acknowledge Financial Reports (Contingency, DCA Charges, Matching Grants, Penn Co Loan).

Furchner presented (No. CIP102017-02) Approve Capital Plan for Streets, Drainage, MIP Projects and provided a brief update. Some numbers have changed for 2017 due to moving some bids around between 2017 and 2018. There are a few adjustments to the outlying years because some projects have been added. Nordstrom stated that the cumulative balance for 2018 is positive even though there are some red numbers. Furchner said the 5-year plan will be adjusted in 2018. Sumption said the numbers are usually cleaned up by March. Motion was made by Drew, second by Lewis to Approve the Capital Plan for Streets, Drainage, MIP Projects.

**DISCUSSION ITEMS**

Nordstrom introduced (No. CIP 102017-07) Request CIP Contingency Funds in the amount of \$275,000 for West Memorial Park Project. Nordstrom asked Rod Johnson to speak on this item. He stated that Johnson deals a lot with the different buildings and parking lots belonging to the city. He handles many projects for the city. Johnson spoke about current funding. In the storm water drainage funding there is

\$525,000, streets money has \$155,000. The streets money was set aside for street side enhancements. Parks and recreation money is at \$275,000 this is the matching money plus Sterns Grant money. Government buildings have \$35,000 a year for irrigation type projects and two years of funds available so the total is \$70,000. Right now we are at 65% design, which is just over one million dollars. Estimated total cost is \$1.3 million. This is where they are requesting the additional \$275,000. Johnson showed a picture of West Memorial Park. As far as the concept plan, there is a 54 inch storm pipe and originally they wanted to put in a small bypass of 18-24 inches. This would pull off the initial water that hits the street. It's a storm water treatment strategy. When they got in and started looking at the 54 inch pipe, they found a pipe where the outfall was falling off and was going to have to be replaced. When they got into the pipe, they found a lot of open joints and the bottom of the pipe was almost non-existent. He wasn't able to find information about when the pipe was put in there, but it's probably 40-50 years old and it needs to be replaced. The new plan, instead of putting in a bypass, is to replace/abandon the 54 inch pipe and put in a new pipe that would carry the full flow. That pipe will be a 54 inch by 72 inch elliptical pipe, but it is more expensive. That's the biggest change as far as the concept plan and where we are today with the 65% design. They didn't feel like it would be responsible or cost effective in the long run to tap into a pipe that they know needs to be replaced. It makes more sense to do it now but it is more expensive. Johnson showed a diagram and indicated that the blue line is the DOT project that is happening in 2020. He explained that they are combing two storm water pipes to make a large detention area for that storm water so they can take care of a lot of contaminants. This is the biggest area they have left to handle as far as storm water. Johnson said they want to do something with park improvements, landscaping, irrigation, and this new route that will get some north/south connections on the I-90 West Boulevard intersection and Mt. Rushmore Road. He said to keep moving forward they need to know if CIP contingency funds are available. In response to a question from Drew regarding the detention pond, Johnson said they are trying to take care of contaminants that come off the streets such as salt, dirt, or grease. Drew asked Sumption about her opinion regarding the CIP contingency funds. Sumption stated they are almost into November and by the time someone comes to ask for money and goes through the council process it's going to be 2018. Sumption has not heard of anything else coming in. In response to a question from Drury regarding flooding, Johnson said he has concern to some extent. For the most part, the project is in the floodplain. One of the reasons they wanted to do this project, not only so we have the north/south connections, but we will also have a bypass that will come in on the south side of where the channel is, so that was something that was considered was trying to create that second route. Drury asked what will happen to the old pipe and why is it the cost difference to buy a new pipe instead of fix the old one. Johnson said part of the problem with redoing the pipe is that most of it is under the street. If they rebuild the pipe, they would be rebuilding the street. By doing the new pipe, they cut into the street but the biggest cost advantage is they don't have to replace the whole street. Drury asked what happens to the old pipe. Johnson said there is an abandonment process. He anticipates putting in a flowable fill in order to abandon it. There won't be any access to the old pipe. It will be primarily filled or portions removed. Nordstrom said the other advantage is the contaminants coming off the streets will be captured and held in the vegetation and will help the stream quality as well. Biegler said they have similar projects going on over there where the disk golf is. They have created a sediment bay for the same purpose. Johnson said what you'd like to do with the initial flows is detain them awhile so the sediments can drop out. The low flows are going to come in and they will increase the length and consequently the time that the water gets the natural quality. Drew asked if there would be any new landscaping or green space only. Biegler said some new trees will be added. It will be more attractive than it is now. Johnson said the Sterns money was set aside in 1988-89 for Memorial Park and they have been trying to match that money to get the project done. They have brought a lot of funds together to make this project happen. Johnson said in order to get ADA access they will lose three parking spots at the tennis courts. Motion was made by Drew, second by Drury and carried to approve funding \$275,000 of CIP contingency funds to the West Memorial Park Project.

### **ADJOURN**

There being no further business to come before the committee, motion was made by Drury, second by Drew and carried to adjourn at 10:28 a.m.