Minutes of the July 12, 2017
Rapid City Historic Preservation Commission Meeting

Members Present: Brenna Moloney, John Riker and Jenn Johnson and Alternates Brittany Neiles and Carol Saunders

Members Absent: Ali DeMersseman, Eric Monroe, Tim Smith and Chris Wehrle

Others Present: Sarah Hanzel and Jeanne Nicholson

Riker called the meeting to order at 8:02 a.m.

Approval of Meeting Agenda
Johnson moved to approve the agenda. The motion was seconded by Neiles and carried unanimously.

New Business

11.1 Reviews – May 27 – July 5, 2017

a) 1116 West Boulevard is a contributing structure in the West Boulevard Historic District. An 11.1 application for a new detached garage was reviewed/approved in December 2016. The applicant submitted a revised roofline plan to ensure the findings were still valid. Staff and SHPO found no adverse effect to the property with the revised plans. June 12, 2017 | 16RS010

b) 1214 West Boulevard is a contributing structure in the West Boulevard Historic District. A permit was requested to replace a basement window on the south side of the house with a larger egress window to facilitate access for necessary foundation repairs. Staff and SHPO found no adverse effect to the proposed project. June 12, 2017 | 17RS008/CIHR17-0017

c) 1004 Saint James Street is a contributing structure in the West Boulevard Historic District. A permit was requested to remove the existing brick staircase and re-build a new staircase using cedar decking and a metal handrail. The new staircase will have egress onto West Boulevard instead of Saint James Street. Staff and SHPO found no adverse effect for the proposed project due to the staircase not being a historic feature, or character defining element, of the property. June 15, 2017 | 17RS009/CIHR17-0018

d) 927 Columbus Street is a non-contributing structure in the West Boulevard Historic District. A permit was requested to replace the existing concrete/brick stoop and replace it with composite decking material to include an enlarged seating area of 6 feet x 12 feet on either side of the stoop/stairs. Staff and SHPO found no adverse effect for the proposed project due to the non-contributing status of the property. June 27, 2017 | 17RS010/CIHR17-0019

Hanzel informed the Commission that the City Attorney’s and Mayor’s offices have received some complaints about permits not being obtained for the work that is being done on a property located at 11th Street and St. James. She added that she will keep the Commission informed about the status of these complaints.
Hanzel advised that staff has no concerns about the above referenced 11.1 Reviews.

**Old Business**

*Preservation Month Awards moved to August 7th*

Hanzel advised that the awards ceremony has been moved to the August 7, 2017 City Council meeting and that she would notify the winners of the meeting date.

*Work Session for Downtown Walking Tour*

Riker advised that he has not been able to visit with Lee Geiger about the drawings for the Walking Tour Brochure. Hanzel advised that she was able to contact him and will schedule a meeting.

Johnson provided a tear off map that St. Louis is using and noted that Anthony from her office would volunteer to design the tear off map for the Commission. A brief discussion followed regarding an appropriate professional rate for Anthony.

Discussion followed regarding the Downtown Walking Tour Brochure. It was determined to take care of the remaining agenda items and to adjourn the meeting and then continue the work session at that time, where no official action would be taken during the work session.

**Approval of Minutes**

Johnson moved to approve the June 14, 2017 meeting minutes. The motion was seconded by Saunders and carried unanimously.

Neiles moved to adjourn the meeting at 8:34 a.m. The motion was seconded by Johnson and carried unanimously.