

**RUSHMORE PLAZA CIVIC CENTER  
BOARD OF DIRECTORS MEETING MINUTES  
Tuesday, October 10, 2017**

Vice-Chair of the Board, Jennifer Landguth called the meeting to order at 8:15 a.m. with the following Board members present: Jeff Bailie, Mike Diedrich, and Dan Kline. Staff present include: Executive Director, Craig Baltzer; Deputy Director, Jayne Kraemer; Deputy Director, Tracy Heitsch; and Administrative Assistant, Sandra Arnold. Liaisons present include: None. Others present include: City Attorney, Joel Landeen; Attorney John Nooney; and Rapid City Rush owner, Scott Mueller.

After review of the meeting agenda motion was made by Bailie and seconded by Diedrich **to approve the agenda as presented**. Upon vote being taken, the motion carried unanimously.

General Public Comment

None

Minutes

Motion was made by Bailie and seconded by Kline **to approve the minutes of the September 26, 2017 meeting as presented**. Upon vote being taken, the motion carried unanimously.

Bill List

The 2017 Bill List for October 10 was audited.

|                                      |           |
|--------------------------------------|-----------|
| ACE HARDWARE-EAST                    | 28.75     |
| ALSCO INC                            | 2315.39   |
| ARAMARK                              | 839.60    |
| ASHLEY HUNTER                        | 122.50    |
| BARBIZON LIGHT OF THE ROCKIES INC    | 524.73    |
| BLACK HILLS TENT & AWNING            | 30.00     |
| BUTLER MACHINERY CO.                 | 183.96    |
| CASH-WA DISTRIBUTING COMPANY         | 353.20    |
| CBH COOPERATIVE                      | 67.20     |
| CHEXCEL                              | 25.00     |
| CHRIS SUPPLY COMPANY INC             | 7.59      |
| COCA-COLA OF THE BLACK HILLS         | 9219.00   |
| COMPLETE HVAC SERVICE & INSTALLATION | 233.00    |
| DAKOTA'S BEST DISTRIBUTING           | 484.32    |
| DALE'S TIRE & RETREADING INC         | 6259.52   |
| DENNIS SUPPLY                        | 683.52    |
| FISHER BEVERAGE COMPANY INC          | 1068.25   |
| FMG INC.                             | 1876.20   |
| FOOD SERVICES OF AMERICA             | 7841.73   |
| FRONTIER AUTO GLASS LLC              | 149.94    |
| G&H DISTRIBUTING INC.                | 86.52     |
| GOLDEN WEST TECHNOLOGIES INC         | 125.00    |
| HILLS MATERIALS CO                   | 125880.95 |
| JANTECH LLC                          | 275.00    |
| JOHNSON MACHINE INC.                 | 13.64     |
| KATOM RESTAURANT SUPPLY              | 1118.78   |
| KNECHT HOME CENTER                   | 217.90    |
| LOWE'S                               | 189.05    |
| M G OIL CO                           | 168.51    |
| MATHESON TRI-GAS INC                 | 69.14     |
| MENARDS                              | 143.03    |
| MIDWEST MARKETING                    | 7875.00   |
| MOUNTAIN PLAINS AUDIOLOGY            | 23.00     |
| MUSCO SPORTS LIGHTING                | 1467.61   |
| PIZZA RANCH RAPID CITY               | 112.00    |
| PROMOTION REHABILITATION             | 60.00     |

|                                        |            |
|----------------------------------------|------------|
| PROVANTAGE LLC                         | 796.00     |
| R & R SPECIALITIES INC                 | 754.52     |
| RAPID CITY AREA CHAMBER OF COMMERCE    | 200.00     |
| RAPID CITY JOURNAL - ADVERTISING       | 126.81     |
| REPUBLIC NATIONAL DISTRIBUTING COMPANY | 800.50     |
| SAFEWAY INC                            | 39.62      |
| SAM'S CLUB                             | 120.34     |
| SERVALL UNIFORM/LINEN CO INC           | 135.68     |
| SYSCO MONTANA INC                      | 2421.29    |
| UNITED PARCEL SERVICE INC              | 289.20     |
| US FOOD SERVICE                        | 3909.27    |
| WALMART COMMUNITY                      | 82.33      |
| WESTERN COMMUNICATIONS INC             | 331.00     |
| WESTERN STATIONERS                     | 339.94     |
| Total                                  | 180,485.03 |

Motion was made by Kline and seconded by Bailie and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

#### Executive Director's Update

Craig stated he met with the Mayor of Sioux Falls, along with Rapid City Mayor and other City directors. The meeting covered information about the efforts for their new arena, going to vote, when architects were hired, and other information. Baltzer stated this was a great meeting. Short discussion followed.

Baltzer felt he needed to bring up the topic of security due to the Las Vegas outdoor concert shooting. Promoters and agents have been requesting more security for their events but are starting to require there be a policy within the venue. Currently the policy is the renter dictates the amount of security. Baltzer stated there will a lot of talk about this at the upcoming IEBA conference next week. Baltzer will bring back information but feels there should be a policy in place for the Civic Center. Landeen explained difference between ordinances and policies. Discussion followed. Baltzer stated he will have the staff do some research of other facilities policies. Bailie stated a policy could be drafted to review and discuss.

Baltzer explained the Mayor is doing a couple more presentations regarding the future of the Barnett Arena on October 12 and 19 in LaCroix Hall.

Baltzer reported the Barnett Arena elevator went down during the Black Hills Pow Wow event on Saturday evening. We were able to get parts from the east concourse elevator, which caused it to not be functional, to fix the Barnett Arena elevator so we could get people down from the second floor. During the down time staff helped getting strollers down the stairs and used a stair-chair for others who had mobility restrictions. The Barnett Arena elevator is in major decline. The issue to elevate the elevator problem is more complicated than simply replacing as there are structural limitations. Landguth feels the Mayor needs to know what happened. Baltzer will bring more information on this topic.

#### Miscellaneous:

##### 1) Front Office Carpet

Heitsch handed out the prioritized equipment list and explained she has added carpet to the list as the front office carpeting is getting worse causing tripping hazards. Heitsch explained the City has the ability to purchase utilizing "National Joint Powers Alliance" contract which presents an opportunity to purchase pre-negotiated product and labor. This doesn't always work on all items but pricing for the carpet was very competitive. Bringing to Board to get approval to make the carpet a capital item and purchase off of the NJPA. Motion was made by Diedrich and seconded by Kline **to move forward with the purchase of carpet off of the NJPA contract #121715 from Flooring America not to exceed \$22,000.00.**

##### 2) Magnetometer Policy Discussion

Discussed during Executive Director's Update.

##### 3) Executive Session

Motion was made by Bailie and seconded by Kline **to go into executive session for the purposes permitted by SDCL 1-25-2 (1), (3), and (4).** Upon vote being taken, the motion carried unanimously.

Motion was made by Bailie and seconded by Kline **to come out of executive session.** Upon vote being taken, the motion carried unanimously.

Diedrich left during Executive Session

- 4) Approve Settlement of the Soltesz v City of Rapid City & Rushmore Plaza Civic Center litigation, authorizing Retained Counsel to Execute Satisfaction of Judgement and Payment by Travelers Indemnity Company  
Motion was made by Kline and seconded by Bailie **to approve the settlement of the Soltesz v City of Rapid City and Rushmore Plaza Civic Center and authorize Nooney to execute satisfaction of judgement and payment by Travelers Indemnity Company.** Upon vote being taken, the motion carried unanimously.

There being no further business, motion was made by Bailie and seconded by Kline **to adjourn the meeting.** Upon vote being taken, the motion carried unanimously. The meeting adjourned at 10:00 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

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Sandra Arnold, Administrative Assistant

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Date