

PROCEEDINGS OF THE CITY COUNCIL
Rapid City, South Dakota

October 16, 2017

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Rapid City was held at the City/School Administration Center in Rapid City, South Dakota on Monday, October 16, 2017 at 6:30 P.M.

The following members were present: Mayor Steve Allender and the following Alderpersons: Amanda Scott, Darla Drew, Ritchie Nordstrom, Lisa Modrick, Jason Salamun, Chad Lewis, Laura Armstrong, Steve Laurenti, Becky Drury and John Roberts the following Alderpersons arrived during the course of the meeting: None; and the following were absent: None.

Staff members present included: Finance Officer Pauline Sumption, City Attorney Joel Landeen, Public Works Director Dale Tech, Police Chief Karl Jegeris, Interim Fire Chief Rod Seals, Community Planning & Development Services Director Ken Young, Parks and Recreation Director Jeffrey Biegler, Community Resources Director Nick Stroot, Operations Management Engineer Dan Coon, Budget Analyst Sean Kurbanov, Community Development Manager Barb Garcia and Administrative Coordinator Heidi Weaver-Norris

ADOPTION OF AGENDA

Motion was made by Salamun, second by Roberts to add LF101117-03 to the agenda as Item 36B. This item was continued on the October 11, 2017 Legal and Finance agenda, however, it is a time sensitive item and needed to be voted on. Motion carried to add item LF101117-03 to the agenda. Motion was made by Scott, second by Nordstrom and carried to adopt the agenda as amended.

AWARDS AND RECOGNITIONS

Mayor introduced Eirik Heikes from the Sustainability Committee. He was not able to present the Western SD Community Action Award at this time. Mayor introduced Chief Jegeris and he presented Cathleen Bock and Brian Blenner with their Employee Service Awards and thanked them for their dedication and years of service to the City of Rapid City.

MAYOR'S ITEMS

Mayor read in item (No. CC101617-04.2) Confirm Appointment of Nick Stroot as Community Resources Director and Authorize Mayor and Finance Officer to sign employment contract. Motion was made Lewis, second by Salamun to confirm appointment of Nick Stroot as Community Resources Director and authorize Mayor and Finance Officer to sign employment contract. Sumption swore in Nick Stroot as Community Resources Director.

GENERAL PUBLIC COMMENT

Neil Leyda, student at SDSM&T, presented the Night in the Cold charity event. He said October is homelessness awareness month. He invited families to sleep outside the evening of October 27, 2017 with the event starting at 5:00 p.m. He said the first 100 people to sign up get a t-shirt. The event will take place at 501 E St. Joseph Street. He encouraged participants to bring tents, sleeping bags and warm clothes. All proceeds will go to the Cornerstone Mission. The price is \$15 per person to attend.

NON-PUBLIC HEARING ITEMS -- Items 6 – 42

James Tomich addressed the council regarding item 17. He said he is a graduate research scientist and has been working at the School of Mines for the past five years. He has been mainly development technologies. He stated he and some colleagues started a company about 1.5 years ago called The Endless LC. He said he's been on the waiting list to get into the Rapid City Economic Development Center at the School of Mines. He said there is a lot of interest in 108 E Main Street since there are other

companies like his on the waiting list that need economic development space. He supports the council decision to create more space for economic development.

Pat Burchill spoke on item 17. He is the President of the Rapid City Economic Development Foundation. It operates the Economic Development Center on the SDSM&T campus. He said they have four companies on the waiting list that they would like to make room for. He said they did a feasibility study. It came back with a recommendation to go forward. He said the number one space is 108 E Main. He said he was there to answer any questions for the council that they might have.

CONSENT ITEMS – Items 6 – 26

The following items were removed from the Consent Items:

14. PW101017-08 – Approve Contract Extension to Pete Lien & Sons, Inc. for Ice Sanding Materials for the 2018 calendar year.
17. LF101117-08 – Approve Resolution No. 2017-090 Declaring 108 East Main Street Surplus and Appointing Freeholders to Appraise the Property.
26. LF101117-06 – Authorize Mayor and Finance Officer to Sign an Agreement Between the City of Rapid City and Rural America Initiatives Inc. for the Use of City Vision Funds to Construct a New Head Start Facility.

Motion was made by Lewis, second by Nordstrom and carried unanimously to approve Items 6 - 26 as they appear on the Consent Items with the exception of Items 14, 17 and 26.

Approve Minutes

6. Approve Minutes for the October 2, 2017 Regular Council meeting.

Alcoholic Beverage License Applications Set for Hearing (November 6, 2017)

7. Dolgen Midwest LLC DBA Dollar General Store #18267, 1137 E St Patrick Street for a Package (off sale) Malt Beverage License and Retail (on-off sale) Wine License
8. Rapid City Catholic School System DBA Rapid City Catholic School System for a SPECIAL EVENT Malt Beverage and On-Sale Wine Licenses for an Event Scheduled for December 1, 2017 at 2101 City Springs Road
9. Hartmann Enterprises LLC DBA Time Square Liquor, 13 New York Street for a Package (off-sale) Liquor License TRANSFER from Wisdom Inc. DBA Wisdom Inc. Country Inn & Suites #2, 2321 N LaCrosse Street

Public Works Committee Consent Items

10. PW101017-01 – Approve Change Order #1 to Rapid Construction, LLC. for Rapid Valley Sanitary Sewer Bypass, Project No. 13-2076 / CIP No. 50911 for an increase of \$20,872.55.
11. PW101017-02 – Approve Change Order #1F to Heavy Constructors, Inc. for Mallow Street Radius Reconstruction, Project No. 16-2340 / CIP No. 51118 for an increase of \$2,710.79.
12. PW101017-03 – Approve Change Order #1F to Mainline Contracting, Inc. for East Rapid City Water Expansion Water Reclamation Facility Water Main Extension, Project No. 14-2196 / CIP 50964.D for a decrease of \$63,562.46.
13. PW101017-05 – Authorize Mayor and Finance Officer to Sign an Amendment to the Agreement between the City of Rapid City and Ferber Engineering Company for 38th Street Reconstruction – Clifton Street to Range Road, Project No. 15-2232 / CIP No. 50716.1 and Project No. 15-2233 / CIP No. 50716.2, for an increase of \$17,696.00 and amend the project completion date.
15. PW101017-11 – Authorize Mayor and Finance Officer to Sign an Agreement Between the City of Rapid City and Mountain States Security for Parks and Parks and Recreation Department Security Services

- 16. PW101017-04 – Authorize Staff to Advertise for Bids for 38th Street Reconstruction – Clifton Street to Range Road, Project No. 15-2232 / CIP No. 50716.1 and Project No. 15-2233 / CIP No. 50716.2. Estimated cost \$3,100,000.00.

Legal & Finance Committee Consent Items

- 18. LF101117-09 – Authorize Mayor and Finance Officer to Sign Agreement with Vigilant Analytics for Crime Analysis Services.
- 19. LF101117-02 – Approve Change Order for Purchase of Fire Apparatus.
- 20. Acknowledge the Following Volunteers for Worker’s Compensation Purposes: Paige Cadotte (RSVP+), William Clark (Police Department), John St. James (Police Department), Jim Frost (RSVP+), Victoria Toner (RSVP+), Mike LaBonte (Parks and Recreation), Ron Nankivel (Parks and Recreation), JoAnn Stearns (Parks and Recreation), Anne Britton (Parks and Recreation), Dustin Calhoun (Parks and Recreation), Herb Kistler (Parks and Recreation), Harvey Kistler (Parks and Recreation), Kurt Katzenstein (Parks and Recreation), Tyler Liebsch (Parks and Recreation), Ross Wunderlich (Parks and Recreation), Liz Wunderlich (Parks and Recreation), Jenny Behlings (Parks and Recreation), Carol Nankivel (Parks and Recreation), Dann Nankivel (Parks and Recreation), Zach Glissendorf (Parks and Recreation), Dustin Calhoun (Parks and Recreation), Genique Elliott (RSVP+), Michael Hansen (RSVP+), Freda Stubsten (RSVP+), Jerry Munson (RSVP+).
- 21. LF101117-04 – Approve Resolution No. 2017-087 a Resolution Cancelling Checks or Warrants Not Presented for Payment Within One Year of Date of Issuance.

RESOLUTION #2017-087
 RESOLUTION CANCELLING CHECKS OR WARRANTS NOT PRESENTED FOR
 PAYMENT WITHIN ONE YEAR OF DATE OF ISSUANCE

WHEREAS SDCL 9-23-21 authorizes the governing body, by resolution, to cancel any check or warrant not presented for payment within one year of the date of issuance: and

WHEREAS the attached Appendix A contains a list of such checks not presented for payment within one year of the date of issuance; and

WHEREAS detailed information on the checks and warrants listed on Appendix A is on file and available for public inspection during normal business hours in the City Finance Office.

NOW, THEREFORE, BE IT RESOLVED that the checks shown on Appendix A totaling \$7431.76, which have not been presented for payment within one year from the date of issuance be cancelled.

Dated this 16th day of October, 2017.

CITY OF RAPID CITY
s/ Steve Allender
 Mayor

ATTEST:
s/ Pauline Sumption
 Finance Officer

(SEAL)

- 22. LF101117-05 – Approve Resolution No. 2017-089A a Resolution Fixing Time and Place for Hearing on Assessment Roll for Cleanup of Miscellaneous Property.

RESOLUTION No. 2017-089A
RESOLUTION FIXING TIME AND PLACE FOR
HEARING ON ASSESSMENT ROLL FOR
CLEANUP OF MISCELLANEOUS PROPERTY

BE IT RESOLVED by the City Council of the City of Rapid City, South Dakota, as follows:

1. The Assessment Roll for Cleanup of Miscellaneous Property was filed in the Finance Office on the 16th day of October, 2017. The City Council shall meet at the City / School Administration Center in Rapid City, South Dakota, on the 20th day of November, 2017 at 6:30 P.M., this said date being not less than twenty (20) days from the filing of said assessment roll for hearing thereon.

2. The Finance Officer is authorized and directed to prepare a Notice stating the date of filing the assessment roll, the time, and place of hearing thereon; that the assessment roll will be open for public inspection at the Office of the Finance Officer, and referring to the assessment roll for further particulars.

3. The Finance Officer is further authorized and directed to publish notice in the official newspaper one week prior to the date set for hearing and to mail copy thereof, by first class mail, addressed to the owner or owners of any property to be assessed at his, her, or their last mailing address as shown by the records of the Director of Equalization, at least one week prior to the date set for hearing.

Dated this 16th day of October, 2017.

CITY OF RAPID CITY
s/ Steve Allender
Mayor

ATTEST:
s/ Pauline Sumption
Finance Officer

(SEAL)

- 23. LF101117-10 – Authorize Mayor and Finance Officer to Sign FY2017 Community Development Block Grant Contract with HUD.
- 24. 17TP022 – Approve the 2018 Unified Planning Work Program.
- 25. 17TP023 – Approve the Agreement Between the City of Rapid City and the South Dakota Department of Transportation for Accomplishing the Rapid City Area Transportation Planning Process in the Amount of \$632,205.

END OF CONSENT ITEMS

Motion was made by Salamun, second by Modrick to (PW101017-08) Approve Contract Extension to Pete Lien & Sons, Inc. for Ice Sanding Materials for the 2018 calendar year. Motion carried 9-0 with Scott abstaining.

Mayor read in item (LF101117-08) Approve Resolution No. 2017-090 Declaring 108 East Main Street Surplus and Appointing Freeholders to Appraise the Property. Motion was made by Salamun, second by Lewis to approve. Salamun said it was a great opportunity for council. He applauds the RC Economic Development Foundation for all the work that they did. It is critically important to do the best they can to bridge the community with the School of Mines and Technology. He said government doesn't create growth but it does create conditions for growth. It's a rare opportunity they have in order to promote economic development. This has his support and he's excited to see what happens. In response to a question from Drew, Burchill said there is a five year maximum in the incubator and then the tenant has

to move out. Burchill said since inception, they have had 37 companies in the incubator. Six have made it all the way to graduation which is five years. He said there are 139 employees that have started with those six companies. He indicated that the incubator began about 11 years ago. In response to a question from Scott, Burchill said the next center will be called the innovation center. He said they are a conservative board. The company who provided the feasibility study looked at 14 sites. He indicated the company came back with six good locations with 108 E Main being the number one location. He said the foundation has been around for 25 years. They have the experience, knowledge and ability to move forward. Scott thanked Burchill for all the work done in the last 11 years. She said this seems like a good partnership. Scott said the first step is declaring this surplus so they can get an appraisal on it. This will be the donation portion by the City. There will be no other funding required from the city for the ongoing operations of this. She would like staff to consider a clause that the city would get the property back if it's no longer used for the intended purposes it is now. Roberts support this. In response to a question from Roberts, Burchill said the incubator is funded through current lease payments through the tenants. They have money on hand to do improvements to the existing structure. Burchill stated all six companies that made it through the incubator stayed in Rapid City. Laurenti said they are surplus property in order to get it appraised and all the other steps will come back to Council so they can read through it thoroughly. He thinks it's a great idea but everyone needs to ask the pertinent questions through each step. Motion carried 10-0.

Resolution No. 2017-090

A RESOLUTION DECLARING 108 E. MAIN STREET SURPLUS AND APPOINTING FREEHOLDERS TO APPRAISE THE PROPERTY

WHEREAS, the property described below was acquired by the City for the construction of a fire station; and

WHEREAS, the property is no longer needed for the planned fire station and is no longer necessary, useful or suitable for municipal purposes or the purposes for which it was acquired.

NOW, THEREFORE, BE IT RESOLVED, that the following property is declared surplus and shall be disposed of according to state statutes:

Ulland Outlot Revised, located in the NE¼NE¼ of Section 1, T1N, R7E, BHM, Rapid City, Pennington County, South Dakota

BE IT FURTHER RESOLVED that the following freeholders are hereby appointed to appraise the property: Jason Salamun, Pauline Sumption, and Chad Lewis.

Dated this 16th day of October, 2017.

CITY OF RAPID CITY
s/ Steve Allender
Mayor

ATTEST:
s/ Pauline Sumption
Finance Officer

(SEAL)

Mayor read in item (LF101117-06) Authorize Mayor and Finance Officer to Sign an Agreement Between the City of Rapid City and Rural America Initiatives Inc. for the Use of City Vision Funds to Construct a New Head Start Facility. In response to a question from Scott, Bruce Long Fox said the property is located at 2112 South Valley Drive. He said it's a nice, flat alfalfa field, part of the Johnson Ranch

Subdivision. Scott said she thought the facility was going to go up in Ward 4. Long Fox it changed due to timing. They went into partnership with another developer. They developer they started with said they would be ready for Rural America Initiatives to go in two years. Their two years passed on April 22, 2017. When that happened, they started searching for a new site and it was purchased on June 15, 2017. He said they still owned both properties but they don't have title to the first property. In response to a question from Scott, Long Fox said this might not be the proper forum to answer her question. He said there might be litigation regarding the first property. He said they have asked for their money back on the first property. He stated they paid for it two years ago. The transfer of title depended on them improving and platting the property and that has not happened. Scott wished him luck at getting money back on first property because they could use it toward the second property. She said this is a good partnership with the city and Rural America Initiatives. Motion was made by Salamun, second by Lewis and carried to approve.

NON-CONSENT ITEMS – Items 27-42

Jerry Wright addressed the council regarding items 27 and 28. He said he has a sense of duty for water at this time. He supports the new rates. He said if the rates are increased now, the water and waste water will be in the same situation as streets. He thinks council has the opportunity to make a decision that's positive and good.

James Biolata, addressed the council regarding item 27. He lives in Ward 4. He wonders why the city wants to raise the water rates when he and his neighbors are paying for a drainage tax. He said he doesn't have drainage to support the tax. He was told by Public Works that they would have drainage two years ago, then this year and now they have to wait two more years. He asked why his money isn't being earmarked for his drainage since he is paying a drainage tax.

Pat Muldoon spoke on item 29. She lives at 135 E Indiana Street which is across the street from the South Middle School basketball courts. She is concerned about developing the hill behind them. There have not been any samples taken. She doesn't want to see the homes in the area look like Hillcrest. She presented pictures of Hillcrest to the Council. She stated that Hillcrest is nothing but shale. She can't believe they want to put 14 houses on that hill.

James Biolata spoke on items 35 and 36. He said he used to be a licensed contractor. He stated contractors are getting away with not getting permits. The city is losing revenue from the contractors who are dodging the permits. He suggested that the city hire a weekend inspector. He said most construction beings on Friday at 5:00 and goes through the weekend.

Ordinances

Ordinance No. 6201 (PW101017-09) An Ordinance to Revise the Rates, Fees, and Charges for City's Water Utility by Amending Chapter 13.08 of the Rapid City Municipal Code. Motion was made by Scott, second by Modrick that Ordinance No. 6201 be placed upon its first reading and the title was fully and distinctly read and second reading be set for Monday, November 6, 2017. Motion carried 9-1 with Roberts voting no.

Ordinance No. 6202 (PW101017-10) An Ordinance to Revise the Rates, Fees, and Charges for City's Sewer Utility by Amending Chapter 13.16 of the Rapid City Municipal Code. Motion was made by Scott, second by Nordstrom that Ordinance 6202 be placed upon its first reading and the title was fully and distinctly read and second reading be set for Monday, November 6, 2017. Motion carried 8-2 with Roberts and Drury voting no.

Scott read in item (No. 17RZ025) Ordinance No. 6193, An Ordinance Amending Section 17.06 of Chapter 17 of the Rapid City Municipal Code, a request by KTM Design Solutions, Inc. for Maguire Services, LLC for a Rezoning from Park Forest District to Low Density Residential District for property generally described as being located southeast of the intersection of Oak Avenue and Indiana Street.

Motion was made by Modrick, second by Nordstrom to deny. In response to a question from Laurenti, Tech said in regards to soil testing, any improvements of public nature be it streets, water, sewer, drainage facilities, a geotechnical analysis must be done in effort to show those improvements can be made and will meet the design criteria that we have in place. As far as any requirements to do soil testing, on private property, the city doesn't have that requirement. The city can add that as part of a planned development but one has not been submitted for this project. Therefore, the requirement is not there because they haven't chosen to submit that yet. That is why they recommend to deny. Roberts stated that typically the PUD comes after the zoning request. Tech said it was recommended by the Planning Commission that a final planned development be submitted prior to them taking action on the zoning. Tech said he could not answer if that was procedurally correct or not. In response to a question from Roberts, Tech said a planned development can be submitted for any property regardless of the zoning. Roberts said the developer wasn't going to spend the money on planned development until zoning was approved because he didn't want to be out extra money. Roberts said he is worried about council not giving people the opportunity to do something with their property. He stated just because the owners have had the property for 60 years shouldn't detour them from doing what they want with their property. If geotechnical says they can do something on this property, then they should be able to try. The applicant wants the zoning to be approved before they do planned development because they don't want to spend the extra money. In response to a question from Salamun, Young said a zoning request is preliminary that deals with many possibilities. To require soil testing or planned development detailed studies isn't appropriate or typical in most communities. Lewis stated he was familiar with the property. He said he was in favor of the rezone but it doesn't mean the applicant can build their development. There are many steps to follow if rezone is approved. He said when you buy property there are certain rights that go with the property and owners should be able to explore their opportunities. Young pointed out that the council should ask themselves what is the future land use designation on the property and why has it been put on the property. Also ask themselves what is the proper reasoning for changing the zoning. If we feel it is important to maintain forest conservation district as the future land use that is what to consider first. Modrick said she agrees with Young. She said the planning commission and the neighbors are not in favor of this rezone. She believes this property is park forest district for a reason and it shouldn't be changed. The property owner would need to prove to the planning commission that the ground is solid and safe for 14 homes. If the rezone is approved and something happens, there is no reversing it. She said they have been looking at this item for months and she is comfortable in voting to deny. Substitute motion was made by Roberts, second by Lewis to approve the rezone in conjunction with a planned unit development. Roberts stated if this is approved in conjunction with a planned development it is only allowing the applicant the opportunity to come in and spend the money to do the testing and see if this is even feasible. Young agreed. In response to a question from Scott, there is an assumption that the park forest designation stays if the planned development requirements aren't met. Young said the cleanest way to do this is to do the rezone without attaching the planned development because it will have to be submitted before we can approve anything anyway. Landeen said he agrees with Young. In the past, they used to rezone and include the planned development but have tried moving away from that. He said if the zoning was changed it would not revert back based on the planned development. The problem with approving tonight is nailing down what will be allowed with the rezone. Scott said the applicant hasn't indicated that they are ok with approval of rezone in conjunction with a planned development. Landeen said if the council is more comfortable with a rezone in conjunction with a planned development, they are allowed to vote that way without the applicant's consent. Modrick said there is highlighted documentation that states why the recommendation is denial from planning commission. Documents also state that the applicant won't be submitting a planned development overlay. Modrick urged council to deny based on the planning commission recommendation and the project isn't ready yet. In response to a question from Drew, Muldoon said she is speaking on behalf of the neighbors. Muldoon said the biggest concern is the damage that has already been done to their property from the hill sliding. If they put 14 more houses on the hill, they are afraid of more damage to their homes. Lewis said if you build a house in Rapid City you have to have the soil tested and if you don't meet certain criteria, you have to over-excavate and put in engineered fill below the foundation. It's created a burden to the building community as far as cost of housing. If the risk is out there, the builders

are the one who have to pay for that. If approved, the builders are allowed to take that risk. There was a tie vote 5-5 on the substitute motion. The following voted AYE: Scott, Drew, Salamun, Lewis and Roberts; NO: Nordstrom, Modrick, Armstrong, Laurenti and Drury. Mayor broke the tie vote with a NO vote. Vote was taken on the original motion to deny. There was a tie vote 5-5 with the following voting AYE: Armstrong, Laurenti, Drury, Nordstrom and Modrick; NO: Roberts, Scott, Drew, Salamun and Lewis. Mayor broke the tie vote with a YES vote.

Ordinance No. 6192 (LF101117-07) An Ordinance to Adopt the 2017 Edition of the National Electrical Code and to Amend Local Provisions by Amending Chapter 15.16 of the Rapid City Municipal Code. Motion was made by Scott, second by Laurenti that Ordinance 6192 be placed on its first reading and the title was fully and distinctly read and second reading be set for Monday, November 6, 2017. Roberts said there is really nothing they can do about this because it was approved through the state. He said this code will add about \$1000 in cost to every new home built. Nordstrom said he is for safety and he will support the ordinance. He feels the definition of affordable housing is not being used correctly. He stated there is a difference between affordable housing and fair market housing. There is another bracket called work force housing. There is a distinct difference between the categories. In response to a question from Lewis, Seals said the code change is regarding the 220-volt and less. Lewis said when the regulations change, it does cost money. Scott said she thought the update in the code is in reference to GFI versus ARC. She said Brad Solon stated these codes are already in existence and Tech agreed. Tech said the only change is on the commercial side. Scott said the public needs to be familiar with current legislation and when codes are changed at the state level. She stated the only change is that a GFI will be required on a dryer. In response to a question from Salamun, Tech said he was told that there was no change on the residential side only the commercial side. In response to a question from Salamun, Seals said the GFI was implemented for dryers in case there is water present and the electricity can be cut if water is present. Motion carried 9-1 with Modrick voting no.

Community Planning & Development Services Department Items

Motion was made by Modrick, second by Nordstrom and carried to approve (No. 17PL088) - A request by Renner Associates, LLC for Triple R Construction for a Preliminary Subdivision Plan for proposed Lots A, B and C of Block 6 of Schambers Addition, generally described as being located at 3647 Schamber Street with the following stipulations: Staff recommends that the Preliminary Subdivision Plan be approved with stipulations: 1. Prior to submittal of a Final Plat application, the plat document shall be revised to show the dedication of 13.5 feet of additional right-of-way along Schamber Street and 6 feet of additional right-of-way along Fremont Street as they abut the property or Exception(s) shall be obtained. If Exception(s) are obtained, a copy of the approved Exception(s) shall be submitted with the Final Plat application; 2. Prior to submittal of a Final Plat application, the existing shed located on Lot B shall be removed from the side yard setback or surety shall be posted to ensure that the shed is removed in a timely manner; and, 3. Prior to submittal of a Final Plat application, a Variance and/or Zoning Exception shall be obtained to reduce the lot size requirement from 6,500 square feet to 5,445 and 5,575.68 square feet, respectively, for proposed Lots A and B. If a Zoning Exception is obtained, a copy of the approved Exception shall be submitted with the Final Plat application.

Motion was made by Modrick, second by Lewis and carried to approve (No. 17PL096) - A request by KTM Design Solutions, Inc for North Atlantic Developers LLC, Delaware Land Holdings, LLC, Envirocutt, LLC for a Preliminary Subdivision Plan for proposed Lots A, B, C, D, E, F, G and H of Buffalo Crossing West Subdivision, generally described as being located northwest of the intersection of Catron Boulevard and Mt. Rushmore Road with the following stipulations: 1. Upon submittal of a Development Engineering Plan application, the redline drawing comments shall be addressed. In addition, the redline drawing comments shall be returned with the Development Engineering Plan application; 2. Upon submittal of a Development Engineering Plan application, construction plans for Promise Road shall be submitted for review and approval showing the street located within a minimum 68 foot wide right-of-way with 10 additional feet the first 200 feet as it extends north from Catron Boulevard and constructed with a minimum 32 foot wide paved surface, curb, gutter, sidewalk, street light conduit, water and sewer and

guardrail(s) in locations of 4:1 slope or steeper from back of curb or an Exception shall be obtained. If an Exception is obtained, a copy of the approved Exception shall be submitted with the Development Engineering Plan application; 3. Upon submittal of a Development Engineering Plan application, the plat document shall show that portion of Promise Road located on the Jerald Johnson Living Revocable Trust property as dedicated right-of-way in lieu of an easement or an Exception shall be obtained to allow a public street within an easement and to allow the easement to provide principal access to more than four tracts, parcels or lots. If an Exception is obtained, a copy of the approved Exception shall be submitted with the Development Engineering Plan application; 4. Upon submittal of a Development Engineering Plan application, construction plans for Commerce Drive shall be submitted for review and approval showing the street located in a minimum 70 foot wide right-of-way and constructed with a minimum 26 foot wide paved surface, curb, gutter, sidewalk, street light conduit, water and sewer. In addition, the cul-de-sac bulb shall be located in a minimum 118 foot diameter right-of-way and constructed with a minimum 96 foot diameter paved surface or an Exception shall be obtained. If an Exception is obtained, a copy of the approved Exception shall be submitted with the Development Engineering Plan application; 5. Upon submittal of a Development Engineering Plan application, construction plans for Catron Boulevard shall be submitted for review and approval showing the construction of curb, gutter, sidewalk, street light conduit and a second water main or an Exception shall be obtained. If an Exception is obtained, a copy of the approved Exception shall be submitted with the Development Engineering Plan application; 6. Upon submittal of a Development Engineering Plan application, construction plans for Mount Rushmore Road (also known as U.S. Highway 16) shall be submitted for review and approval showing the construction of curb, gutter, sidewalk, street light conduit and a second water main or an Exception shall be obtained. If an Exception is obtained, a copy of the approved Exception shall be submitted with the Development Engineering Plan application; 7. Upon submittal of a Development Engineering Plan application, construction plans for Golden Eagle Drive shall be submitted for review and approval showing the street located within a minimum 68 foot wide right-of-way and constructed with a minimum 24 foot wide paved surface with no on-street parking signs, curb, gutter, sidewalk, street light conduit, water and sewer or an Exception shall be obtained. If an Exception is obtained, a copy of the approved Exception shall be submitted with the Development Engineering Plan application; 8. Upon submittal of a Development Engineering Plan application, a Traffic Impact Study shall be submitted for review and approval if the trip generation during the peak hour is expected to exceed 100 vehicles as determined by Section 2.17.2.2 of the Infrastructure Design Criteria Manual. In addition, construction plans shall be submitted for review and approval showing all improvements as recommended by the Traffic Impact Study; 9. Upon submittal of a Development Engineering Plan application, water plans and analysis prepared by a Registered Professional Engineer shall be submitted for review and approval in accordance with the Infrastructure Design Criteria Manual. The design report shall demonstrate that the water service is adequate to meet estimated domestic flows and required fire flows to support the proposed development; 10. Upon submittal of a Development Engineering Plan application, a sewer design report prepared by a Registered Professional Engineer as per the Infrastructure Design Criteria Manual shall be submitted for review and approval. The design report shall demonstrate that the sanitary sewer capacity is adequate to meet estimated flows and provide sufficient system capacity in conformance with the Infrastructure Design Criteria Manual; 11. Upon submittal of a Development Engineering Plan application, a drainage plan and report prepared by a Registered Professional Engineer as per the Infrastructure Design Criteria Manual and the Rapid City Municipal Code shall be submitted for review and approval for the proposed subdivision improvements. The drainage plan shall demonstrate that stormwater is being detained to pre-developed/historic rates and provide stormwater quality. Drainage easements shall also be provided as needed; 12. Upon submittal of a Development Engineering Plan application, a geotechnical report including an analysis of soil corrosivity and pavement design for all proposed subdivision improvements shall be submitted for review and approval; 13. Prior to approval of the Development Engineering Plan application, submitted engineering reports required for construction approval shall be accepted and agreements required for construction approval shall be executed if subdivision improvements are required. In addition, permits required for construction shall be approved and issued and construction plans shall be accepted in accordance with the Infrastructure Design Criteria Manual. All final engineering reports shall be signed and sealed by a Professional

Engineer and contain a Certification Statement of Conformance with City Standards as required by the Infrastructure Design Criteria Manual; 14. Prior to approval of the Development Engineering Plan application, a Development Agreement shall be entered into with the City for all public improvements, if applicable; 15. Upon submittal of a Development Engineering Plan application, a cost estimate of the required subdivision improvements shall be submitted for review and approval; 16. Prior to submittal of a Final Plat application, the plat document shall be revised to show the dedication of right-of-way for H Lot 1 and H Lot 2 or a request shall be submitted for review and approval by the City Council to accept the creation of the two H Lots as proposed. In addition, the H Lots shall be recorded and the recording information shall be shown on the Final Plat document; 17. Prior to submittal of a Final Plat application, a different street name for Commerce Drive shall be submitted to the Emergency Services Communication Center for review and approval. In addition, the plat document shall show the approved street name; 18. Upon submittal of a Final Plat application, letters of concurrence from all of the affected utility companies shall be submitted in order to vacate the existing frontage road as proposed; 19. Upon submittal of a Final Plat application, documentation shall be submitted for review and approval securing maintenance and ownership of all proposed drainage elements. In addition, a Major Drainage Easement shall be dedicated for all drainage improvements, including the proposed stormwater facility; 20. Upon submittal of a Final Plat application, surety for any required subdivision improvements that have not been completed shall be posted and the subdivision inspection fees shall be paid; and, 21. Prior to the City's acceptance of the public improvements, a warranty surety shall be submitted for review and approval as required. In addition, any utilities and drainage proposed outside of the dedicated right-of-way shall be secured within easement(s).

Motion was made by Modrick, second by Salamun and carried to approve (No. 17PL097) - A request by KTM Design Solutions, Inc for BH Capital 4, LLC and Pete Hendricksen for a Preliminary Subdivision Plan for proposed Lots A, B, C, D, E, F, G, H, J, and K of North Valley Park, generally described as being located southeast of the intersection of Creek Drive and Eglin with the following stipulations: Staff recommends that the Preliminary Subdivision Plan be approved with the following stipulations: 1. Upon submittal of a Development Engineering Plan application, the redline drawing comments shall be addressed. In addition, the redline drawing comments shall be returned with the Development Engineering Plan application; 2. Upon submittal of a Development Engineering Plan application, construction plans for North Creek Drive shall be submitted for review and approval showing the construction of curb, gutter, sidewalk and street light conduit along that portion of the street currently lacking the improvement and sewer or an Exception shall be obtained. If an Exception is obtained, a copy of the approved Exception shall be submitted with the Development Engineering Plan application; 3. Prior to submittal of a Development Engineering Plan application, a Comprehensive Plan Amendment to the Major Street Plan shall be submitted for review and approval relocating the collector street designation from Camden Drive to North Valley Drive or the proposed North Valley Drive street connection to East North Street shall be eliminated; 4. Upon submittal of a Development Engineering Plan application, construction plans for North Valley Drive shall be submitted for review and approval showing the industrial street located in a minimum 60 foot wide right-of-way and constructed with a minimum 26 foot wide paved surface, curb, gutter, sidewalk, street light conduit, water and sewer. If the Comprehensive Plan Amendment to the Major Street Plan is approved identifying North Valley Drive as a collector street, then the construction plans shall show the street located in a minimum 68 foot wide right-of-way and constructed with a minimum 32 foot wide paved surface to provide a turn lane with curb, gutter, sidewalk street light conduit, water and sewer or an Exception shall be obtained. If an Exception is obtained, a copy of the approved Exception shall be submitted with the Development Engineering Plan application; 5. Upon submittal of a Development Engineering Plan application, the proposed street islands proposed within the North Valley Drive right-of-way shall be removed pursuant to Chapter 2.20.1.2 of the Infrastructure Design Criteria Manual which only allows street islands on lane/place, local and collector streets; 6. Upon submittal of a Development Engineering Plan application, construction plans for the section line highway along the east lot line shall be submitted for review and approval showing the street located in a minimum 60 foot wide right-of-way and constructed with a minimum 26 foot wide paved surface, curb, gutter, sidewalk, street light conduit, water and sewer or an Exception

shall be obtained or the section line highway shall be vacated. If an Exception is obtained, a copy of the approved Exception shall be submitted with the Development Engineering Plan application; 7. Upon submittal of a Development Engineering Plan application, water plans and analysis prepared by a Registered Professional Engineer shall be submitted for review and approval in accordance with the Infrastructure Design Criteria Manual. The design report shall demonstrate that the water service is adequate to meet estimated domestic flows and required fire flows to support the proposed development in conformance with the Infrastructure Design Criteria Manual; 8. Upon submittal of a Development Engineering Plan application, a sewer design report prepared by a Registered Professional Engineer as per the Infrastructure Design Criteria Manual shall be submitted for review and approval. The design report shall demonstrate that the sanitary sewer capacity is adequate to meet estimated flows and provide sufficient system capacity in conformance with the Infrastructure Design Criteria Manual; 9. Upon submittal of a Development Engineering Plan application, a drainage plan and report prepared by a Registered Professional Engineer shall be submitted for review and approval for the proposed subdivision improvements. The drainage plan shall address storm water quantity control and storm water quality treatment in conformance with the Infrastructure Design Criteria Manual and the Box Elder Drainage Basin Plan, South Basin. In addition, drainage easements shall also be provided as needed; 10. Upon submittal of a Development Engineering Plan application, a geotechnical report including an analysis of soil corrosivity and pavement design for all proposed subdivision improvements shall be submitted for review and approval; 11. Prior to approval of the Development Engineering Plan application, submitted engineering reports required for construction approval shall be accepted and agreements required for construction approval shall be executed if subdivision improvements are required. In addition, permits required for construction shall be approved and issued and construction plans shall be accepted in accordance with the Infrastructure Design Criteria Manual. All final engineering reports shall be signed and sealed by a Professional Engineer and contain a Certification Statement of Conformance with City Standards as required by the Infrastructure Design Criteria Manual; 12. Prior to approval of the Development Engineering Plan application, a Development Agreement shall be entered into with the City for all public improvements, if applicable; 13. Upon submittal of a Development Engineering Plan application, a cost estimate of the required subdivision improvements shall be submitted for review and approval; 14. Upon submittal of a Final Plat application, documentation shall be submitted for review and approval securing maintenance and ownership of the proposed drainage pond. In addition, a Major Drainage Easement shall be dedicated for all drainage improvements, including the proposed drainage pond; 15. Upon submittal of a Final Plat application, surety for any required subdivision improvements that have not been completed shall be posted and the subdivision inspection fees shall be paid; and, 16. Prior to the City's acceptance of the public improvements, a warranty surety shall be submitted for review and approval as required. In addition, any utilities and drainage proposed outside of the dedicated right-of-way shall be secured within easement(s).

Motion was made by Modrick, second by Salamun and carried to approve (No. 17PL098) - A request by KTM Design Solutions, Inc for KTM Design Solutions, Inc. for a Preliminary Subdivision Plan for proposed Lots 2 and 3 of Block 5 and Lots 5 and 6 of Block 1 of Big Sky Business Park, generally described as being located north of Neel Street with the following stipulations: 1. Upon submittal of a Development Engineering Plan application, the redline drawing comments and master plan comments shall be addressed. In addition, the redline drawing comments shall be returned with the Development Engineering Plan application; 2. Upon submittal of a Development Engineering Plan application, construction plans for Neel Street shall be submitted for review and approval showing the street located within a minimum 68 foot wide right-of-way and constructed with a minimum 24 foot wide paved surface with no on-street parking signs, curb, gutter, sidewalk, street light conduit, water and sewer or an Exception shall be obtained. If an Exception is obtained, a copy of the approved Exception shall be submitted with the Development Engineering Plan application; 3. Upon submittal of a Development Engineering Plan application, water plans and analysis prepared by a Registered Professional Engineer shall be submitted for review and approval in accordance with the Infrastructure Design Criteria Manual. The design report shall demonstrate that the water service is adequate to meet estimated domestic flows

and required fire flows to support the proposed development; 4. Upon submittal of a Development Engineering Plan application, a sewer design report prepared by a Registered Professional Engineer as per the Infrastructure Design Criteria Manual shall be submitted for review and approval. The design report shall demonstrate that the sanitary sewer capacity is adequate to meet estimated flows and provide sufficient system capacity in conformance with the Infrastructure Design Criteria Manual; 5. Upon submittal of a Development Engineering Plan application, a drainage plan and report prepared by a Registered Professional Engineer as per the Infrastructure Design Criteria Manual and the Rapid City Municipal Code shall be submitted for review and approval for the proposed subdivision improvements. The drainage plan shall demonstrate that stormwater is being detained to pre-developed/historic rates and provide stormwater quality. Drainage easements shall also be provided as needed; 6. Upon submittal of a Development Engineering Plan application, a geotechnical report including an analysis of soil corrosivity and pavement design for all proposed subdivision improvements shall be submitted for review and approval; 7. Prior to approval of the Development Engineering Plan application, submitted engineering reports required for construction approval shall be accepted and agreements required for construction approval shall be executed if subdivision improvements are required. In addition, permits required for construction shall be approved and issued and construction plans shall be accepted in accordance with the Infrastructure Design Criteria Manual. All final engineering reports shall be signed and sealed by a Professional Engineer and contain a Certification Statement of Conformance with City Standards as required by the Infrastructure Design Criteria Manual; 8. Prior to approval of the Development Engineering Plan application, a Development Agreement shall be entered into with the City for all public improvements, if applicable; 9. Upon submittal of a Development Engineering Plan application, a cost estimate of the required subdivision improvements shall be submitted for review and approval; 10. Upon submittal of a Final Plat application, documentation shall be submitted for review and approval identifying maintenance and ownership of all proposed drainage elements. In addition, a Major Drainage Easement shall be dedicated for all drainage improvements, including the two existing stormwater detention ponds; 11. Upon submittal of a Final Plat application, surety for any required subdivision improvements that have not been completed shall be posted and the subdivision inspection fees shall be paid; and, 12. Prior to the City's acceptance of the public improvements, a warranty surety shall be submitted for review and approval as required. In addition, any utilities and drainage proposed outside of the dedicated right-of-way shall be secured within easement(s).

Public Works Committee Items

Motion was made by Modrick, second by Nordstrom to (PW101017-06) Approve Resolution 2017-088, A Resolution Amending Certain Fees to be Charged for Various Services, Licenses, Permits and Applications. Motion carried 8-2 with Roberts and Drury voting no.

RESOLUTION NO. 2017-088

A RESOLUTION AMENDING CERTAIN FEES TO BE CHARGED FOR
VARIOUS SERVICES, LICENSES, PERMITS AND APPLICATIONS

WHEREAS, the City charges fees for various licenses, permits and applications to cover its administrative costs; and

WHEREAS, in the past the City has generally adopted fees for licenses, permits and applications by ordinance; and

WHEREAS, on May 18, 2015, the Common Council adopted Resolution No. 2015-50 setting forth a fee schedule intended to replicate and supplement the fees discussed in the ordinances; and

WHEREAS, Resolution No. 2015-50 consolidates the information on fees charged by the City in one location, to make it easier to track and change the fees when they become insufficient to cover the City’s administrative costs; and

WHEREAS, on December 7, 2015 the Common Council adopted Resolution No. 2015-116 Adopting a City Fee Policy to be Used for Amending and Adding Fees in the City Fee Resolution; and

WHEREAS, on December 5, 2016 the Common Council adopted Resolution No. 2016-092 Amending Certain Fees to be Charged in 2017 for Various Licenses, Permits and Applications; and

WHEREAS, the Policy states that city management should conduct fee reviews on a periodic basis; and

WHEREAS, fees of various departments have been determined to need updating to better reflect the cost to the City for the services in 2018; and

WHEREAS, the remainder of the fees remain the same; and

WHEREAS, the City Council finds it to be in the best interests of the City and its citizens to adopt an updated comprehensive fee resolution.

NOW THEREFORE, BE IT RESOLVED, by the City of Rapid City that the following fees are established:

City Attorney’s Office

City Attorney’s Office has no fees.

Community Planning & Development Services Department

Revenue and Finance Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Tax increment financing application	\$1,000 per application	3.26.030.A

Air Quality Permit Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Construction permit 1-5 acres	\$75.00 per permit	8.34.100.D
Construction permit 5+ acres	\$100.00 per permit	8.34.100.D
Construction permit renewal	\$25.00 per permit	8.34.100.D
Construction permit modification	\$25.00 per permit	8.34.100.E
Parking storage area permit	\$100.00 per permit	8.34.110.D
Parking storage area permit -	\$25.00 per permit amendment	8.34.110.E

amendment		
Compliance Plan	\$150.00 per permit	8.34.120.D
Failure to pay for or obtain a permit	\$250.00 per week	8.34.130

Streets Sidewalks and Public Places Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Sidewalk café permit application	\$250.00 per permit	12.12.030.B.4
Sidewalk vending cart permit application	\$250.00 initial and \$100.00 annual renewal per permit	12.12.040.C.5

Building Contractor License Fees

Fee	Amount & Unit of Measure	Municipal Code Section
General Building Contractor License fees	\$200.00 per initial 3 year license/\$100.00 per 3 year renewal license for Class A - General Contractor \$200.00 per initial 3 year license /\$100.00 per 3 year renewal license for Class B - one & two-family residential contractor \$200.00 per initial 3 year license /\$100.00 per three year renewal license for Class C - residential remodeling/additions contractor	15.04.140
Trade License fees - initial/renewal	No fee per initial 3 year license/ no fee per 3 year renewal license Class EA - Apprentice Electrician \$200.00 per initial 3 year license /\$100.00 per 3 year renewal license for Class EB - Class B Electrician * \$300 per initial 3 year license /\$200.00 per 3 year renewal license for Class EC - Electrical Contractor * \$50.00 per initial 3 year license /\$50.00 per 3 year renewal license for Class EJ - Journeyman Electrician * \$100.00 per initial 3 year license /\$50.00 per 3 year renewal license for Class EM - Master Electrician/inactive * \$10.00 per initial 3 year license /\$10.00 per 3 year renewal license for Class GA - Gas Fitting Apprentice \$200.00 per initial 3 year license /\$50.00 per 3 year renewal license for Class GC - Gas Fitting Contractor \$25.00 per initial 3 year license /\$25.00 per 3 year renewal license for Class GF - Gas Fitter \$25.00 per initial 3 year license /\$25.00 per 3 year renewal license for Class MA - Mechanical Apprentice \$205.00 per initial 3 year license /\$80.00 per 3 year renewal license for Class MAS - Appliance Specialist \$205.00 per initial 3 year license /\$80.00 per 3 year renewal license for Class MC - Mechanical Contractor \$40.00 per initial 3 year license /\$40.00 per 3 year renewal license for Class MI - Mechanical Installer \$25.00 per initial 1 year license /\$25.00 per annual renewal license for Class P – Plumber \$10.00 per initial 1 year license /\$10.00 per annual renewal license for Class PA - Plumbers Apprentice \$200.00 per initial 1 year license /\$50.00 per annual renewal license for Class PC - Plumbing Contractor \$200.00 per initial 1 year license /\$50.00 per annual renewal license for Class PW - Water Softening Contractor \$200.00 per initial 3 year license /\$100.00 per 3 year renewal license for Class R - Roofing Contractor \$200.00 per initial 3 year license /\$50.00 per 3 year renewal license for Class S - Sign Contractor/inactive * Fee doubled for performing work without a license.	15.04.140
Application fee Building Board of Appeals	\$150.00 per appeal application concerning a building code and/or building code amendment requirement. No charge per appeal regarding an action taken by the Building Official concerning a contractor's license.	15.04.130

License exam fee	None. Testing is through a third party vendor. A list of testing facilities can be obtained from the Building Official.	15.04.140
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Building Permit Fees and Licenses

Fee	Amount & Unit of Measure	Municipal Code Section
IRC building permit and plan check fees	Table 100-A Residential Permit Fees (listed below)	15.04.330
IEBC building permit and plan check fees	Table 100-A Residential Permit Fees (listed below)	15.04.330
IBC building permit and plan check fees	Table 100-C Commercial Permit Fees (listed below)	15.04.330
IBC prefabricated structure building permit and plan check fees	Table 100-C Commercial Permit Fees (listed below)	15.12.360
Gas Code permit and plan check fees	Table 100-C Commercial Permit Fees (listed below).	15.04.330
Plumbing Code	Table 100-C Commercial Permit Fees (listed below)	15.04.330
Pressure reducing valves	No charge	15.04.330
Sign permit	Table 100-C Commercial Permit Fees (listed below). Electrical and outline lighting signs per adopted State Wiring Bulletin	15.04.330 17.50.080.I.2 17.50.080.K.2.
Temporary sign permit	Table 100-C Commercial Permit Fees (listed below). Per permit up to twice a year for no longer than 30 days.	17.50.080.S.1.
IMC permit	Table 100-A Residential Permit Fees and Table 100-C Commercial Permit Fees as applicable (listed below)	15.04.330
IPMC building permit and plan check fees	Table 100-A Residential Permit Fees and Table 100-C Commercial Permit Fees as applicable (listed below)	15.04.330
Moving of building permit	\$100.00 per permit Violation of Chapter 15.08, 15.44 or 12.24 with respect to moving of buildings subject to a fine of not less than \$25.00 nor more than \$100.00, and/or 30 days in jail per violation	15.08.010. A. 15.08.060. A.
Manufactured home parks operating permit	\$50.00 per manufactured home park up to 10 manufactured homes and an additional \$2.00 for each manufactured home in excess of 10. Annual permit required to be filed with the Finance Officer by July 30 th of each year.	15.48.020
Travel park permit	\$25.00 plus \$1.00 for every 10 spaces or fraction thereof over the minimum 100 spaces per permit application	15.52.030. B.
Travel park operating permit	\$35.00 for the first 10 trailer spaces and an additional \$0.50 for each trailer space in excess of 10. Annual permit and an additional \$0.50 will be charged for any trailer space added during the permit year.	15.52.070

TABLE 100-A RESIDENTIAL PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$1,600.00	\$37.00
\$1,601 to \$2,000.00	\$37.00 for the first \$1,600.00 plus \$2.00 for each additional \$1,000.00, or fraction thereof, to and including \$2,000.00
\$2,001 to \$25,000.00	\$45.00 for the first \$2,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000	\$252.00 for the first \$25,000.00 plus \$6.50 for each additional \$1,000.00, or fraction thereof, to and including \$ 50,000.00
\$50,001.00 to \$100,000.000	\$414.50 for the first \$50,000.00 plus \$4.50 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$639.50 for the first \$100,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,00.00 to \$1,000,000.00	\$2,039.50 for the first \$500,000.00 plus \$3.00 for each

	additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$3,539.50 for the first \$1,000,000.00 plus \$2.00 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees:	
1. Inspections outside of normal business hours (minimum charge – two hours)	\$42.00 per hour ¹
2. Re-inspection fees	\$42.00 per hour ¹
3. Inspections for which no fee is specifically indicated (minimum charge – one hour)	\$42.00 per hour ¹
4. Additional plan review required by changes, additions, or revisions to plans (minimum charge – one hour)	\$42.00 per hour ¹
5. For use of outside consultants for plan checking and inspections, or both	Actual costs ²
6. Plan review fees for 1 and 2 family dwellings and accessory structures shall be 10% of the building permit fee.	
7. Plan review fees for all occupancies except 1 and 2 family dwellings shall be 50% of the building permit fee.	

¹ Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

² Actual costs include administrative and overhead costs.

TABLE 100-C COMMERCIAL PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$1,600.00	\$37.00
\$1,601 to \$2,000.00	\$69.25
\$2,001 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$ 50,000
\$50,001.00 to \$100,000.000	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,00.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees:	
1. Inspections outside of normal business hours (minimum charge – two hours)	\$47.00 per hour ¹
2. Re-inspection fees	\$47.00 per hour ¹
3. Inspections for which no fee is specifically (minimum charge – one hour)	\$47.00 per hour ¹
4. Additional plan review required by changes, additions, or revisions to plans (minimum charge – one hour)	\$47.00 per hour ¹
5. For use of outside consultants for plan checking and inspections, or both	Actual costs ²
6. Plan review fees for 1 and 2 family dwellings and accessory structures shall be 10% of the building permit fee.	
7. Plan review fees for all occupancies except 1 and 2 family dwellings shall be 50% of the building permit fee.	

¹ Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

² Actual costs include administrative and overhead costs.

Electrical Code Permit Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Electrical Code permit	Minimum \$50.00 per permit	15.04.330
Electrical permit for new single and two-family residences	Each dwelling unit inspection fee shall be the greater of Table 1 or Table 2 below: <u>TABLE 1</u> flat rate -service size in amperes/inspection fee: 0 – 200/\$135.00	15.04.330

	<p>201 to 400/\$275.00 401 and larger\$300.00 plus circuitry</p> <p><u>TABLE 2</u> square footage: 5 cents per square foot finished area 2.5 cents per square foot unfinished area 2.5 cents per square foot garage</p>	
Electrical inspection fee for service change. Fee for service change only. All new circuits will use TABLE 5	<p><u>TABLE 3</u> service size in amperes / inspection fee 0 – 200 /\$75.00 201 – 400 - \$100.00 401 – 800 - \$125.00 801 – 1600 - \$150.00 1601 and over - \$175.00</p>	15.04.330
Electrical inspection fees for new service installation. New circuits added use TABLE 5.	<p><u>TABLE 4</u> service size in amperes / inspection fee 0 – 200 /\$35.00 201 – 400 - \$50.00 401 – 800 - \$75.00 801 – 1600 - \$125.00 1601 and over - \$250.00</p>	15.04.330
Electrical inspection fees for circuitry installations or alterations.	<p><u>TABLE 5</u> 0-30A CCT - \$5.00 each 31-60A CCT - \$10.00 each 61-100A CCT - \$12.00 each each additional one hundred amperes or fraction thereof - \$8.00.</p>	15.04.330
Electrical inspection fee for electric signs	<p><u>TABLE 6</u> Greater of \$50.00 for each sign, feeder, or branch circuit, or the fee calculated based on the Table 4 and Table 5 above with a maximum of \$60.00. Fee is applicable to permanently installed electric signs, outline lighting, field assembled skeletal neon systems and area lighting.</p>	15.04.330
Electrical fees for electrical installations associated with remodeling	<p><u>TABLE 7</u> First 40 openings or connections - \$1.00 each. Each additional opening or connection - \$0.50 each. First 40 lighting fixtures - \$1.00 each. Each additional lighting fixture - \$0.50 each Each motor or special equipment - \$6.00 each.</p>	15.04.330
Electrical fees for electrical installations in apartment buildings	<p><u>TABLE 8</u> Three or more unit buildings - \$35.00 per unit. Services, feeders and branch circuits serving other apartment building loads shall be per Table 4 and Table 5 above.</p>	15.04.330
Electrical fees for mobile home service equipment and feeders.	<p><u>TABLE 9</u> First Service - \$50.00 Each Additional Unit - \$25.00</p>	15.04.330
Electrical fees for recreational vehicle park unit.	<p><u>TABLE 10</u> Inspection fee is \$20.00 per recreational vehicle park unit. Service and Other Wiring shall be Table 4 and Table 5 above.</p>	15.04.330
Electrical fees for swimming pools.	<p><u>TABLE 11</u> Residential pools \$125.00 All other pools use Table 4 and Table 5</p>	15.04.330
Electrical administrative fees	<p><u>TABLE 12</u> Correction made after 30 days from receipt of inspection report may be assessed a fee of \$100.00 per violation.</p> <p>If an inspector has to notify the master electrician/electrical contractor that their apprentice is not being properly supervised per the ordinance a fee of \$100.00 may be assessed per violation. An Exception may be granted for Western Dakota Technical Institute or an accredited higher education facility.</p> <p>After hour inspections shall be a minimum two hour fee of \$100.00.</p>	15.04.330
State Electrical	<p><u>TABLE 13</u></p>	15.04.330

Affidavit	\$5.00 per permit	
Electrical Inspection violation fee	Fee doubled for work started without a permit. noncompliance with any provision of the code or through use of defective material or due to negligence on the part of workmen, a subsequent inspection becomes necessary, an additional fee of \$50.00 shall be charged for each such inspection Failure to obtain a final inspection prior to the expiration of the permit is subject to a fee of \$100.00. Re-inspection may be subject to a fee of \$50.00 per occurrence.	15.04.330

Grading Permit Fees

IBC grading permit	Table 100-D Grading Permit Fees (attached to this resolution)	15.12.510 Appendix J
IBC grading plan review	Table 100-E Grading Plan Review Fees (attached to this resolution)	15.12.510 Appendix J

TABLE 100-D GRADING PERMIT FEES¹

CUBIC YARDS	FEE
50 or less	\$23.50
51 to 100	\$37.00
101 to 1,000	\$37.00 for the first 100 cubic yards plus \$17.50 for each additional 100 cubic yards or fraction thereof
1,001 to 10,000	\$194.50 for the first 1,000 cubic yards plus \$14.50 for each additional 1,000 cubic yards or fraction thereof
10,001 to 100,000	\$325.00 for the first 10,000 cubic yards plus \$66.00 for each additional 10,000 cubic yards or fraction thereof
100,001 cubic yards or more	\$919.00 for the first 100,000 cubic yards plus \$36.50 for each additional 10,000 cubic yards or fraction thereof
Other Inspections and Fees:	
1. Inspections outside of normal business hours.....	\$50.50 per hour ² (minimum charge – two hours)
2. Re-inspection fees	\$50.50 per hour ²
3. Inspections for which no fee is specifically indicated.....	\$50.50 per hour ² (minimum charge – one hour)

¹ The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

² Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.
For excavation and fill on the same site, the fee shall be based on the volume of excavation or fill, whichever is greater.

TABLE 100-E GRADING PLAN REVIEW FEES

CUBIC YARDS	FEE
50 or less	No fee
51 to 100	\$23.50
101 to 1,000	\$37.00
1,001 to 10,000	\$49.25
10,001 to 100,000	\$49.25 for the first 10,000 cubic yards plus \$24.50 for each additional 10,000 cubic yards or fraction thereof
100,001 to 200,000	\$269.75 for the first 100,000 cubic yards plus \$13.25 for each additional 10,000 cubic yards or fraction thereof
200,001 or more	\$402.25 for the first 200,000 cubic yards plus \$7.25 for each additional 10,000 cubic yards or fraction thereof
Other Fees:	
1. Additional plan review required by changes, additions, or revisions to approved plans.....	\$50.50 per hour* (minimum charge – two hours)

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Planning, Subdivisions, and Zoning Application Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Annexation	No fee per application	None
Comprehensive Plan Amendment	\$250.00 per application	2.60.160.G. 17.54.040. G
Layout plan	No fee per application	16.24.010
Preliminary plan	No fee per application	16.24.010
Final plat	No fee per application	16.24.010
Minor plat	\$250.00 plus \$20.00 per lot per application	16.24.010
Development Engineering Plans	\$250.00 plus \$20.00 per lot per application	16.24.010
Consolidation and lot-line adjustment plats	\$250.00 plus \$20.00 per lot per application	16.24.010
Vacation of easements	\$25.00 per application	16.24.010
Vacation of public right-of-way and section line highway	\$200.00 per application	16.24.010
Plat errors and omissions	No fee per application	16.24.010
Planned Development Designation	No fee per application	17.50.050.E
Initial Planned Development	\$250.00 per application	17.50.050.F
Final Planned Development	\$250.00 per application	17.50.050.F
Planned Development Major Amendment	\$250.00 per application	17.50.050. G
Planned Development Administrative Amendment	No fee per application	17.50.050.G
Planned Unit Development Concept Plan	No fee per application	17.50.060.D
Planned Unit Development Zone Document	\$250.00 per application	17.50.060.E
Planned Unit Development Major Amendment	\$250.00 per application	17.50.060.F
Planned Unit Development Administrative amendment	No fee per application	17.50.060.F
Administrative Exception	No fee per application	17.50.070. D. 1
Temporary use permit for trailer parks and campgrounds	\$75.00 per permit whenever there is a gathering of more than 15 people for longer than 36 hours.	17.50.230.F.3
Temporary use permit for a retail business or structure	\$50.00 per event permit	17.50.230.H.4
Temporary use permit for seasonal retail business or structure	\$150.00 per permit	17.50.230.I.4

Permit for a continuous retail business or structure	\$250.00 per permit	17.50.230.J.3
Variance application	\$250.00 per application	17.54.020.A
Conditional use permit application	\$250.00 per initial application. \$250.00 per application for a major amendment	17.54.030.B
Zoning and Rezoning	\$250.00 per application	17.54.040.G
Zoning Ordinance Amendment	\$250.00 per application	17.54.040.G
Zoning ordinance violation	\$100.00 per violation plus the cost of the action	17.54.070

Community Planning & Development Services Department Duplication Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Duplication and file scanning fees:	<p>Duplication and file scanning fees for sizes A, legal, and B are free for the first 10 sheets. Duplication requests for 11 or more sheets in sizes A legal, and B and all other sizes will be charged according to the following rates:</p> <p>\$0.25 per sheet (black & white) \$0.50 per sheet (color) at 8.5" by 11" (A) \$0.50 per sheet (black & white) \$0.75 per sheet (color) at 11" by 17" (B) \$0.75 per sheet (black & white) \$1.00 per sheet (color) at 18" by 24" (C) \$10.00 per sheet (black & white) \$15.00 per sheet (color) at 24" by 36" (D) \$15.00 per sheet (black & white) \$20.00 per sheet (color) at 36" by 48" (E) \$2.00 per disc for CD-ROM or DVD</p> <p>For file duplication the City Staff reserves the right to use a third party vendor for duplication and scanning of files. Any request that is to be processed by City Staff through a third party vendor will be charged the greater of the invoiced or receipted amount plus \$30.00 administrative cost per file. Any party requesting this service shall be required to pay the invoiced amount and administrative cost prior to the commencement of the duplication or scanning of the files.</p>	

Community Resources Department

Code Enforcement Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Off-premises sign license	\$75.00 per annual sign license for each off premise sign	17.50.080
Property abatement	\$42.00 per property abatement for administration plus actual cost of property abatement	

GIS Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Rapid City area orthophotography	<p>\$75.00 per tile for latest available photography \$25.00 per tile for older photography Note: photography created using federal funds can only be sold at the cost of processing the data for delivery to the customer.</p>	
County area orthophotography	\$20.00 per tile for latest available photography.	
County area rectified photography	\$20.00 per tile	
Rapid City area	\$25.00 per tile. Note: Photography and related products created using	

topography and related products	federal funds can only be sold at the cost of processing the data for delivery to the customer.	
Customized map products or data requests	\$75.00 per hour, minimum ½ hour charge plus materials (if any)	
Standard map products and materials fees	\$0.50 per map or sheet at 8.5 inches by 11 inches (A) \$1.00 per map or sheet at 11 inches by 17 inches (B) \$15.00 per map or sheet at 18 inches by 24 inches (C) \$20.00 per map or sheet at 24 inches by 36 inches (D) \$25.00 per map or sheet at 36 inches by 48 inches (E) \$2.00 per disc for CD-ROM or DVD	

Note: GIS Division Fees must be approved by both the Rapid City Council and Pennington County Commission.

Finance Department

Finance Department Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Adult oriented businesses	\$400.00 per initial and renewal application and investigation \$200.00 per initial and renewal of business license \$50.00 per initial and renewal of escort license	5.70.050
Business licenses	\$50.00 per 24 month license for pawnbrokers, secondhand dealers, and gem & precious metal dealers	5.36.040
	\$200 initial and \$25.00 annual renewal per vehicle for house moving business	5.44.040
	\$50.00 initial and \$50.00 biannual renewal per vehicle for mobile ice cream vendor	5.50.060
	\$250.00 initial and \$200.00 annual renewal per vehicle for taxicabs license	5.60.070
	\$75.00 initial and \$50.00 renewal every 24 months per driver for taxicab drivers license	5.60.140
	\$50.00 annual per machine for video lottery machine license	5.64.010
	\$100.00 annual per location for sidewalk vendor license	5.56.050
	\$250.00 initial and \$200.00 annual renewal for each merchant security business license	5.52
	\$75.00 initial and \$50.00 annual renewal per individual for merchant security and private security license	5.52
Liquor licenses	\$100,000.00 per initial and \$1,500.00 per renewal for on-sale dealer	5.12.030. A
	Market price as set by City Council per initial and \$1,500.00 per renewal for on-sale dealer (full service restaurant)	5.12.030. A & 5.12.040
	\$100,000.00 per initial and \$1,500.00 per renewal for convention facility on-sale dealer	5.12.030. A
	\$100,000.00 per initial and \$1,500.00 per renewal for municipal auditorium On-Sale Dealer	5.12.030. A
	\$500.00 or greater amount as determined by sealed bid process for initial and \$500.00 per renewal for off-sale dealer	5.12.030. A & 5.12.030. C
	\$300.00 per initial and \$300.00 per renewal for malt beverage retailer	5.12.030. A
	\$200.00 per initial and \$200.00 per renewal for off-sale malt beverage package dealer	5.12.030. A
	\$225.00 per Initial and \$225.00 per renewal for off-sale malt beverage and off-sale South Dakota wine package dealer	5.12.030. A
	\$500.00 per initial and \$500.00 per renewal for wine retailer package dealers and on-sale dealers	5.12.030. A
	\$325.00 per initial and \$325.00 per renewal for malt beverage retailer and South Dakota wine retailer	5.12.030. A
	\$50.00 per license for a special event malt beverage retailer	5.12.035. D
	\$50.00 per license for a special event on-sale wine retailer	5.12.035. D
\$150.00 per license for a special event on-sale dealer	5.12.035. D	
\$50.00 per license for a special event off-sale wine dealer	5.12.035. D	
Parking facility rates	\$25.00 per month per parking space in lot 4 (Stock growers surface lot)	
	\$35.00 per month per parking space in lot 5 (St. Joseph from 5 th to 6 th lot)	
	\$45.00 per month per parking space in lot 6-C parking ramp covered	
	\$35.00 per month per parking space in lot 6-U parking ramp uncovered	
	\$35.00 per month per parking space in lot 7 (7 th and Main surface lot)	

	\$35.00 month per parking space in lot 8 (Mt. Rushmore and Main surface lot)	
Administrative charges	\$25.00 per check with non sufficient funds Stop payment fee shall be assessed in the amount charged by the financial institution \$0.25 per page for paper copies \$25.00 per digital copy of City Council meeting	9.04.010

Fire Department

Ambulance Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Ambulance rates	\$2,463.96 per event for specialty care transport \$1,708.89 per event for base rate transport \$1,024.32 per event for ALS1 Emergency rate transport \$926.90 per event for ALS base rate transport \$578.58 per event for BLS emergency (BLS crew) \$462.22 per event for BLS base rate (BLS crew) \$0 per event for BLS emergency (ALS crew) \$0 per event for BLS base rate (ALS crew) \$11.83 per mile for transport \$40.00 per hour for Event Medic \$75.00 per hour for Team only transports \$109.08 per hour for school and non-profit transports \$125.27 per hour for standby rate \$150.00 per event for stretcher fee/hospice \$205.18 per event for treat and release	

Fire Department Permit and Inspection Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Open burn permit	No fee per permit	8.34.170
Fire protection systems permit and inspection	150% of the basic fee building permit fee for new systems and retrofitted systems \$128.00 per standpipe installation \$95.55 per permit for plan review of fire pumps \$382.00 per permit for inspection and testing of fire pumps \$107.00 per permit for kitchen hood extinguishing system installation \$53.55 per permit for kitchen hood extinguishing system modification \$0.36 per square foot of covered area per permit for special fire extinguishing systems \$128.00 plus \$2.00 for each initiation and signaling device per permit for fire alarm systems \$64.00 per permit for plan review and acceptance test of control unit \$64.00 per hour for additional inspection or testing of control unit with a minimum charge of one hour \$64.00 per installation plus \$2.00 for each initiation and signaling device for existing fire alarm system modification permits.	
Flammable liquid storage tanks permit and inspections	\$107.00 per permit for the installation of a flammable liquid storage tank \$64.00 per permit for the removal of a flammable liquid storage tank \$107.00 per permit for the modification of a flammable liquid storage tank \$53.55 per permit for the modification of flammable liquid storage tank piping	
General site plan review and inspections	\$64.00 per hour for site plan review and inspections \$64.00 per hour for additional plan review with a minimum charge of one hour	

Hazardous Materials Emergency Assistance – Pennington County Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Engine rates	\$100.00 per hour and \$1.75 per mile for Class 1: Engines	

	\$175.00 per hour and \$1.75 per mile for Haz-Mat vehicle \$125.00 per hour and \$1.75 per mile for Class 2: Ladder Truck \$230.00 per hour and \$2.30 per mile for Class 4: Aircraft Fire Rescue \$230.00 per hour and \$2.30 per mile for trucks \$50.00 per hour and \$0.75 per mile for Class 5: Water Tenders \$40.00 per hour and \$0.75 per mile for Class 6: Brush Trucks \$125.00 per hour and \$0.50 per mile for Class 7: Special Service vehicle \$15.00 per hour and \$0.30 per mile for Class 8: Service vehicle	
Hazardous materials Team rates	\$23.00 per hour for labor \$175.00 per hour and \$0.50 per mile for vehicle	
Dive Rescue Team	\$23.00 per hour for labor \$25.00 per hour and \$0.50 per mile for vehicle	

South Dakota Wildland Fire Suppression Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Engine rates	\$115.00 per hour and \$0.51 per mile for Type 1 (structural) \$110.00 per hour and \$0.51 per mile for Type 2 (structural) \$70.00 per hour and \$0.51 per mile for Type 3 \$70.00 per hour and \$0.51 per mile for Type 4 \$65.00 per hour and \$0.51 per mile for Type 5 \$65.00 per hour and \$0.51 per mile for Type 6 \$30.00 per hour and \$0.51 per mile for Type 7 \$15.00 per hour and \$0.51 per mile for Type 8	Contract #SDFD2011RCFX
Tactical tenders	\$70.00 per hour and \$0.51 per mile for Type 1 \$65.00 per hour and \$0.51 per mile for Type 2 \$20.00 per hour and \$0.51 per mile for Type 3 \$8.00 per hour and \$0.51 per mile for Type 4	
Support tenders	\$107.00 per hour and \$0.51 per mile for Type 1 \$92.00 per hour and \$0.51 per mile for Type 2 \$72.00 per hour and \$0.51 per mile for Type 3	
ATV and UTV rates	\$30.00 per shift for ATV \$40.00 per shift for UTV	
Power saw rate	\$5.00 per hour and \$30.00 per shift	
Portable pump rates	\$30.00 per 24 hours for 0 to 200 gallon per minute pump \$40.00 per 24hours for 200+ gallon per minute pump	
Portable tanks	\$20.00 per 24hours for tank under 1,500 gallons \$25.00 per 24hours for tank 1,500+ gallons	
Other vehicle rates	\$65.00 per 24hours plus \$0.51 per mile for STEN, DIVS, or any vehicle assigned to the line of duty \$0.51 per mile for crew/chase vehicle	

Parks and Recreation Department

Aquatics Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Annual pass	\$340.00 per pass for adult (age 26 to 61) \$510.00 per yearly pass for couples* \$238.00 per yearly pass for senior (age 62 and above) \$350.00 per yearly pass for senior couples (age 62 and above)* \$259.00 per yearly pass for youth (age 2 to 17) \$282.00 per yearly pass for young adult (age 18 to 25) \$612.00 per yearly pass for family (up to 4 people) \$62.00 per additional family member (over 4 people) * Couple defined as married or both customers producing documents with the same mailing address	
Quarterly pass	\$92.00 per quarterly pass for adult (age 26 to 61) \$140.00 per quarterly pass for couples \$62.00 per quarterly pass for senior (age 62 and above) \$100.00 per quarterly pass for senior couples (age 62 and above)*	

	\$73.00 per quarterly pass for youth (age 2 to 17) \$78.00 per quarterly pass for young adult (age 18 to 25) \$200.00 per quarterly pass for family (up to 4 people) \$33.00 per additional family member (over four people) * Couple defined as married or both customers producing documents with the same mailing address	
Daily rate	\$6.00 per individual per day \$5.00 per senior (age 62 and above) per day \$11.00 per family on designated family nights \$5.00 per individual for groups of 30 or more \$76.00 per twenty day punch pass - adult (age 18 to 61) \$76.00 per twenty day punch pass – youth (age 2 to 17) \$58.00 per twenty day punch pass for senior (age 62 and above) \$192.00 per twenty day punch pass for family (up to 4 twenty punch passes) \$34.00 per additional 20 day punch pass for families (over four people)	
Racquetball court rate	\$6.00 per hour \$36.00 per 10 day punch pass \$58.00 per 20-day punch pass \$110.00 per quarterly pass \$270.00 per yearly pass	
Rapid City Swim Center rental	\$184.00 per hour for an individual or organization Rental rates include natatorium, racquetball courts, and multi-purpose room	
Outdoor pools only rental	\$152.00 per hour for an individual or organization	
50-Meter Pool	\$100 per hour for an individual or organization	
Multi-purpose room rental	\$42.00 per hour for an individual or organization	
Party room rental	\$85.00 per 2 ½ hour event (specific times slots available) \$70.00 per 1 ½ hour event (specific times slots available)	
Lap lanes rate	\$7.00 per hour per lane for an individual or organization	

Cemetery Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Grave space cost (tax included)	\$844.24 per single adult grave \$1,036.38 per double stack grave \$3,609.85 per family section (4 graves) \$251.48 per infant grave \$803.49 per small child grave \$419.21 per cremation grave \$799.31 per County grave (no tax) \$396.90 per County cremation grave (no tax)	
Opening and closing costs (tax included)	\$893.83 per adult grave \$266.25 per infant grave \$659.59 per small child grave \$369.86 per cremation grave \$799.31 per County grave (no tax) \$330.75 per County cremation grave (no tax) \$277.39 per grave additional surcharge for Saturday \$73.00 per monument setting fee	

Golf Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Meadowbrook season passes	\$778.00 per pass for single adult \$1,246.00 for two passes for adult couple* \$697.00 per pass for single senior (age 62 and above) \$1,084.00 for two passes for senior couple (age 62 and above)* \$236.00 per pass for youth (age 17 and under) \$300.00 per pass for young adult (ages 18 to 25) \$2,334.00 per Corporate pass (4 passes; must pay with corporation check or credit card)	

	* Couple defined as married or both customers producing documents with the same mailing address	
Meadowbrook daily rates	\$30.00 per round of 9 holes \$28.00-per round of 9 holes for senior (age 62 and above) \$46.00 per round of 18 holes \$42.00 per round of 18 holes for senior (age 62 and above) \$60.00 per locker rental \$5.00 per bucket of range balls (small) \$8.00 per bucket of range balls (large) \$176.00 per 50 punch card for range balls \$193.00 per punch card for ten 9 hole rounds \$454.00 per punch card for twenty-five 9 hole rounds	
Meadowbrook golf cart rates	\$453.00 per cart for electric cart storage \$390.00 per cart for gas cart storage \$244.00 per annual trail fee \$18.00 per daily trail fee \$11.00 per ½ cart rental for 9 holes \$17.00 per ½ cart rental for 18 holes \$375.00 per ½ cart annual pass \$80.00 per cart rental punch pass for ten 9 hole rounds \$173.00 per cart rental punch pass for twenty-five 9 hole rounds	
Executive season passes	\$300.00 per pass for single adult \$410.00 for two passes for adult couple* \$250.00 per pass for single senior (age 62 and above) \$350.00 for two passes for senior couple (age 62 and above)* \$55.00 per pass for youth (age 17 and under) \$135.00 per pass for young adult (ages 18 to 25) \$55.00 additional per pass for Meadowbrook season pass holder \$15.00 additional per pass for youth (age 17 and under) Meadowbrook season pass holder * Couple defined as married or both customers producing documents with the same mailing address	
Executive daily rates	\$10.00 per round of 9 holes \$6.00 per round of 9 holes junior \$17.00 per round of 18 holes \$20.00 per all day play \$80.00 per punch card for ten 9 hole rounds \$180.00 per punch card for twenty-five 9 hole rounds	
Executive cart rental	\$108.00 per annual trail fee \$8.00 per daily trail fee \$14.00 per cart rental for 9 holes \$22.00 per cart rental for 18 holes \$7.00 per ½ cart rental for 9 holes \$11.00 per ½ cart rental for 18 holes \$157.00 per annual ½ cart pass	
Development fees	\$1.00 per 9 hole round at Meadowbrook* \$2.00 per 18 hole round at Meadowbrook* \$1.00 per 9 hole round at Executive* * The development fees are included in the daily rate fees. The development fee is not included in the season pass fee and will be charged to all the season pass holders at tee time.	

Ice Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Season pass	\$135.00 per individual season pass \$328.00 per family season pass (up to four people) \$47.00 per additional family member \$47.00 per 10 session Punch Pass	
Daily rates	\$6.00 per individual per day \$5.00 per individual senior (age 62 and over) per day \$21.00 per family on designated family nights	

	\$5.00 per individual for groups of 30 or more includes skate rental	
Ice rink rental rates	\$138.00 per hour for prime time ice rental \$83.00 per hour for non-prime time ice rental \$223.00 per hour for prime time ice rental includes skate rental \$174.00 per hour for non-prime time ice rental includes skate rental	
Skate rental and sharpening	\$3.00 per pair for skate rental \$7.00 per pair for skate sharpening performed on the same day \$5.00 per pair for skate sharpening performed for pick up the following day	

Parks Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Park shelter fees (tax included)	\$50.00 per permit from 10:30 am to 3:00 pm (4½ hours) \$50.00 per permit from 4:30 pm to 10:00 pm (5½ hours) \$20.00 per hour for the Canyon Lake gazebo \$100 per day for the bandshell \$10.00 administrative fee charged for cancellations made less than 30 days prior to permitted event	
Special Event Fees (tax included)	\$50 Each Events	

Police Department

Police Department Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Audio, video & photographic services	\$10.00 per audiotape duplication \$30.00 per photographic line up level 1 (6 subject) \$45.00 per photographic line up level 2 (custom format) \$5.00 per photographic print for standard 4 inch by 6 inch \$7.50 per photographic print for enlargement 5 inch by 7 inch \$10.00 per photographic print for enlargement 8 inch by 10 inch \$50.00 per hour for video analysis and processing \$30.00 per video tape duplication \$25.00 per CD with photographs	
Police reports	\$4.00 per accident report \$8.00 per arrest report \$8.00 per case report \$275.00 per traffic crash reconstruction report	
Background checks	\$2.00 per background check	
Blood and drug Analysis	\$35.00 per blood alcohol analysis \$37.00 per drug analysis for marijuana (not toxicological) \$45.00 per drug analysis for level 1 substance \$55.00 per drug analysis for level 2 substance and LSD	
Calls for service/ log entry	\$1.00 per call for service/log entry	
Expert testimony	Actual cost of travel and accommodations if necessary	
Fingerprinting services	\$20.00 per fingerprinting service (includes sales tax) \$20.00 per fingerprint comparison service \$20.00 per latent fingerprint examination service	
Consultations & interpretations	No charge	
Special lab services	\$50.00 per hour for special lab services (weighing etc.)	

Parking Meter Fees by Parking Zone

Fee	Amount & Unit of Measure	Municipal
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		Code Section
Parking meter fees except in the Parking Ramp Zone	\$0.25 coin deposit per one hour of parking \$0.10 coin deposit per 24 or 30 minutes of parking \$0.05 coin deposit per 12 or 15 minutes of parking	10.44.060
Library parking lot zone	\$0.25 coin deposit per one hour of parking	10.44.060.A
Four hour zone	Four \$0.25 coin deposit for a period of four hours	10.44.060.B
General zone	\$0.05 coin deposit per 12 or 15 minutes of parking	10.44.060.C
Parking ramp zone	Two \$0.25 coin deposit per one hour of parking \$0.10 coin deposit per 12 minutes of parking \$0.05 coin deposit per 6 minutes of parking	10.44.060.D
Sixth Street lot zone	\$0.25 coin deposit per one hour of parking	10.44.060.E

Parking Violation Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Contrary to posted sign	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
No parking zone	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Within intersection	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
On crosswalk	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Within 25' of an intersection	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Within 20' of fire station entrance	\$50.00 per violation and \$20.00 per late fee	10.40.205.C
Within 10' of fire hydrant	\$50.00 per violation and \$20.00 per late fee	10.40.205.C
In front of private driveway	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
On a sidewalk	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Within 10' of a residential mailbox	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Obstructing traffic	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Across/over a line	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Yellow curb	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Against traffic	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
More than 12" from a curb	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Closer than 4' to any other vehicle (parallel)	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Not entirely within designated area	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Alley non-temporary	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Blocking alley	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Alley contrary to sign	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Near entrance to building	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Between 2 a.m. and 6 a.m. in Central Business District	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Within 6' of a railroad track	\$10.00 per violation and \$5.00 per late fee	10.40.205.C

Bus & taxi stand	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Handicapped space	\$100.00 per violation and \$20.00 per late fee	10.40.205.C
Commercial vehicles	\$50.00 per violation and \$20.00 per late fee	10.40.205.C
Freight on Main & St. Joseph	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Loading zone violation	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Fire lane violation	\$50.00 per violation and \$20.00 per late fee	10.40.205.C
Sight triangle violation	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
No permit for zone	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Double parking	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Civic center zone violation	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Airport loading zone violation	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Snow removal area	\$25.00 per violation and \$10.00 per late fee	10.40.205.C
Improper parking	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Timed zone violation	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Expired Meter	\$10.00 per violation and \$5.00 per late fee	10.40.205.C
Immobilization, towing, and storage fees	\$100.00 per immobilized vehicle plus actual costs for vehicle towing and vehicle storage as applicable.	10.44.150.E

Public Works Department

Engineering Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Stormwater Drainage Utility	\$0.00040/unit financial charge.	13.26.020.B.3
Fee for Inspection of subdivision improvements prior to acceptance.	City Engineers Estimate: Less than \$10,000 - 5.0% of the estimate \$10,001 to \$25,000 - 3.0% of the estimate \$25,001 to \$50,000 - 2.5% of the estimate \$50,001 to \$100,000 - 2.0% of the estimate More than \$100,000 - 1.5% of the estimate	12.04.170.C
Driveway approach construction permit (curb cuts)	\$30.00 for each curb cut	13.04.100
Sidewalk or curb/gutter construction permit	\$15.00 for first 5 feet of sidewalk or curb and gutter \$15.00 additional for the next 45 lineal feet of sidewalk or curb and gutter \$25.00 additional for the next 150 lineal feet of sidewalk or curb and gutter	13.04.100
Pavement installation permit	\$40.00 each permit	13.04.100
Temporary occupancy in right-of-way permit	\$15.00 each	13.04.100

Private utility installation permit	\$25.00	13.04.100
Excavation in concrete or asphalt pavement permit	\$20.00 - 0 to 70 square feet \$30.00 - 71 to 350 square feet \$40.00 - 351 to 1,000 square feet \$50.00 - 1,001 to 2,000 square feet. \$1.00 each additional square foot or part thereof	13.04.100
Excavations in non-paved public right-of-way or easements	\$15.00 - 0 to 70 square feet \$20.00 - 71 to 350 square feet \$30.00 - 351 to 1,000 square feet \$40.00 - 1,001 to 2,000 square feet. \$1.00 each additional square foot or part thereof	13.04.100
Non-compliance additional inspection	\$10.00 per inspection	13.04.100
Floodplain development permit	\$100.00 per permit	15.32.120. A
Floodplain development permit variance application	\$100.00 per permit	15.32.300
Onsite wastewater system (septic) permit	\$20.00 per permit for existing systems and renewals every 6 years \$300.00 per each new system \$300.00 per each repaired or modified system Actual cost for construction fees Actual cost for construction fees	13.20.800 13.16.350 13.04.190
Erosion and sediment control permit	\$100.00 per permit for site less than 10,000 square feet \$250.00 per permit for site 10,000 square feet to 43,560 square feet \$500.00 per permit for site greater than 43,560 square feet	8.46.020
Commercial Parking Permit	\$5 per parking spot per day	10.44.075

Solid Waste Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Residential collection rates	\$14.99 per month for 35 gallon container \$16.83 per month for 65 gallon container \$18.68 per month for 95 gallon container \$46.84 per month for 300 gallon container \$11.99 per month for 35 gallon container for senior citizen \$13.47 per month for 65 gallon container for senior citizen \$14.94 per month for 95 gallon container for senior citizen	
Landfill disposal rates for residential customer	\$0.00 up to 1,000 lbs. with use of a City utility bill \$5.00 per carload \$20.00 per pickup load \$5.00 minimum disposal charge	
Landfill rates for materials for disposal	\$59.00 per ton for mixed waste (garbage) \$59.00 per ton for construction debris \$59.00 per ton for non-regulated medical waste \$87.00 per ton for regulated medical waste \$59.00 per ton for grit and screenings from sumps (car wash grit) \$59.00 per ton for ash \$59.00 per ton for asbestos - containing material \$10.00 per ton for petroleum contaminated soil \$240.00 per ton for 6 tires or more \$2.75 per tire less than 16" with no rim \$7.95 per tire greater than or equal to 16" or less than 16" on rim \$59.00 per ton for dead animals \$10.00 per ton for concrete \$59.00 per ton for asphalt shingles	

	\$59.00 per ton for wood shingles \$20.00 per ton for pallets and clean wood	
Landfill rates for recyclables for disposal	\$0.00 for asphalt \$0.00 for metals (FE, AL, CU, etc.) \$0.00 for newspaper \$0.00 for corrugated cardboard \$0.00 for HDPE and PETE plastics \$0.00 for glass \$0.00 for aluminum \$0.00 for steel (tin) cans \$0.00 for yard waste (tree limbs, grass clippings etc.) \$0.00 for manure \$0.00 for clean fill dirt	
Landfill products for sale	\$20.00 per ton for 3/8 inch yard waste compost, less \$2.00 per ton for loads greater than 10 yards \$20.00 per ton 3/8" yard waste compost with biosolids \$15.00 per ton for 3/4 inch yard waste compost, less \$2.00 per ton for loads greater than 10 yards \$10.00 per ton for wood chips, less \$2.00 per ton for loads greater than 10 yards \$0.00 for MSW Co-compost \$50.00 per ton 50:50 MSW/yard waste compost \$25.00 per ton for recycled asphalt	
Administrative	\$37.00 per account for set up 1.5% or \$5.00 per month for late fee \$15.00 per service call	13.08.470

Streets Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Contractor Patching Costs	\$5.35 per square foot at 5" depth \$1.07 per square foot at 1" depth	13.04.120
Pavement Sawing	\$3.50 per lineal foot	13.04.120

Transit Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Rapid Ride	\$1.50 per fare – adults and students \$13.50 per coupon book containing 10 coupons \$0.75 per fare for Honored Citizen (60+, disabled and Medicare card holders) \$6.75 per coupon book containing 10 coupons for Honored Citizen (60+, disabled and Medicare card holders) No fee for children (4 & under) No fee for transfers \$30.00 per adult monthly pass \$20.00 per student monthly pass	
Dial-A-Ride	\$3.00 per one way trip \$27.00 per ten punch coupons \$3.50 per Zone 2 fare \$31.50 per Zone 2 ten punch coupons \$90.00 per monthly unlimited pass	
Trolley	\$2.00 per fare for adult \$1.00 per fare for children 12 and under \$1.00 per fare for Honored Citizen (60+, disabled and Medicare card holders)	

Water Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Driveway approach construction	\$30.00 per curb cut	13.04.100

permit (curb cuts)																		
Sidewalk or curb/gutter construction permit	\$15.00 per each \$15.00 additional next 45 lineal feet \$45.00 additional next 150 lineal feet	13.04.100																
Pavement installation permit	\$40.00 each permit	13.04.100																
Temporary occupancy in right-of-way permit	\$15.00 each	13.04.100																
Private utility installation permit	\$25.00 each	13.04.100																
Excavation in concrete or asphalt pavement permit	\$20.00 - 0 to 70 square feet \$30.00 - 71 to 350 square feet \$40.00 - 351 to 1,000 square feet \$50.00 - 1,001 to 2,000 square feet. \$1.00 each additional square foot or part thereof	13.04.100																
Excavation in not paved in public right-of-way or easement	\$15.00 - 0 to 70 square feet \$20.00 - 71 to 350 square feet \$30.00 - 351 to 1,000 square feet \$40.00 - 1,001 to 2,000 square feet. \$1.00 each additional square foot or part thereof	13.04.100																
Non-compliance additional inspection	\$10.00 per inspection	13.04.100																
Service inspection	\$95.00 per inspection	13.08.425																
Service re-inspection	\$44.00 per re-inspection	13.08.425																
New account - turn on	\$40.00 per account	13.08.425																
Surcharge After Hours	\$88	13.08.425																
No Access Surcharge – Business Hours	\$25	13.08.425																
No Access Surcharge – After Hours	\$73	13.08.425																
Connection	\$40.00 per connection	13.08.080																
Connection re-inspection	\$25.00 per re-inspection	13.08.080																
Water Tapping	\$158.00 per 1 inch tap \$105.00 per 1 ½ inch tap \$105.00 per 2 inch tap \$439.00 per tap in excess of 2 inch tap but less than 8 inches \$527.00 per tap greater than 8 inches	13.08.120																
Hydrant administrative (deposit)	\$1,500.00 per hydrant	13.08.190																
Water meter rental (\$ per day)	<table border="1"> <tr> <td>Meter size</td> <td>5/8</td> <td>3/4</td> <td>1"</td> <td>1½"</td> <td>2"</td> <td>3"</td> <td>4"</td> </tr> <tr> <td>Rate</td> <td>\$0.17</td> <td>\$0.21</td> <td>\$0.30</td> <td>\$0.62</td> <td>\$0.88</td> <td>\$1.06</td> <td>\$4.79</td> </tr> </table>	Meter size	5/8	3/4	1"	1½"	2"	3"	4"	Rate	\$0.17	\$0.21	\$0.30	\$0.62	\$0.88	\$1.06	\$4.79	13.08.310
Meter size	5/8	3/4	1"	1½"	2"	3"	4"											
Rate	\$0.17	\$0.21	\$0.30	\$0.62	\$0.88	\$1.06	\$4.79											
Remote water meter reading device installation	\$26.00 per installation \$5.20 per month	13.08.380																
Water meter testing	\$90.00 per test	13.08.390																

Meter deposit (first month bill)	\$44.00 per ¾ inch meter or smaller \$176.00 per meter larger than ¾ inch							13.08.430A.2	
Monthly consumption charge for single family residential (\$ per unit)	Units Used	2017	2018	2019	2020	2021	2022	13.08.430A.	
	0-10	\$3.11	--	--	--	--	--		
	11-40	\$3.32	--	--	--	--	--		
	41-75	\$3.77	--	--	--	--	--		
	76+	\$4.31	--	--	--	--	--		
	0-10	--	\$3.42	\$3.71	\$4.02	\$4.36	\$4.73		
	11-25	--	\$3.65	\$3.96	\$4.29	\$4.65	\$5.05		
	26-50	--	\$4.15	\$4.50	\$4.87	\$5.29	\$5.73		
	51+	--	\$4.74	\$5.14	\$5.57	\$6.04	\$6.56		
	Monthly consumption charge for multi-family residential (\$ per unit)	Units Used	2017	2018	2019	2020	2021		2022
Tier 1		\$3.11	--	--	--	--	--		
Tier 2		\$3.32	--	--	--	--	--		
Tier 3		\$3.77	--	--	--	--	--		
Tier 4		\$4.31	--	--	--	--	--		
All Use		--	\$3.66	\$3.98	\$4.32	\$4.69	\$5.10		
2017 Tiers									
Meter Size		Tier 1	Tier 2	Tier 3	Tier 4				
5/8"		0-10	11-40	41-75	>75				
3/4"		0-15	16-45	46-80	>80				
1"	0-20	21-50	51-85	>85					
1½"	0-50	51-100	101-150	>150					
2"	0-100	101-150	151-200	>200					
3"	0-150	151-200	201-250	>250					
4"	0-200	201-300	301-400	>400					
6"	0-200	201-300	301-400	>400					
8"	0-200	201-300	301-400	>400					
Consumption charge for commercial and industrial (\$ per unit)	All Usage	\$3.22	\$3.53	\$3.83	\$4.16	\$4.52	\$4.91	13.08.430A.	
Consumption Charge for commercial and industrial irrigation (\$ per unit)	Units	2017	2018	2019	2020	2021	2022	13.08.430A.	
	Tier 1	\$3.22	--	--	--	--	--		
	Tier 2	\$3.77	--	--	--	--	--		
	Tier 3	\$4.31	--	--	--	--	--		
	All Usage	--	\$4.32	\$4.69	\$5.09	\$5.52	\$6.00		
	2017 Tiers								
	Meter Size	Tier 1	Tier 2	Tier 3					
	5/8"	0-30	31-65	>65					
	3/4"	0-30	31-65	>65					
	1"	0-30	31-65	>65					
1½"	0-50	51-100	>100						
2"	0-50	51-100	>100						
3"	0-50	51-100	>100						
4"	0-100	101-200	>200						
6"	0-100	101-200	>200						
8"	0-100	101-200	>200						
Raw Water	\$0.38 per unit raw water							13.08.430A.	
Monthly meter	Meter Size	2017	2018	2019	2020	2021	2022	13.08.430B.	

charge for single family residential	5/8"	\$7.39	\$8.08	\$8.76	\$9.51	\$10.31	\$11.18	
	3/4"	\$8.20	\$8.97	\$9.72	\$10.56	\$11.44	\$12.41	
	1"	\$9.98	\$10.92	\$11.84	\$12.85	\$13.94	\$15.12	
	1 1/2"	\$13.85	\$15.15	\$16.44	\$17.85	\$19.36	\$21.00	
	2"	\$19.55	\$21.39	\$23.21	\$25.21	\$27.35	\$29.67	
	3"	\$42.31	\$46.31	\$50.25	\$54.60	\$59.24	\$64.28	
	4"	\$60.17	\$65.86	\$71.47	\$77.66	\$84.26	\$91.44	
	6"	\$103.96	\$113.80	\$123.50	\$134.20	\$145.61	\$158.02	
Monthly meter charge for multi-family residential	8"	\$157.53	\$172.45	\$187.15	\$203.37	\$220.67	\$239.48	13.08.430B.
	Meter Size	2017	2018	2019	2020	2021	2022	
	5/8"	\$7.39	\$8.08	\$8.76	\$9.51	\$10.31	\$11.18	
	3/4"	\$8.20	\$8.97	\$9.72	\$10.56	\$11.44	\$12.41	
	1"	\$9.98	\$10.92	\$11.84	\$12.85	\$13.94	\$15.12	
	1 1/2"	\$13.85	\$15.15	\$16.44	\$17.85	\$19.36	\$21.00	
	2"	\$19.55	\$21.39	\$23.21	\$25.21	\$27.35	\$29.67	
	3"	\$42.31	\$46.31	\$50.25	\$54.60	\$59.24	\$64.28	
Monthly meter charge for commercial and industrial	4"	\$60.17	\$65.86	\$71.47	\$77.66	\$84.26	\$91.44	13.08.430B.
	6"	\$103.96	\$113.80	\$123.50	\$134.20	\$145.61	\$158.02	
	8"	\$157.53	\$172.45	\$187.15	\$203.37	\$220.67	\$239.48	
	Meter Size	2017	2018	2019	2020	2021	2022	
	5/8"	\$7.30	\$7.98	\$8.65	\$9.38	\$10.17	\$11.03	
	3/4"	\$9.39	\$10.27	\$11.13	\$12.07	\$13.09	\$14.20	
	1"	\$13.66	\$14.94	\$16.20	\$17.58	\$19.07	\$20.69	
	1 1/2"	\$24.06	\$26.33	\$28.56	\$30.99	\$33.62	\$36.48	
Monthly meter charge for commercial and industrial irrigation	2"	\$37.01	\$40.50	\$43.94	\$47.68	\$51.74	\$56.15	13.08.430B.
	3"	\$71.25	\$77.98	\$84.61	\$91.83	\$99.65	\$108.16	
	4"	\$113.90	\$124.66	\$135.27	\$146.82	\$159.32	\$172.93	
	6"	\$220.17	\$240.98	\$261.49	\$283.83	\$308.01	\$334.33	
	8"	\$348.14	\$381.06	\$413.49	\$448.82	\$487.06	\$528.69	
	Meter Size	2017	2018	2019	2020	2021	2022	
	5/8"	\$77.88	\$85.28	\$92.53	\$100.40	\$108.93	\$118.19	
	3/4"	\$91.20	\$99.87	\$108.36	\$117.57	\$127.56	\$138.40	
1"	\$119.67	\$131.04	\$142.18	\$154.27	\$167.38	\$181.61		
1 1/2"	\$184.41	\$201.93	\$219.10	\$237.73	\$257.93	\$279.86		
2"	\$273.51	\$299.50	\$324.96	\$352.60	\$382.56	\$415.08		
3"	\$583.36	\$638.79	\$693.10	\$752.05	\$815.94	\$885.30		
4"	\$868.10	\$950.59	\$1,031.40	\$1,119.12	\$1,214.20	\$1,317.42		
6"	\$1,570.72	\$1,719.97	\$1,866.19	\$2,024.91	\$2,196.95	\$2,383.71		
8"	\$2,424.92	\$2,655.33	\$2,881.07	\$3,126.12	\$3,391.71	\$3,680.04		
Pactola conservation surcharge	\$1.00 per 100 cubic feet over the amount specified in RCMC 13.08.440 C, 1 and 2							13.08.440
Temporary account	\$37.00 per account							13.08.450.D
Late fee	6.5% per month							13.08.470
Water service shut off call	\$44.00 per call \$73.00 per call after hours							13.08.500
Sewer and water contractor license	\$200.00 initial \$100.00 renewal							13.24.040
Sewer and water installer license	\$40.00 initial \$20.00 renewal							13.24.040
Trenching contractor license	\$200.00 initial \$100.00 renewal							13.24.040
Trenching contractor (plumbers rider) license	\$200.00 initial \$100.00 renewal							13.24.040

Trenching journeyman license	\$40.00 initial \$20.00 renewal	13.24.040
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Water Reclamation Fees

Fee	Amount & Unit of Measure								Municipal Code Section
Tap fees	\$220.00 per 4 inch tap \$293.00 per 6 inch tap								13.16.310
Minor user industrial waste permit	\$250.00 per permit								13.16.320
Significant industrial users and categorical users - existing	\$3,000.00 per permit								13.16.320
Significant industrial users and categorical users - new	\$3,000-per permit								13.16.320
Service inspections	\$87.00 per inspection \$40.00 per re-inspection								13.16.340
Sewer use charge		2017	2018	2019	2020	2021	2022		13.16.360A.
	All Usage	\$3.25	\$3.49	\$3.68	\$3.87	\$4.06	\$4.40		
Meter charge residential	Meter Size	2017	2018	2019	2020	2021	2022		13.16.360B.
	5/8"	\$4.53	\$4.85	\$5.10	\$5.34	\$5.59	\$5.59		
	3/4"	\$5.77	\$6.18	\$6.51	\$6.82	\$7.14	\$7.14		
	1"	\$8.25	\$8.85	\$9.32	\$9.77	\$10.24	\$10.24		
	1 1/2"	\$14.44	\$15.51	\$16.35	\$17.15	\$17.99	\$17.99		
	2"	\$21.86	\$23.49	\$24.77	\$26.00	\$27.27	\$27.27		
	3"	\$39.20	\$42.15	\$44.45	\$46.66	\$48.97	\$48.97		
	4"	\$63.96	\$68.79	\$72.56	\$76.18	\$79.95	\$79.95		
	6"	\$125.86	\$135.38	\$142.82	\$149.96	\$157.40	\$157.40		
	8"	\$200.14	\$215.29	\$227.13	\$238.50	\$250.33	\$250.33		
Meter charge commercial and institutional	Meter Size	2017	2018	2019	2020	2021	2022		13.16.360B.
	5/8"	\$4.67	\$5.00	\$5.26	\$5.51	\$5.77	\$5.77		
	3/4"	\$6.10	\$6.54	\$6.88	\$7.22	\$7.56	\$7.56		
	1"	\$8.97	\$9.63	\$10.14	\$10.64	\$11.15	\$11.15		
	1 1/2"	\$16.12	\$17.32	\$18.26	\$19.17	\$20.11	\$20.11		
	2"	\$24.71	\$26.56	\$28.01	\$29.41	\$30.87	\$30.87		
	3"	\$44.75	\$48.11	\$50.76	\$53.31	\$55.96	\$55.96		
	4"	\$73.37	\$78.90	\$83.26	\$87.45	\$91.80	\$91.80		
	6"	\$144.94	\$155.89	\$164.51	\$172.80	\$181.43	\$181.43		
	8"	\$230.82	\$248.27	\$262.01	\$275.23	\$288.98	\$288.98		
Meter charge industrial	Meter Size	2017	2018	2019	2020	2021	2022		13.16.360B.
	5/8"	\$16.71	\$17.94	\$18.91	\$19.84	\$20.82	\$20.82		
	3/4"	\$23.43	\$25.16	\$26.53	\$27.84	\$29.22	\$29.22		
	1"	\$36.87	\$39.61	\$41.77	\$43.85	\$46.03	\$46.03		
	1 1/2"	\$70.47	\$75.73	\$79.88	\$83.86	\$88.05	\$88.05		
	2"	\$110.78	\$119.07	\$125.60	\$131.86	\$138.46	\$138.46		
	3"	\$204.85	\$220.19	\$232.29	\$243.89	\$256.11	\$256.11		
	4"	\$339.23	\$364.65	\$384.69	\$403.91	\$424.17	\$424.17		
	6"	\$675.18	\$725.80	\$765.71	\$803.98	\$844.31	\$844.31		
	8"	\$1,078.33	\$1,159.18	\$1,222.94	\$1,284.07	\$1,348.49	\$1,348.49		
Strength	Strength	2017	2018	2019	2020	2021	2022		13.16.360C.

Charge	Charge							
	BOD	\$0.27	\$0.29	\$0.31	\$0.32	\$0.33	\$0.34	
	TSS	\$0.21	\$0.23	\$0.24	\$0.25	\$0.26	\$0.26	
Liquid waste haulage permits	Liquid waste haulage owner's permit \$147.00 per initial permit \$36.00per annual renewal permit Liquid waste haulage operator's permit \$37.00 per initial permit \$14.00per annual renewal permit							13.16.530
Disposal (domestic septage)	\$35.20 for the first 1,000 gallons \$11.75 for each 1,000 gallon increment in excess of 1,000 gallons							13.16.530
Holding tank wastes	\$35.20 for the first 1,000 gallons \$11.75 for each 1,000 gallon increment in excess of 1,000 gallons							13.16.530
Portable toilet wastes	\$35.20 for the first 1,000 gallons \$11.75 for each 1,000 gallon increment in excess of 1,000 gallons							13.16.530

Note: Sales Tax may be required on some of the fees within this resolution.

BE IT FURTHER RESOLVED that these fees shall remain in place until changed by an act of the City Council.

Dated this 16th day of October, 2017.

CITY OF RAPID CITY
s/ Steve Allender
 Mayor

ATTEST:
s/ Pauline Sumption
 Finance Officer

(SEAL)

Motion was made by Modrick, second by Scott to (PW101017-07) Approve City of Rapid City Financial and Rate Setting Policies for the Water and Water Reclamation Utilities. Salamun asked if a presentation would be given. Tech said Tom Gould from HDR Engineering was present and could give a 30-minute presentation if council wanted to hear it. Salamun said he didn't need to see the presentation but would like to extract some important information from it. Tech said the presentation has been posted to the website. Salamun said rates are going up 43% over five years and 10% over the next year. Salamun asked on average what that was per household. Tom Gould from HDR Engineering addressed the council. Gould said the current average water bill is \$30.72, which brings 5600 gallons of water to the house. On the wastewater side, which is sewer, the average bill today is \$24.03 which is 4500 gallons of waste water. The total present bill is \$54.75. With the proposed rate adjustments, the water bill will go up to \$33.73 and the waste water bill will go up to \$25.78. The total increase is \$4.77 per month. The total bill will go up to \$59.51, less than \$5.00 per month, starting January 1, 2018. Salamun asked why we need this increase or what will happen if we don't increase the rates and stay on this same path. Gould said rates are driven by two components, which are operation maintenance expenses and capital infrastructure costs. He said a lot of the rates are being driven by the capital infrastructure costs and how those projects are funded. There are different ways to fund the projects. One way is primarily through the rates that people are assessed but the other way is we issue long-term debt and we pay for that long-term debt through our rates as we go through time. One thing driving this particular rate study is the capital infrastructure projects. We are funding approximately \$6 million per year on the water side through rates to pay for capital projects and about \$4.5 million per year for capital projects on the waste water side. If you don't fund the utility properly, your infrastructure will begin to fail. Over the long run, if you don't fund projects now it will end up costing more in the long run. The costs are also driven by replacement, expansion, growth and regulatory requirements. In response to a question from Salamun, Gould said there are programs for water and waste water relief. There is an ordinance that describes the

qualifications. It is a 20% discount for qualified customers for a 2-year period, than you can requalify. Salamun said he would support this. Roberts asked about the water leak on the corner of 44th and St. Patrick Street and if it factored into the rate increase. Gould said yes. There is a certain amount of unaccounted water in all water systems. Roberts said this leak was for about a decade and it was a mainline leak. Roberts asked if this could be spread out more over time or does it have to be a 43% increase over five years. Coon said they have been looking at this for 6-7 months with an executive committee. These are the recommendations from that committee. One of the things driving this is without a rate increase over the past five years our reserves have gotten to an uncomfortably low level. In order to start building those reserves back up, we need to start increasing revenue more quickly. Before the council tonight are some policies on how this rate study was conducted and how they are recommending rate studies be conducted in the future and what levels reserves should be at. The rate increase includes reserve levels for the future. Roberts said the city has a tremendous amount of capital projects that need to be done. Roberts wants to use vision funds and put it into capital investments. He said not enough people take advantage of the rebate programs. In response to a question from Nordstrom, Coon said they have about \$2 million in reserves for water and less than \$500,000 in reserves for water reclamation. Nordstrom thanked them for educating the council. He is disappointed in the turn out for public meetings. Coon said they gave two public presentations last week and had a small turn out. Coon said if additional groups would like to have the presentation, he would help with that. Nordstrom will support the increase. Drury thanked staff for their hard work. She said constituents aren't happy with the 43% increase. She stated it's not fair to make the citizens make up what the city failed to do in the last five to ten years. She would encourage more public meetings. She thinks a 43% incremental change is almost massive especially when the city has already voted to maybe give away a \$1.4 million piece of property. She said there is a disconnect at the city level and that bothers her. Gould said the utilities are part of an enterprise fund, which means the utilities must be self-supporting and they must be supported by the rates that are charged. These are not taxes, these are fees for the services that are provided. When we talk about a self-sustaining fund, we must have prudent and adequate levels of funding. Drury would like the increase to be between seven and ten years instead of five years. Motion carried to approve 8-2 with Roberts and Drury voting no.

Motion was made by Modrick, second by Salamun and carried to continue to the November 6, 2017 City Council Meeting per the applicant's request (PW092617-13) Appeal of Denied Exception Request by Prairie Valley Development Company, LLC to Waive the Requirement to construct a 12-inch Diameter Water Main in Anderson Road. (This item was continued from the October 2, 2017 City Council meeting.)

Mayor read in item 36B (LF101117-03) Approve Youth and Family Services Request to Change the Use of Community Block Grant Funding. Salamun asked Barb Garcia to answer some questions. Salamun stated that Garcia was not able to attend the Legal and Finance meeting on October 11, 2017 so the item was supposed to be continued to the November 1, 2017 Legal and Finance meeting. Salamun asked Garcia if the funds earmarked for the YFS roof could be used for other construction needs for YFS. Garcia said the block grant funds are flexible funds. Because they primarily work with construction and rehab, sometimes those projects are difficult and get delayed. HUD wants the city to help low-income citizens and spend their funds in a timely fashion. Community Development is under a time crunch right now. They have to spend over \$358,000 by January 2018. Originally when they did the reallocation of funds, it was in March 2017, they were asking for people with projects who could get them started right away. The Adams Street facility has always been the #1 priority for YFS. However, at that time, they did not have all of their fundraising done. They couldn't guarantee that they could start on the Adam Street facility itself. They could do the alley but they could not do that building because they couldn't guarantee it could be done by January. So they had the project for the roof at the plaza. Since that time, they have gotten their fundraising and they were able to start moving forward and they can start on the facility itself. In this case, because of the timeframe, indoor projects that they have are more likely to get done on time than a roof on the other project because they won't be able to start until December. In this situation, Garcia strongly approves changing the use of their funds. Garcia said she spoke with YFS and the alley should be completed by mid-November. They are now looking at doing the

bathroom and HVAC and those can be completed by December. Those time frames meet the criteria. She said all of the kids are at the Adams Street facility so there is a higher priority for them than at the plaza which is primarily administrative offices. Salamun said he would support Garcia since she said these items are eligible. Nordstrom asked if there was a way to get these requests in front of council without there being a time constraint. He doesn't like putting that pressure on her to get projects done. He said he would support her request. Scott said she won't support the request. She said within the last 12-18 months things come to the council at the last minute and have to be done now. She supports YFS but said they had a project in mind it went through committee and was approved. Then it went through city council and was approved for the roof replacement and now they want to reallocate the funds. She said there are probably other agencies who would like to reallocate their funds too. She can't support them wanting to reshuffle their funds at the last minute. Motion was made by Modrick, second by Salamun to approve. Roberts said he approves the request. He's not concerned with the reallocation because it's going to a good cause. They will spend the money appropriately. He said it's not easy for Garcia to work under the demands and constraints either and commended her on doing a good job. Motion passed 9-1 with Scott voting no.

Alcoholic Beverage License Applications (Items 37-40)

2018 Retail (on-sale) Liquor License Renewals

37. The Retired Enlisted Assoc. Inc. DBA Chapter #29, 1981 Centre Street for a Retail (on-sale) Liquor License
38. Oasis Lounge Inc. DBA Oasis Lounge, 711 Main Street for a Retail (on-sale) Liquor License
39. Heinsel Investments LLC DBA Comfort Suites, 1333 N Elk Vale Rd for a Retail (on-sale) Liquor License

2018 Retail (On-Off Sale) Wine License Renewals

40. Robert W Johnson DBA Canyon Lake Pub & Casino, 4116 Jackson Blvd for a Retail (on-off sale) Wine License

Mayor read in items 37-40. Jegeris said there were no red flags. Motion was made by Modrick, second by Salamun and carried to approve items 37-40.

Staff Items

Mayor read in item (CC101617-03) Approve Resolution 2017-096 Acknowledging Correction to the May 15, 2017 City Council Minutes. Motion was made by Drew, second by Drury to approve. In response to a question from Scott, Sumption said additional wording needed to be added to the minutes. Motion carried 10-0.

RESOLUTION NO. 2017-096
RESOLUTION ACKNOWLEDGING CORRECTIONS
TO THE MAY 15, 2017 COUNCIL MINUTES

WHEREAS, on May 15, 2017 the City Council approved the Rezone 16RZ018; and

WHEREAS, the minutes of the May 15, 2017 Council meeting were approved on June 5, 2017; and

WHEREAS, the motion approving the May 15, 2017 Rezone 17RZ010 reads "Second Reading, Ordinance 6168, An Ordinance Amending Section 17.06 of Chapter 17 of the Rapid City Municipal Code, a request by Fisk Land Surveying and Consulting Engineers, Inc. for Waste Connections, Inc. for a **Rezoning from General Commercial District to Light Industrial District** for property located at 2510 E. St. Patrick Street. Motion was made by Scott, second by Drew that the title be read the second time. Upon vote being taken the following voted AYE: Nordstrom, Drew, Salamun, Doyle, Estes, Scott, Laurenti, Wright, Modrick and Roberts. NO: None: whereupon the Mayor declared the motion passed and Ordinance 6168 was declared duly passed upon its second reading"; and

WHEREAS, the motion approving the May 15, 2017 Rezone 17RZ010 should have read “Second Reading, Ordinance 6168, An Ordinance Amending Section 17.06 of Chapter 17 of the Rapid City Municipal Code, a request by Fisk Land Surveying and Consulting Engineers, Inc. for Waste Connections, Inc. for a **Rezoning from General Commercial District to Light Industrial District in conjunction with Initial Planned Development – File #17PD014** for property located at 2510 E. St. Patrick Street. Motion was made by Scott, second by Drew that the title be read the second time. Upon vote being taken the following voted AYE: Nordstrom, Drew, Salamun, Doyle, Estes, Scott, Laurenti, Wright, Modrick and Roberts. NO: None: whereupon the Mayor declared the motion passed and Ordinance 6168 was declared duly passed upon its second reading.”

NOW, THEREFORE BE IT RESOLVED, by the City Council, that the motion “Rezoning from General Commercial District to Light Industrial District in conjunction with Initial Planned Development – File #17PD014” should be reflected in the official minutes of the May 15, 2017 meeting.

Dated this 16th day of October, 2017.

CITY OF RAPID CITY
s/ Steve Allender
 Mayor

ATTEST:
s/ Pauline Sumption
 Finance Officer

(SEAL)

Appeals - License Appeals

Mayor read in item (CC090517-04.1) Appeal of Denied Security License – Raymond Patterson. (This item was continued from the September 5, 2017 City Council Meeting.) Council asked if Mr. Patterson was there and he wasn't. Motion was made by Scott, second by Roberts and carried to uphold the denial.

PUBLIC HEARING ITEMS – Items 43-45

James Biolata addressed the council regarding item 45. He said property clean-up had been done in March 2017. He said he didn't acquire property until May 30, 2017. He told the council the property was purchased from a treasurer's deed. He said the clean-up should have been assessed to previous owner. He received the certified letter last Saturday. He is asking that assessment #2 on the property roll be removed and assigned to previous owner. He said he has already cleaned the property immensely.

CONSENT PUBLIC HEARING ITEMS – Items 43-45

Sumption asked to remove item 45 (LF101117-01). Motion was made by Salamun, second by Drury and carried to approve items 43 and 44.

Alcohol Licenses

43. Rapid City Chamber of Commerce for a SPECIAL EVENT Malt Beverage and On Sale Wine for an event scheduled for October 19, 2017 at Premier Home Mortgage, 3024 Tower Road
44. The Guadalajara's LLC DBA Guadalajara's Mexican Restaurant & Cantina, 2205 N. LaCrosse Street for a Retail (on-sale) Liquor License TRANSFER from Wisdom Inc. DBA Wisdom Inc., 2205 N. LaCrosse Street (INACTIVE)

Assessment Rolls

Mayor read in item (LF101117-01) Approve Resolution No. 2017-083B a Resolution Levying Assessment for Cleanup of Miscellaneous Property. Sumption stated that the property owner for item #25 on the

assessment roll had paid \$202 and had \$100 left to pay. She asked that the record reflect the change. Scott asked Landeen how they should handle the property that had the Treasurer’s Deed. Landeen said it should be removed from the list. Motion was made by Scott, second by Drew and carried to change the dollar amount on item #25 to \$100 and to remove item #2.

RESOLUTION NO. 2017-083B
RESOLUTION LEVYING ASSESSMENT FOR
CLEANUP OF MISCELLANEOUS PROPERTY

BE IT RESOLVED by the City Council of the City of Rapid City, South Dakota, as follows:

1. The City Council has made all investigations which it deems necessary and has found and determined that the amount which each lot or tract shall be benefited by the property cleanup is the amount stated in the proposed assessment roll.
2. The Assessment Roll for Cleanup of Miscellaneous Property is hereby approved and assessments thereby specified are levied against each and every lot, piece, or parcel of land thereby described.
3. Such assessments, unless paid within thirty (30) days after the filing of the assessment roll in the Office of the Finance Officer shall be collected by the City Finance Office in accordance with SDCL ch. 9-43, as amended, and shall be payable in one annual installment bearing interest at the rate not to exceed six and one-half percent (6.5%).

Dated this 16th day of October, 2017.

CITY OF RAPID CITY
s/ Steve Allender
Mayor

ATTEST:
s/ Pauline Sumption
Finance Officer

(SEAL)

END OF CONSENT PUBLIC HEARING CALENDAR

NON-CONSENT PUBLIC HEARING ITEMS – Items 46-47

Ordinance 6199 (No. 17RZ028) An Ordinance Amending Section 17.06 of Chapter 17 of the Rapid City Municipal Code, a request by DTH, LLC for a Rezoning from Agricultural District to Light Industrial District for property generally described as being located east of Dyess Avenue having passed its first reading on October 2, 2017 motion was made by Laurenti, second by Drew that the title be read the second time. Upon vote being taken, the following voted AYE: Scott, Drew, Nordstrom, Modrick, Salamun, Lewis, Armstrong, Laurenti, Drury and Roberts; NO: None; whereupon the Mayor declared the motion passed and Ordinance 6199 was declared duly passed upon its second reading.

Mayor read in item (17VR007) Radio Towers Subdivision - A request by Shanon Vasknetz of Baseline Surveying for Rockne Rapp Trust for a Vacation of Right-of-Way for property generally described as being located in the southeast corner of the intersection of E. Franklin Street and Cherry Avenue. Mayor said he was advised that the applicant wanted to withdraw. Motion was made by Salamun, second by Nordstrom and carried to acknowledge applicant’s withdrawal.

BILLS

The following bills have been audited.

BILL LIST - OCTOBER 16, 2017

P/ROLL PERIOD END 09/30/17, PD 09/29/17	1,803,858.46
P/ROLL PERIOD END 09/30/17, PD 10/06/17	1,012,146.00
CDEV P/ROLL PERIOD END 09/30/17, PD 10/06/17	4,863.96
PIONEER BANK & TRUST, 09/30/17 P/ROLL TAXES, PD 09/29/17	451,391.46
PIONEER BANK & TRUST, 09/30/17 P/ROLL TAXES, PD 10/06/17	252,797.12
CDEV PIONEER BANK & TRUST, 09/30/17 P/ROLL TAXES, PD 10/06/17	1,298.46
WELLMARK INC, HEALTH CLAIMS THROUGH 09/22/17, PD 09/28/17	197,169.39
WAGE WORKS, SECTION 125 CLAIMS THROUGH 10/02/17, PD 10/03/17	1,845.80
WAGE WORKS, SECTION 125 CLAIMS THROUGH 10/10/17, PD 10/11/17	2,456.96
SOUTH DAKOTA RETIREMENT SYSTEM, SEP17 RETIREMENT, PD 10/03/17	499,367.71
BERKLEY ASSIGNED RISK SERVICES, SEPT17 CLAIMS, PD 10/03/17	49,143.02
US BANK TRUST, SRF #2 DRINKING WATER, PD 10/02/17	105,933.32
US BANK TRUST, SRF #6 CLEAN WATER, PD 10/02/17	84,583.36
US BANK, CREDIT CARD CHARGES, PD 10/02/17	43,313.29
ANDRES TORRES, REHAB ESCROW OVERPAYMENT REFUND	8.35
BLACK HILLS ENERGY, ELECTRICITY, PD 10/11/17	75,436.04
COMPUTER BILL LIST	3,384,720.30
CDEV COMPUTER BILL LIST	320.35
SUBTOTAL	7,963,825.14
RSVP, P/ROLL PERIOD END 09/30/17, PD 10/06/17	3,347.23
RSVP, PIONEER BANK & TRUST, 09/30/17 P/ROLL TAXES, PD 10/06/17	985.67
RSVP, COMPUTER BILL LIST	438.42
TOTAL	7,968,596.46

Sumption presented the bill list total of \$7,968,596.46. Motion was made by Laurenti, second by Salamun and carried to authorize (No. CC101617-01) the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.

ADJOURN

There being no further business to come before the Council at this time, motion was made by Laurenti, second by Drury and carried to adjourn the meeting at 8:29 p.m.

Dated this 16th day of October, 2017.

ATTEST:

CITY OF RAPID CITY

Finance Officer

Mayor

(SEAL)