ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs).

I. PROJECT NO.: 
II. PROJECT NAME: Equipment Rental Rates for Snow Removal Operations

III. Project/Item(s) Description: Permission to solicit bids for various pieces of equipment (operated) that may be needed for snow removal operations during the 2017/2018 snow season.

IV. BID LETTING DATE: October 31, 2017

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 50,000.00

VI. BASIS OF PAYMENT 
   Assessed
   Single Payment
   Non-Assessed
   Partial Payment

VII. APPROPRIATION DATA

| Amount       | $50,000 |
| Fund Name    | General |
| Department   | 302     |
| Line Item    | 4243    |
| Fund         | 101     |

VIII. (If applicable) 
Grant No.: 
Funding Source: 
Estimated Completion Date: 
Estimated Grant Receipt Date: 

IX. DEPARTMENT/DIVISION:

Project Manager: 
Date 9-15-17

DIVISION MANAGER Signature: 
Date 9-15-17

DEPARTMENT DIRECTOR Signature: 
Date 9-15-17

FINANCE OFFICE USE ONLY

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