Rapid City Public Library Board of Trustees
Board Meeting
Monday, August 14th, 2017 12:00 p.m.

The meeting of the Rapid City Public Library Board of Trustees was called to order by Faye Bice on August 14th, 2017 at 12:00 p.m.

Present by roll call: Faye Bice, Rod Pettigrew, Maryanne Rohrer, and Casey Martin. A quorum was present.
Absent: Becky Drury, Paulette Schenck.

Introduction of Staff: None.

Public Comment:
Mary Garrigan introduced herself as a potential new member of the Board, pending approval by the City Council.

Dennis Hale from Ellsworth Air Force Base introduced himself and let the Board know that he was here to answer any questions on the agenda topic later in the meeting.

CONSENT CALENDAR ITEMS
Faye Bice asked to remove the draft minutes from the July 10th, 2017 meeting from the consent calendar.

Motion by Rod Pettigrew, second by Maryanne Rohrer to approve the consent calendar as amended; no further discussion; motion carried unanimously.

Consent Calendar Items:
Approve Financial Executive Summary, including Bill List (see attachment)

END OF CONSENT CALENDAR

Motion by Rod Pettigrew, second by Casey Martin to approve the amended minutes from July 10th, 2017, clarifying the actions taken; no further discussion; motion carried unanimously.

ADMINISTRATIVE REPORTS

Director’s Report:
Terri Davis officially introduced herself as the new Library Director. Terri requested that the Assistant Director speak to the Director’s Report items for the last month. Sean Minkel presented on the 2018 budget revision and overnight security issues being observed at the library. Discussion was held regarding the budget changes being an opportunity to look for additional efficiencies. Terri Davis stated she would prefer to assess the Wi-Fi and power changes for two months before considering signs or a memorandum of understanding with the Police Department.

Motion by Maryanne Rohrer, second by Rod Pettigrew to acknowledge the Director’s Report; no further discussion; motion carried unanimously.

Ellsworth Air Force Base card eligibility:
A discussion was held on the Ellsworth request initially raised in the July 2017 meeting. The possibility of providing library services to Ellsworth through an agreement with either the base or Meade County was again discussed. Dennis Hale, from Ellsworth AFB, let the board know that there were no funds for non-resident cards available through the base. Rod Pettigrew brought up that providing library services to Ellsworth AFB at no cost would not be true to our policy or library patrons in Rapid City or Pennington County. Concerns over the precedent and the relationship with the
County were brought up. Terri Davis suggested that an agreement with Meade County libraries may be possible in the structure of the existing library consortium. Maryanne Rohrer brought up that for years we have had patrons from Meade County asking for services because their kids go to school in Rapid City. Carla Cushman said that she’d looked at Meade County after the last meeting and it does not look like they have a levy set up for library services. The Board directed library staff to continue looking at other options.

2nd Quarter Statistics Report:
The library’s 2nd Quarter Statistics report was presented.

Motion by Rod Pettigrew, second by Casey Martin to acknowledge the 2nd Quarter Statistics Report; no further discussion; motion carried unanimously.

FINANCE COMMITTEE
Library Card Sign-up Month/Lamar Billboard Contract:
Prior to a motion, Rod Pettigrew commented that he thought billboards are pollution of the skies and the resources could be better spent on other ways of marketing.

Motion by Casey Martin, second by Maryanne Rohrer to approve the Library Card Sign-up Month billboard contract with Lamar; no further discussion; motion carried with a majority, with Rod Pettigrew against.

Strategic Plan Payment Authorization:
Faye Bice requested the Assistant Director explain the contract for the Strategic Plan. Discussion was held on what the differences were from the original contract versus the invoice received.

Motion by Rod Pettigrew, second by Casey Martin to direct library staff to ask for clarification and itemization of the bill provided by Malcom Chapman; no further discussion; motion carried unanimously.

Moving Expenses:
Motion by Casey Martin, second by Maryanne Rohrer to approve payment of moving expenses for the Library Director up to the maximum allowed on the contract; no further discussion; motion carried unanimously.

POLICY COMMITTEE
Library Card Sign-up Month/Amnesty Event:
Motion by Maryanne Rohrer, second by Casey Martin to approve the proposed Library Card Sign-up Month promotions for September 2017 including library card amnesty, a fines forgiveness event and replacement items amnesty; discussion followed on the options for the old library cards to be recycled for guest passes, whether we have done fine forgiveness events in the past and whether or not a replacement item amnesty had been done before; motion carried unanimously.

Officer Elections:
A question was raised regarding whether the Vice-Chair automatically assumes the Chair role upon a resignation. According to the Bylaws and advice from Carla Cushman, Faye Bice became the Board Chair when Becky Drury resigned from the position.

Motion by Rod Pettigrew, second by Maryanne Rohrer to nominate Casey Martin for the Vice-Chair position; no further discussion; motion carried unanimously.

ITEMS FROM BOARD MEMBERS / LIAISON REPORTS
City Council Liaison: No report provided.
County Liaison: No report provided.
Foundation: No report provided.
**Friends:** Maryanne Rohrer spoke about a children’s event the Friends are assisting with at Main Street Square on Thursday.

**ADJOURN** Motion by Rod Pettigrew, second by Maryanne Rohrer to adjourn the meeting at 12:56 p.m.; no further discussion; motion carried unanimously.

**UPCOMING EVENTS**
- South Dakota Library Association
  - September 27-29
- Festival of Books
  - September 21-24
- Library Card Sign-up Month
  - September 2017
- Library Board Meeting
  - September 11th, 2017