

**MINUTES  
OF THE  
CITIZENS ADVISORY COMMITTEE  
Thursday, August 17, 2017 7:30 a.m.  
3<sup>rd</sup> Floor West Meeting Room  
City/School Administration Center  
Rapid City, South Dakota**

**MEMBERS PRESENT:** John Boylan, Bob Burns, Matt Fitting, Dave Kallemeyn, Kathy McDaniel and Wes Rick

**MEMBERS ABSENT:** Adeline Kalmbach, Matt Kammerer, Chad Ratigan and Tom Raymond

**STAFF PRESENT:** Kelly Brennan, Kip Harrington, Patsy Horton and Katie Parker – Rapid City Community Planning and Development Services

**OTHERS PRESENT:** Brad Remmich and Stacy Bartlett – South Dakota Department of Transportation

Fitting called the meeting to order at 7:30 a.m.

**General Public Comment**

Fitting expressed concern about the pedestrian crossing signal on Sheridan Lake Road with Harrington stating that he would forward these comments to the Parks & Recreation department and review a traffic crash report for that area.

**APPROVAL OF MINUTES OF JUNE 15, 2017 MEETING**

**Kallemeyn moved, Rick seconded and motion carried unanimously to approve the minutes from the June 15, 2017 meeting.**

**17TP011 – Approve the 2018-2021 Transportation Improvement Program - Final**

Harrington relayed to the committee that each year the Rapid City Area Metropolitan Planning Organization is required to develop the Transportation Improvement Program (TIP). This four-year priority list and financial plan for highway, transit and intermodal projects is intended to serve as a fiscal management tool to assist state and local agencies in matching transportation needs with resources. The TIP development, review, and approval process includes participation from affected public agencies, citizen's groups, private transportation providers and representatives from various transportation entities. Discussion ensued.

McDaniel inquired about the meaning of the numbers listed in red from Pennington County with Harrington responding that he would make an inquiry to the Pennington County Highway representatives at the Technical Coordinating Committee meeting.

**Rick moved, Burns seconded and motion carried unanimously to recommend approving the 2018-2021 Transportation Improvement Program – Final.**

**17TP012 – Approve the Agreement Between the City of Rapid City and the City of Box Elder for Accomplishing the Rapid City Area Transportation Planning Process.**

Harrington reviewed this agreement that was created based on directive from the Rapid City Area Metropolitan Planning Organization's (MPO) Executive Policy Committee in December 2016, to expend funds on a North Elk Vale Road Corridor Study. As the fiscal agent for the MPO, this agreement allows the Long Range Planning Staff to advertise the Request for Proposals for the study and select a consultant to complete the project. Harrington stated that the City of Box Elder approved this agreement at their July 18, 2017 meeting. Remmich advised that a conflict of interest clause needs to be included in the contract and to review the MPO's guidelines on adding that into the agreement.

**McDaniel moved, Burns seconded and motion carried unanimously to recommend approving the the Agreement Between the City of Rapid City and the City of Box Elder for Accomplishing the Rapid City Area Transportation Planning Process with the addition of the conflict of interest clause.**

**17TP013 – Approve the Agreement Between the City of Rapid City and Pennington County for Accomplishing the Rapid City Area Transportation Planning Process.** Harrington reviewed this agreement that was created based on directive from the Rapid City Area Metropolitan Planning Organization’s the Executive Policy Committee in December 2016, to expend funds on a North Elk Vale Road Corridor Study. As the fiscal agent for the MPO, this agreement allows the Long Range Planning Staff to advertise the Request for Proposals for the study and select a consultant to complete the project. Remmich advised that like item 17TP012, a conflict of interest clause needs to be included in the contract, and to review the MPO’s guidelines on adding that into the agreement.

**Kallemeyn moved, Rick seconded and motion carried unanimously to recommend approving the Agreement Between the City of Rapid City and Pennington County for Accomplishing the Rapid City Area Transportation Planning Process with the addition of the conflict of interest clause.**

**17TP015 – Approve the 2017 Unified Planning Work Program Amendment 17-02.** Harrington stated that this amendment removes the Meade County Corridor Study and adds the Rapid City Railroad Quiet Zone Study. Harrington informed the committee that the Meade County Commission did not approve the Meade County Corridor Study at their July 26, 2017 meeting. Harrington further stated that the Federal Highway Administration provides funding at 81.95% and each local entity provides funding at 18.05%.

**Rick moved, Burns seconded and motion carried unanimously to recommend approving the 2017 Unified Planning Work Program Amendment 17-02.**

**17TP016 – Acknowledge the 2017-2020 Transportation Improvement Program Amendment 17-001A.** Harrington informed the committee of this administrative amendment that moves a Railroad Crossing Improvement project from 2018 to 2017 for safety reasons.

**Rick moved, Kallemeyn seconded and motion carried unanimously to recommend acknowledging the 2017-2020 Transportation Improvement Program Amendment 17-001A.**

**17TP017– Acknowledge the 2018 Rapid City Area Metropolitan Planning Organization Meeting Schedule.** Parker advised the committee of the dates that have been selected for 2018. Parker reminded the committee that all meetings will take place in the 3<sup>rd</sup> Floor West meeting room until further notice.

**Rick moved, McDaniel seconded and motion carried unanimously to recommend acknowledging the 2018 Rapid City Area Metropolitan Planning Organization Meeting Schedule.**

### **Other Business**

#### **Update on Construction Projects**

Remmich provided information on the current construction projects within the Rapid City Area Metropolitan Planning Organization area. Discussion ensued.

#### **Update on Planning Projects**

Harrington provided information on the current planning projects within the Rapid City Area Metropolitan Planning Organization area.

Harrington advised the committee that the Study Advisory committee meeting for the I-90 Exit 61 to 67 Corridor Study will be on August 24, 2017 with the final public meeting on September 13, 2017 at the Comfort Suites on Elk Vale Road from 6:00 p.m. to 7:30 p.m.

There being no further business the meeting adjourned at 7:48 a.m.