

Rapid City Public Library Board of Trustees
Board Meeting
Monday, July 10th, 2017 12:00 p.m.

The meeting of the Rapid City Public Library Board of Trustees was called to order by Becky Drury on July 10th, 2017 at 12:00 p.m.

Present by roll call: Becky Drury, Faye Bice, Maryanne Rohrer, Casey Martin and Paulette Schenck. A quorum was present.

Absent: Rod Pettigrew and Darla Drew.

Additions or corrections to the agenda: Motion by Faye Bice, second by Casey Martin to add Darla Drew's resignation to the end of the Administrative Reports; no further discussion; motion carried unanimously.

Motion by Maryanne Rohrer second by Faye Bice to accept the agenda as published; no further discussion; motion carried unanimously.

Introduction of Staff: Margo Pruett introduced herself to the board as a new staff member.

Public Comment: Dennis Hale and Amy Stuhlsatz were present to speak on Ellsworth Air Force Base and library services. Their comments were delayed until the Ellsworth Air Force Base agenda item.

CONSENT CALENDAR ITEMS

Motion by Faye Bice, second by Casey Martin to approve the consent calendar as presented; no further discussion; motion carried unanimously.

Consent Calendar Items:

Approve Minutes from Library Board of Trustees Meeting, June 12th, 2017

Approve Minutes from Library Board of Trustees Special Meeting, July 5th 2017

Approve Financial Executive Summary, including Bill List (see attachment)

ADMINISTRATIVE REPORTS

Director's Report:

In the Director's absence, Sean Minkel spoke about the items on the Director's Report. No further discussion.

Motion by Faye Bice, second by Casey Martin to acknowledge the Director's Report; no further discussion; motion carried unanimously.

A discussion was held regarding whether or not the library should begin publishing the board minutes with the approved bill list on a monthly basis. According to the Attorney's office, the bill list must be published but the minutes are optional. Discussion followed. The board is inclined to not publish the minutes.

Sean Minkel notified the board that the Loan of Art Liability Waiver From was being modified to allow the Library Director to sign after discussion with the City Attorney's office. This change allows the library to more quickly respond to artists wanting to display materials in the library. No further discussion.

The annual patron purge was completed per policy and a report was given. Discussion followed regarding the number of patrons purged and whether they could come back to get library cards at some point in the future.

Motion by Faye Bice, second by Casey Martin to acknowledge the annual patron purge report; no further discussion; motion carried unanimously.

A discussion was held regarding the possibility of providing library services to residents of Meade County living on Ellsworth Air Force Base. Dennis Hale and Amy Stuhlsatz were in attendance at the meeting and spoke about the request. The library board directed staff to investigate options and bring a recommendation to a future board meeting. Discussion followed.

No further action was taken at this time.

The moving expenses for the new Library Director were discussed. According to the hiring contract, the moving expenses are allowed at the Library Board's discretion and are limited to one month's salary.

Motion by Casey Martin, second by Maryanne Rohrer to table the payment of moving expenses for the new Library Director until next month's meeting.

A discussion was held regarding the Strategic Plan from Malcom Chapman. The board would like the new director to review the plan and meet with Malcom before moving forward.

Becky Drury provided her formal resignation from the Library Board effective at the end of the meeting on July 10, 2017.

Motion by Maryanne Rohrer, second by Casey Martin to accept Becky Drury's resignation; no further discussion; motion carried unanimously.

Darla Drew provided her formal resignation via letter from the Library Board effective immediately.

Motion by Paulette Schenck, second by Maryanne Rohrer to accept Darla Drew's resignation; no further discussion; motion carried unanimously.

POLICY COMMITTEE

Loan Periods, Fines and Fees Policy

Maryanne Rohrer moved to amend the motion, second by Casey Martin to remove the section regarding replacement library cards; discussion followed; motion carried unanimously.

Motion by Maryanne Rohrer, second by Casey Martin to approve changes to the Loan Periods, Fines and Fees Policy allowing the library to sell stamps at face value and deny 3rd party checks; no discussion; motion carried unanimously.

Library Card Registration Policy

Motion by Faye Bice, second by Maryanne Rohrer to take no action on the Library Card Registration Policy removing the wording for replacement cost of lost library cards; no further discussion; motion carried unanimously.

ITEMS FROM BOARD MEMBERS / LIAISON REPORTS

City Council Liaison: No report provided.

County Liaison: No report provided.

Foundation: No report provided.

Friends: No report provided.

ADJOURN Motion by Casey Martin, second by Faye Bice to adjourn the meeting at 1:05 p.m.; no further discussion; motion carried unanimously.

UPCOMING EVENTS

Rapid City Library Foundation Board Meeting
Friends of the Library Board Meeting
Sendak Exhibit Mixer
Sendak Exhibit Kickoff
Library Board Meeting

July 18th, 2017
July 20th, 2017
July 21st, 2017
July 22nd, 2017
August 14th, 2017