

MINUTES
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE AGENDA
10:00 A.M., July 21, 2017

A Capital Improvements Program Committee meeting was held at the City/School Administration Center in Rapid City South Dakota, on Friday, July 21, 2017 at 10:00 a.m.

The following members were present: Ritchie Nordstrom, Becky Drury, and Darla Drew; the following members arrived during the course of the meeting: NONE; and the following were absent: Chad Lewis and John Roberts

Others present included: Finance Officer Pauline Sumption, Deputy Finance Officer Tracy Davis, IT Director Jim Gilbert, Police Chief Karl Jegeris, Parks and Recreation Director Jeff Biegler, Public Works Engineer Project Manager Stacey Titus, and Administrative Coordinator Heidi Weaver-Norris.

ADOPTION OF AGENDA

Motion was made by Drew, second by Drury and carried to adopt the agenda.

CONSENT ITEMS -- Items 3 – 8

Motion was made by Drury, second by Drew and carried to approve items 3-8 as they appear on the Consent Items.

3. Approve Minutes for May 19, 2017
4. Next Meeting: Friday, August 18, 2017 @ 10:00 a.m./3rd Floor WEST Conference Room
5. No. CIP072117-03 – Approve Capital Plans for Government Facilities – (Fire & Emergency Services, Parks & Recreation, CSAC, Summary)
6. No. CIP072117-04 – Approve Capital Plan for Fire Vehicles
7. No. CIP072117-05 – Approve Capital Plan for Parks & Recreation
8. No. CIP072117-06 – Approve Capital Plan for Information Technology

NON-CONSENT ITEMS – Items 9 – 10

Nordstrom read in item (No. CIP072117-01) Acknowledge Financial Reports (Contingency, DCA Charges, Matching Grants, Penn Co Loan). Davis stated there isn't much change. There are some projects ear-marked in IT next month, so that will change the uncommitted balance. In response to a question from Drew regarding matching grants, Davis said the matching money from the Memorial Park project will come from the Parks. Biegler said there is an RTP grant (recreational trails program). The amount of money from the grant will be matched by parks. Biegler said the parks department had about \$69,000 from the Gwendolyn Sterns Foundation (beautification committee) for the past ten years. It's ear-marked for West Memorial. Now that this project is underway, Biegler said they asked for and received a match for that amount as well. Sumption said grants can be matched with cash or in kind services. She also said it leverages their ability to accept the federal grants. In response to a question from Nordstrom, Davis said there is not a negative \$200,000 in the 2017 matching capital funds account. The \$200,000 is being moved to the parks and recreation line item. She asked him to look at the bottom line item which shows a balance of \$25,000. Motion was made by Drew, second by Drury to acknowledge. Motion carried.

Nordstrom read in item (No. CIP072117-02) Approve Capital Plan for Streets, Drainage, MIP Projects. Stacey Titus said there was not much change from last time. He noted one addition for the ADA Rapid Ride bench pads for \$20,000. Rapid Ride has benches coming out and there is ADA compliance that needs to go with them. Otherwise, there are no changes. Nordstrom asked about the St. Cloud line item. Titus said that line had old status information and needed to be updated. Sumption confirmed that it's being done in 2018 according to the 5-year plan. Titus said Fulton Street is also being moved to 2018 as well. Motion was made by Drew, second by Drury to approve. Motion carried.

DISCUSSION ITEMS (NONE)

ADJOURN

There being no further business to come before the committee, motion was made by Drew, second by Drury and carried to adjourn the meeting at 10:12 a.m.