



DOWNTOWN LIBRARY
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10 VAN BUREN ST. | RAPID CITY, SD 57701 | 605.716.4098

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Date: July 10, 2017
To: RCPL Board of Trustees
From: Maryanne Rohrer, Policy Chair
Re: Library Card Registration Policy

Date: July 10, 2017
To: Maryanne Rohrer, Policy Chair
From: Sean Minkel, Assistant Library Director
Re: Library Card Registration Policy

Motion: Move to approve changes to the Library Card Registration Policy removing the wording for replacement cost of lost library cards.

Background:

Should the library board choose to remove the fee for replacing lost library cards in the Loan Periods, Fines and Fees policy, this wording should also be removed for clarity.

If a replacement fee is still in effect, no change is requested for the Library Card Registration Policy.

Policy Text:

CARD REPLACEMENT

- ~~Replacement cost is charged for a lost card, as outlined in the Loan Periods, Fines and Fees Policy~~
- The patron must present a photo I.D., date of birth, and verification of residential address, as outlined above.