

Minutes of the June 14, 2017
Rapid City Historic Preservation Commission Meeting

Members Present: Carol Saunders, Ali DeMersseman, Jenn Johnson and Alternates Chris Wehrle and Brittany Neiles

Members Absent: Eric Monroe, John Riker and Tim Smith

Others Present: Sarah Hanzel, Kelly Brennan, Jeanne Nicholson and Ritchie Nordstrom, City Council Liaison

Johnson called the meeting to order at 8:03 a.m.

Approval of Meeting Agenda

DeMersseman moved to approve the agenda. The motion was seconded by Wehrle and carried unanimously.

New Business

Confirm Award Recipients

Hanzel reminded the Commission about the discussion at the last meeting about awards being presented to the following historical properties: Façade Improvements – Brass Rail, Mixed Use/Adaptive Reuse – Dean Motor Building and Commercial Award – Haycamp Building. Hanzel shared the current award template and inquired as to whether the Commission would like to use the template or do something different. A brief discussion followed. Hanzel advised that she would visit with the Mayor's office to set a meeting date for the award presentations. She advised that she would let the Commission know the date and requested that a Commission member make the award presentations at the City Council meeting.

DeMersseman moved to approve the award presentations to the Brass Rail – Façade Improvements, the Dean Motor Building – Mixed Use/Adaptive Reuse and the Haycamp Building – Commercial. The motion was seconded by Saunders and carried unanimously.

Downtown Walking Tour

Hanzel informed the Commission that confirmation of the CLG grant allocation award has not been received from the State. She expressed her opinion that the Commission should start organizing and planning the Downtown Walking Tour Brochure.

Saunders advised that the glass in the interpreter signs is blurry and that either it needs to be cleaned or the glass needs to be replaced. Discussion followed.

Johnson stated that she may have an individual who can make the tear-off maps once the CLG grant funding is determined. She added that maybe the maps could get done in 2017.

DeMersseman expressed her support for the maps as a first phase for the project. Discussion followed.

Brennan commented that the Commission could meet for working sessions in the place of a regularly scheduled meeting and the HPC Commission could meet for the public meeting once a month.

Johnson advised that the next scheduled Historic Preservation Commission meeting date is June 28, 2017 and the Commission could meet then to discuss the Walking Tour Brochure.

Take action on HPC website consolidation

Hanzel stated that Robert Sharp and Associates needs to be officially notified to discontinue RCHPC.info if that is the decision of the Commission.

DeMersseman moved to officially notify Robert Sharp and Associates to discontinue RCHPC.info and to move the information onto the City's website. The motion was seconded by Neiles and carried unanimously.

Acknowledge Final Report for Downtown Area Architectural Survey

DeMersseman moved to acknowledge the Downtown Area Architectural Survey. The motion was seconded by Saunders and carried unanimously.

A brief discussion followed regarding different ways to present the report to the public.

Old Business

CLG Meeting Overview/Summary

Hanzel informed the Commission that Neiles, Saunders, Brennan and herself attended the CLG Conference in Pierre last week. A brief discussion followed.

11.1 Reviews – May 19 to May 26, 2017

- a) 1219 11th Street is a non-contributing structure in the West Boulevard Historic District. A permit was requested to replace 9 windows with vinyl inserts, retaining the existing trim and opening size. Staff and SHPO found no adverse effect due to the non-contributing status of the property. May 22, 2017 | 17RS006/CIHR17-0015

Hanzel reviewed the request and noted that the structure is non-contributing. She added that typically vinyl windows are not recommended but due to the property owners using the existing window openings and the non-contributing status, it was determined that the vinyl windows would not have an adverse effect on the structure.

Treasurer's Report through May 31, 2017

No discussion was held on the report.

Approval of Minutes

DeMersseman moved to approve the May 24, 2017 meeting minutes. The motion was seconded by Neiles and carried unanimously.

There being no further business, the meeting adjourned at 8:37 a.m.