



City of Rapid City Fire Mobile Medic Position Description

Job Title: Fire Mobile Medic
Department: Fire
Division: EMS Operations
Reports To: Lead Mobile Medic
FLSA Status: Non-exempt
Classification: IAFF

Grade: 20
Prepared By: Jason Culberson
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Approved By: Rod Seals
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Summary

The Mobile Medic will provide care and treatment determination to patients in the community. This position is responsible for a high level of decision making authority and supervision as it pertains to the care, treatment, and transport of patient.

Essential Duties and Responsibilities

Essential duties and responsibilities include the following. Other duties may be assigned.

1. Able to successfully perform duties commensurate during emergency response operations and may be assigned to an Incident Command System (ICS) position consistent with demonstrated/certified abilities.
2. Ability to successfully maintain licensing requirements for this position along with continuing education as needed.
3. Assists with the continued improvement of the Mobile Integrated Health Care Program (MIHCP).
4. Performs daily operations of MIHCP.
5. Responds to emergency medical incidents, determines the nature and extent of the emergency, and coordinates with other emergency responders on treatment and transport.
6. Responds to non-emergency medical incidents, determines the nature and extent of the situation and makes a treatment and/or transport decision based on assessment findings, protocols, and medical direction.
7. Assists Lead Mobile Medic in gathering statistical data and prepares incident reports, completes other written reports and records.
8. Assists Lead Mobile Medic in maintaining data on high frequency users to assist with care, treatment, transport, and education determination.
9. Coordinates with Lead Mobile Medic, Public Health Officials, Community Health Practitioners, and other community advocates on community education, referrals, etc. as necessary.
10. May perform procedures and administer drugs as allowed by current Protocols signed by the Medical Director.
11. Provides high level of decision making authority commensurate of a company officer.

Supervisory Responsibilities

May be responsible for supervision of medical personnel while on the scene of a medical call. Due to the nature of the fire department duties, supervisory responsibilities may change on a daily basis. Carries out supervisory responsibilities in accordance with the organizations policies and applicable laws. Responsibilities include interviewing and training employees, planning, assigning and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

Minimum Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily; the requirements listed below are representative of the knowledge, skill and or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education: Associates degree or equivalent from an accredited two-year college or technical school. Minimum of five (5) years as a Paramedic – must be recent and relevant experience in either a public or private EMS organization.



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Communication Skills: Must be able to communicate effectively and professionally, verbally and in writing with diverse groups of people, including external patients and co-workers, management, and members of the public. Able to read, analyze and interpret common scientific and technical journals, financial reports and legal documents. The ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to write speeches and articles for publication that conform to prescribed style and format. Ability to effectively present information to top management, public group, and governing body.

Mathematical Skills: Ability to work with mathematical concepts such as basic and complex algebra. . Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability: Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret an extensive variety of instructions furnished in written, oral, or diagram form and deal with several abstract and concrete variables.

Computer and Administrative Skills: To perform this job successfully, an individual should have knowledge of Microsoft Office® products and other web-based software. Must be able to write clear and accurate treatment reports using a web-based system.

Certificates, Licenses, Registrations: Must possess a valid South Dakota Drivers License or the ability to obtain within 30 days from date of hire. Internal applicants must possess a National Registry Paramedic Certification, and State of South Dakota Paramedic License that are active and in good standing. External applicants must possess a National Registry Paramedic Certification that is active and in good standing and the ability to successfully obtain a State of South Dakota Paramedic License within 60 days from hire date.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to stand; walk; use hands to finger; handle or feel; reach with the hands and arms; climb or balance and stoop, kneel, crouch, or crawl. The employee must occasionally lift and or move more than 100 pounds.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job the employee is occasionally exposed to an environment that is immediately dangerous to life and health, wet and/or humid conditions; moving mechanical parts; high, precarious places, fumes or airborne particulate; toxic or caustic chemicals; outside weather conditions; extreme heat and vibration. The noise level in the work environment is moderate while performing office/administrative duties, however, noise and sounds can be loud and sudden while responding to calls for service.

Other Skills and Abilities: Journeyman Firefighter Paramedic with past ACO, FTO, or Supervisor experience with the Rapid City Fire Department highly preferred.