

Minutes of the April 12, 2017
Rapid City Historic Preservation Commission Meeting

Members Present: John Riker, Jenn Johnson, Tim Smith, Clancy Kingsbury and Alternate Carol Saunders

Members Absent: Ali DeMersseman, Eric Monroe and Alternates Chris Wehrle and Brittany Neiles

Others Present: Sarah Hanzel, Kelly Brennan, Jeanne Nicholson and Ritchie Nordstrom, City Council Liaison

Riker called the meeting to order at 8:08 a.m.

Approval of Meeting Agenda

Johnson moved to approve the agenda. The motion was seconded by Saunders and carried unanimously.

New Business

Election of Officers

Hanzel briefly reviewed the bylaws and noted that the Commission needs to elect a new Chair, Vice Chair and Secretary. She added that the Election of Officers could be continued to the next meeting. A brief discussion followed.

Smith moved to continue the Election of Officers to the next meeting. The motion was seconded by Saunders and carried unanimously.

Kingsbury entered the meeting at this time.

Committee Reports

In response to a question from Johnson, Hanzel stated that the Commission's priority this month should be the Window Restoration Workshop.

Saunders informed the Commission that she is currently sorting and organizing historic information for the Community Planning Department. She noted that she will be creating an archival system that will be used to retrieve the information. A brief discussion followed.

Old Business

Window Restoration Workshop to be held at the Wilson Elementary School Gymnasium on Saturday, April 29 from 12:00 – 4:00 pm.

- a. Assign a project lead/s
- b. Implement Marketing Strategy
- c. Other

Hanzel informed the Commission that the School Board approved the Commission hosting the Window Restoration Workshop at the Wilson Elementary School gymnasium on April 29, 2017 from 12:00 - 4:00 p.m. She noted that access to the gym will be available from approximately

11:15 a.m. to 4:45 p.m. for setup and teardown. She advised that volunteers from the Commission are needed to take the lead on marketing, the RSVP system and the setup of a Facebook page. Riker volunteered and noted that he would contact DeMersseman to see what items that she could take care of. Discussion followed about the workshop mailing, the press release, the RSVP process and the Facebook page.

Discussion Item

Nordstrom recommended that the Commission contact Mark Slocum from the Minneluzahan Senior Citizen Center about historic information that the center has about the City. He added that the Commission should invite Slocum to an upcoming meeting.

Nordstrom commented the Rapid City Arts Council will be considering the cyclorama at the Dahl Fine Arts Center in the future and that the Commission may be interest in collaborating during that process.

11.1 Reviews – January 18, 2017 to February 1, 2017

4. 502 Main Street is a non-contributing structure in the Downtown Historic District. A permit was requested to expand the rooftop patio seating area, matching the design elements of the existing railing, decking material, and lighting. Staff and SHPO concurred no potential to damage, destroy, or encroach upon historic property. March 28, 2017 |17CM003/CIHR16-0009. Original file number 13CM006.

Hanzel reviewed the request and noted that all necessary permits have been obtained by the applicant. She noted that the request will not have an adverse effect on the structure.

1114 12th Street

Hanzel informed the Commission that the property owner came in to review their options for improvements on this property. She requested several volunteers to meet with the property owners to discuss design standards and potential feasible and prudent alternatives for the property. A brief discussion followed.

Treasurer's Report through February 28, 2017

No update was reported.

She requested the Commission members to let her know if they are interested in attending the Certified Local Governments meeting in Pierre.

Approval of Minutes

Kingsbury moved to approve the March 8, 2017 meeting minutes. The motion was seconded by Saunders and carried unanimously.

Kingsbury submitted his resignation from the Commission due to personal commitments. He added that he has enjoyed serving on the Commission and has enjoyed working with Commission members.

Kingsbury moved to adjourn the meeting at 8:37 a.m. The motion was seconded by Saunders and carried unanimously.