

**RUSHMORE PLAZA CIVIC CENTER  
BOARD OF DIRECTORS MEETING MINUTES  
Tuesday, May 9, 2017**

Chair of the Board, Donna Winkler called the meeting to order at 8:17 a.m. with the following Board members present: Jeff Bailie, Mike Diedrich, and Jennifer Landguth. Staff present include: Executive Director, Craig Baltzer; Deputy Director, Tracy Heitsch; and Administrative Assistant, Sandra Arnold. Others present include: Central States Fair Representative, Gary Brown. Board member, Dan Kline entered later in the meeting.

After review of the meeting agenda motion was made by Bailie and seconded by Landguth **to approve the agenda as presented.** Upon vote being taken, the motion carried unanimously.

General Public Comment

Brown stated they are firming up on the final items for the new building.

Minutes

Motion was made by Landguth and seconded by Diedrich **to approve the minutes of the April 25, 2017 meeting as presented.** Upon vote being taken, the motion carried unanimously.

Kline entered the meeting.

Bill List

The 2017 Bill List for May 9 was audited.

28 MXG STAFF	851.30
ACE HARDWARE-WEST	78.27
ACES AND EIGHTS BOOSTER CLUB	761.06
ADAMS ISC	90.00
ADECCO EMPLOYMENT SERVICES	1011.54
ALSCO INC	2899.74
AMERICAN TIME & SIGNAL	706.84
ARCHITECTURE INCORPORATED	1650.00
BARBIZON LIGHT OF THE ROCKIES INC	36.75
BLACK HILLS BAGELS	414.40
BORDER STATES ELECTRIC SUPPLY	18.72
CASH-WA DISTRIBUTING COMPANY	3466.47
CBH COOPERATIVE	217.00
CHEXCEL	25.00
CHRIS SUPPLY COMPANY INC	1095.00
CITY OF RAPID CITY	34.50
COCA-COLA OF THE BLACK HILLS	1548.45
CONVERGINT TECHNOLOGIES LLC	474.49
CRESCENT ELECTRIC SUPPLY CO	215.69
DESTINATION RAPID CITY	175.00
ECOLAB EQUIPMENT CARE	202.77
FISHER BEVERAGE COMPANY INC	4224.10
FOOD SERVICES OF AMERICA	13949.64
FOUR WINDS INTERACTIVE LLC	553.17
GOLDEN WEST TECHNOLOGIES INC	531.00
GRIMM'S PUMP SERVICE INC	26.28
HEARTLAND PAPER CO	327.67
HILLYARD INC. / SIOUX FALLS	174.76
JERRY'S CAKES SHAKES & BAKE	135.00
JOHNSON BROTHERS OF SD	3777.35
KNECHT HOME CENTER	111.94
KONE INC	259.58
MIKE WOLFORTH PHOTOGRAPHY	125.00
NATIVE SUN NEWS	80.00
NEVE'S UNIFORM INC	2335.40

NORTHWEST PIPE FITTINGS INC	769.46
PRECISION POURS INC	896.00
PRESSURE SERVICE INC.	56.26
PRIMA SCHOOL OF DANCING	985.93
PROUD PROFESSIONALS	1016.78
PURCHASE POWER/PITNEY BOWES	40.79
QUALITY BRANDS OF THE BLACK HILLS	8588.23
RAPID CITY JOURNAL - ADVERTISING	86.97
RAPID CITY SHRINE CLUB	610.25
RED WING SHOE STORE	200.00
REPUBLIC NATIONAL DISTRIBUTING COMPANY	665.50
SAFEWAY INC	58.94
SAM'S CLUB	1979.60
SEQUENT ENERGY MANAGEMENT LP	5331.18
SERVALL UNIFORM/LINEN CO INC	271.36
SYSCO MONTANA INC	2202.68
US DEPARTMENT OF AGRICULTURE-FOREST SVC	389.25
US FOOD SERVICE	1596.35
WALMART COMMUNITY	221.43
WESTERN STATIONERS	21.96
Total	68,572.80

Motion was made by Landguth and seconded by Diedrich and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Executive Director's Update

Baltzer stated a new development has happened within the City regarding full-time employees no longer able to work a part-time job in another department unless they get paid overtime after 40 hours worked between full-time and part-time week. This will have a big effect on the civic center along with losing great employees. Baltzer believes this topic will get fully vetted by the end of the summer. Discussion followed regarding finding people or pools to hire to fill the open positions.

Baltzer gave an update on the upcoming ICPC event the next couple weeks. There will be approximately 1500 attendees which includes 133 teams (3 students and 1 coach) plus volunteers. This event has a large catering demand with lunches, dinners, and snacks.

Baltzer then gave an update on the Mayor's progress on the presentation regarding the Barnett Arena. Baltzer has been meeting with the Mayor, giving him statistics and other information regarding the Barnett Arena. Baltzer handed out a sheet with attendance and graphs regarding the history of the Barnett Arena. Short discussion followed.

Baltzer stated at this Sunday's Broadway show "The Illusionists", the 2017-2018 Broadway Play Series will be announced.

Miscellaneous:

1) Executive Session

Motion was made by Kline and seconded by Bailie **to go into executive session for the purposes permitted by SDCL 1-25-2 (1), (3), and (4).** Upon vote being taken, the motion carried unanimously.

Motion was made by Bailie and seconded by Landguth **to come out of executive session.** Upon vote being taken, the motion carried unanimously.

There being no further business, motion was made by Kline and seconded by Bailie **to adjourn the meeting.** Upon vote being taken, the motion carried unanimously. The meeting adjourned at 9:35 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

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Sandra Arnold, Administrative Assistant

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Date