

**MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS**  
**Rapid City, South Dakota**  
**Tuesday April 11, 2017**

**ROLL CALL AND DETERMINATION OF QUORUM**

MEMBERS PRESENT: Ron Johnsen, President; Shawn Gab, Vice President; William Eldridge, Secretary; Vance Crocker, Member; and Michelle Thomson, Member

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance and Administration; Matt Whitelock, Airport Deputy Director; Doug Curry, Airport Facilities and Maintenance; Wade Nyberg, City Attorney; Brad Estes, Council Liaison; Rod Senn, KLJ; Rob Corrin, Westjet; Don Rydstrom, Westjet; Anna Raue, Mount Rushmore Society; Brook Stromer, Stromer's Storage; Les Mittleider; Rod Seals, RCFD; Pete Jensen, TSA; Dr. Bert Corwin; Jordan Cobb, Enterprise RAC; Aaron Morgenstern, Enterprise RAC; Greg Hansen, Project Solutions; Kathlene Thurman, Project Solutions; Samuel Blackstone, Rapid City Journal; Polly Collins, TSA; and Lindsey Martin, Airport Administration

**ADOPTION OF AGENDA**

Motion to approve agenda as presented made by Eldridge, second by Thomson, motion carried.

**APPROVE MINUTES**

- 1) AP041117-01 March 14, 2017 – Motion to approve minutes as presented made by Eldridge, second by Crocker, motion carried.

**GENERAL PUBLIC COMMENT**

No Items Presented

**PUBLIC HEARING**

Motion to open public hearing for the Non-Commercial Hangar Lease Agreement with J. David Triolo made by Gab, second by Thomson, motion carried.

No comments received

Motion to close the public hearing made by Eldridge, second by Gab, motion carried.

**FINANCIAL ITEMS REQUIRING BOARD ACTION**

- 2) AP041117-02 Bill List – Broom highlighted items greater than \$5,000.00. Motion to approve the bill list as presented made by Crocker, second by Eldridge, motion carried.

**ITEMS REQUIRING BOARD ACTION**

- 3) AP041117-03 Non-Commercial Hangar Lease Agreement with J. David Triolo – Motion to approve lease as presented made by Eldridge, second by Gab, motion carried.
- 4) AP041117-04 Hangar Design RFP – Motion to authorize staff to issue the request for proposals clarifying the minimum door width and an upcharge for a larger size made by Eldridge, second by Gab, motion carried.
- 5) AP041117-05 KLJ Task Order 2017-5 Commercial Parking Lot Exit Plaza, Access Road and Sterile Area Lounge – Motion to approve task order in an amount not to exceed \$187,906.70 made by Crocker, second by Eldridge, motion carried.
- 6) AP041117-06 Agreement with Project Solutions, Inc. for Strategic Planning and Facilitation – Hansen and Thurman presented an overview of the project for strategic planning and facilitation. Motion to approve agreement in an amount not to exceed \$37,118.69 made by Thomson, second by Eldridge, motion carried.
- 7) AP041117-07 Assignment of Lease Agreement – Exelis Inc to Harris Corporation – Motion to approve the assignment of lease as presented made by Gab, second by Thomson, motion carried.

- 8) AP041117-08 Resolution Declaring Property Surplus – Motion to approve resolution as presented made by Eldridge, second by Crocker, motion carried.
- 9) AP041117-09 Bid Authority for Terminal Apron LED Lighting – Motion to approve advertising authority to bid project made by Gab, second by Eldridge, motion carried.
- 10) AP041117-10 American Engineering and Testing Proposal and Cost Estimate for Monitoring Well Investigation/Free Product Measurement/Groundwater Sampling Event – Motion to approve proposal in an amount not to exceed \$8,102.50 made by Eldridge, second by Thomson, motion carried.

**DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF**

- 11) Rapid City Fire Department Update – Seals provided an update on how things are going at the ARFF station to include the number of calls for service in 2016.
- 12) Director's Report – Dame gave "kudos" to Curry for procuring the paint truck for the Airport under the budgeted amount.

**OTHER BUSINESS**

- 13) Direction to Staff  
No Items Presented

**ADJOURNMENT**

At 10:13 am Eldridge made a motion to adjourn, second by Thomson, motion carried.

Respectfully submitted,

Michelle Thomson  
Secretary