

**Rapid City Public Library Board of Trustees
Board Meeting
Monday, April 10th, 2017 12:00 p.m.**

The regular meeting of the Rapid City Public Library Board of Trustees was called to order by Becky Drury on March 13th, 2017 at 12:00 p.m.

Present by roll call: Becky Drury, Rod Pettigrew, Maryanne Rohrer, Faye Bice, Casey Martin, and Paulette Schenck.

Absent: Darla Drew.

Additions or corrections to the agenda: Motion by Rod Pettigrew, second by Maryanne Rohrer to accept the agenda as presented; no further discussion; motion carried unanimously.

Introduction of Staff: Jeff Barbier, head of city Human Resources, offered his guidance on the hiring of the next Library Director.

Public Comment: Malcolm Chapman and Pam Teaney Thomas provided an update on the strategic plan.

Suspension Appeal: Motion by Rod Pettigrew, second by Casey Martin to deny request for suspension appeal; no further discussion; motion carried unanimously.

CONSENT CALENDAR ITEMS

Minutes & Financial Executive Summary:

Motion by Paulette Schenck, second by Rod Pettigrew to approve the consent calendar as presented; no further discussion; motion carried unanimously.

ADMINISTRATIVE REPORTS

Motion by Paulette Schenck, second by Casey Martin to acknowledge the following Administrative Reports as provided: Director's Report, County Commissioner's 2016 Annual Report, Strategic Plan, South Dakota Public Library Survey; discussion followed; motion carried unanimously.

Building Committee:

Motion by Casey Martin, second by Faye Bice to declare the described property surplus and permit staff to dispose according to state law; discussion followed; motion carried unanimously.

Motion by Becky Drury, second by Maryanne Rohrer to declare two of the surplus shelving units (beige) with bamboo end panels to be donated to Wall Community Library; no further discussion; motion carried unanimously.

Finance Committee:

Motion by Casey Martin, second by Rod Pettigrew to continue discussion at next meeting on staff's recommendation for landscaping at an approximate cost of under \$5,000; discussion followed; motion carried unanimously.

Motion by Rod Pettigrew, second by Maryanne Rohrer to approve the third payment to Heavy Constructors, Inc. for Phase I (Update to Public Areas project); no further discussion; motion carried unanimously.

Motion by Rod Pettigrew, second by Maryanne Rohrer to enter executive session for the purposes allowed in SDCL 1-25-2 at 1:20 p.m.; no further discussion; motion carried unanimously.

Motion by Rod Pettigrew, second by Faye Bice to leave executive session at 1:35 p.m.; no further discussion; motion carried unanimously.

Motion by Faye Bice, second by Maryanne Rohrer directing library staff to act on decision from executive session; no further discussion; motion carried unanimously.

Policy Committee:

Motion by Maryanne Rohrer, second by Faye Bice to accept the proposed Memorandum of Understanding between the Rural America Initiatives Prenatal to Five Head Start Program and the Rapid City Public Library; no further discussion; motion carried unanimously.

Motion by Rod Pettigrew, second by Faye Bice to begin advertising with updated job description for the library director position as soon as possible for a two week duration; discussion followed; motion carried unanimously.

Job description would be updated under item, "6. Promotes the Library through communications **and partnerships** with local and government entities, Library liaison to the Rapid City Public Library Foundation, community groups, volunteers, professional associations, local /state/national libraries and others."

The Library Board of Trustees discussed a weapon policy for the library. No action was taken.

ITEMS FROM BOARD MEMBERS / LIAISON REPORTS

City Council Liaison: No report provided.

County Liaison: At the April 18th County Meeting all of the libraries in Pennington County will provide verbal reports.

Foundation: No report provided.

Friends: No report provided.

ADJOURN Motion by Rod Pettigrew, second by Maryanne Rohrer to adjourn the meeting at 2:15 p.m.; no further discussion; motion carried unanimously.

UPCOMING EVENTS

County Commissioner's Meeting	April 18 th
Black Hills Area Librarians and Trustees Training	April 18 th
Volunteer Appreciation Month	April
National Volunteer Appreciation Week	April 23 rd – April 29 th
RCPL Board Meeting	May 10 th