

**RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, April 11, 2017**

Chair of the Board, Donna Winkler called the meeting to order at 8:15 a.m. with the following Board members present: Jeff Bailie, Mike Diedrich, and Dan Kline. Staff present include: Executive Director, Craig Baltzer; Deputy Director, Jayne Kraemer; Deputy Director, Tracy Heitsch; Director of Corporate Sales, Ivan Brown; and Administrative Assistant, Sandra Arnold. Others present include: Central States Fair Representative, Gary Brown and Public Works Representative, Rod Johnson.

After review of the meeting agenda motion was made by Bailie and seconded by Diedrich **to approve the agenda as presented**. Upon vote being taken, the motion carried unanimously.

General Public Comment

None

Minutes

Motion was made by Diedrich and seconded by Kline **to approve the minutes of the March 28, 2017 meeting as presented**. Upon vote being taken, the motion carried unanimously.

Bill List

The 2017 Bill List for March 28 was audited.

AMXS BOOSTER CLUB	1575.12
28 LRS SURE BET ASSOCIATION	2812.25
ACE HARDWARE-WEST	100.97
ADAMS ISC	114.50
ALSCO INC	1464.48
BEST BUY BUSINESS ADVANTAGE ACCOUNT	119.98
CASH-WA DISTRIBUTING COMPANY	7584.39
CHRIS SUPPLY COMPANY INC	3307.32
CITY OF RAPID CITY	577.63
COCA-COLA OF THE BLACK HILLS	10566.80
CONTRACTOR'S SUPPLY INC	36.60
FOOD SERVICES OF AMERICA	8840.42
G&H DISTRIBUTING INC.	135.97
HOBART SALES & SERVICE	1258.44
JERRY'S CAKES SHAKES & BAKE	198.00
JOHNSON BROTHERS OF SD	184.50
JOHNSON CONTROLS INC	324.77
LOWE'S	44.55
MENARDS	148.37
PROVANTAGE LLC	1253.00
RAPID CITY JOURNAL - ADVERTISING	302.88
RAPID CITY MARAUDERS	491.82
RAPID CITY SHRINE CLUB	253.25
RED WING SHOE STORE	307.23
RUNNINGS SUPPLY INC	128.51
SAFEWAY INC	41.78
SAM'S CLUB	388.17
SIGN EXPRESS	242.61
SYSCO MONTANA INC	1166.73
TEAM WICKED SOFTBALL	710.30
US FOOD SERVICE	4843.67
WALMART COMMUNITY	51.22
WESTERN STATIONERS	74.76
Total	49,650.99

Motion was made by Diedrich and seconded by Bailie and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Executive Director's Update

Baltzer stated a meeting has been set up with the owners of the Holiday Inn to discuss the property lease agreement. Baltzer gave a brief update regarding the status of the Priority Based Budgeting process.

Miscellaneous:

1) Corporate Sales Presentation

Brown stated he was here to give an update of the Corporate Sales department. Brown began the PowerPoint presentation. The presentation included current sponsors, new sponsors, suite and catering revenues, community outreach, and SWOT analysis. Brown concluded with a question and answer period. Short discussion followed. Board thanked Brown for the update.

2) Civic Center Restrooms

Johnson began with an update of restroom renovations that just finished up throughout the facility (except Barnett Arena). Johnson stated the Board had inquired about getting the Barnett Arena restrooms compliant with ADA and Life Safety. Johnson wanted to bring back some information and ideas that could be done if there was not a renovation or expansion. Bailie feels something needs to be done or started; it had been going on for too long. Johnson explained the guidelines for alteration in respect to the Department of Justice's Title II regulations within the Americans with Disabilities Act. Short discussion followed. No action taken.

3) Executive Session

Winkler asked for a motion to go into executive session; hearing none, it was not held.

There being no further business, motion was made by Kline and seconded by Bailie **to adjourn the meeting**. Upon vote being taken, the motion carried unanimously. The meeting adjourned at 9:50 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Sandra Arnold, Administrative Assistant

Date