

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: May 1, 2017

Project Name & Number: WRF Potable Water Improvements; Project No. 15-2266

CIP #: 51079

Project Description: Professional Engineering services for design and bidding of potable water improvements at the Water Reclamation Facility (WRF). Improvements will include a metering/backflow prevention facility, exterior loop piping improvements, additional fire hydrants, building service line improvements and required building metering and backflow prevention devices.

Consultant: Banner Associates, Inc.

Original Contract Amount: \$46,379.00.00	Original Contract Date: June 6, 2016	Original Completion Date: 20 Weeks after Notice to Proceed
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Addendum No: 2

Amendment Description: Professional Engineering services to rebid WRF Potable Water Improvements project.

Current Contract Amount: <u> \$53,779.00</u>	Current Completion Date: <u>20 weeks after NTP</u>
Change Requested: <u> \$4,000.00</u>	
New Contract Amount: <u> \$57,779.00</u>	New Completion Date: <u>26 weeks after NTP</u>

Funding Source This Request:

Amount	Dept.	Line Item	Fund	Comments
\$4,000.00	833	4223	604	
Total				

Agreement Review & Approvals

[Signature] 4/17/17
Project Manager Date

[Signature] 4/19/17
Compliance Specialist Date

[Signature] 4/18/17
City Attorney Date

[Signature] 4-19-17
Division Manager Date

[Signature] 4-19-17
Department Director Date

ROUTING INSTRUCTIONS

Route two originals of the Agreement for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
4/20/17	<i>[Initials]</i>	(Y) N
Cash Flow		Y N

AMENDMENT NO. 2 TO AGREEMENT

Project: Design and Bidding Professional Services for Water Reclamation Facility (WRF) Potable Water Improvements, Project No. 15-2266

Background Data: Original Contract Date: June 6, 2016
Owner: City of Rapid City
Engineer: Banner Associates, Inc.

Nature of Amendment: Provide professional engineering services related to the rebidding of the Potable Water Project at the Water Reclamation Facility. See Exhibits A and B for full description.

Current Contract Amount: \$53,779.00 (Including Amendment No. 1)

Change Requested: \$4,000.00

New Contract Amount: \$57,779.00

Owner and Engineer hereby agree to modify the above referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The effective date of this Amendment is:

May 1, 2017

CITY OF RAPID CITY

By: _____
Mayor

Date: _____

ATTEST:

Finance Officer

REVIEWED BY:


Dan Coon, PE – Operation Management Engineer

Date: 4-17-17

ENGINEER

By: 
Banner Associates, Inc.

Date: 4-10-17

RAPID CITY WRF POTABLE WATER IMPROVEMENTS

Project No. 15-2266/CIP No. 51079

EXHIBIT A – Amendment 1

Boiler Replacement/Project Rebid

Amendment Description

1. Rebidding Project: These services will include updating the plans and specifications to include additional information derived from the previous addendum. It will also include a revision of the bid form. In addition, the following standard bidding services are included:
 - Arrange a Pre-bid Conference and provide agenda, minutes, and attendance roster.
 - Prepare and issue addenda to the bid documents as required.
 - Review Bidder's proposals and sign the City Engineering Services prepared Bid Tabulation Sheet.

EXHIBIT "B"
Agreement for Design and Bidding Phase Services

Rapid City WRF Potable Water Improvements
 Project No. 15-2266 / CIP No. 51079

<i>Basic Services - Design Phase</i>		
Design Report		
1	Design Meetings	\$1,970
2	Meter/Backflow Prevention Building	\$9,454
3	Exterior Loop Piping - Hydrants	\$2,365
4	Disinfection Requirements	\$611
5	Building Service Line Shut Off Valves	\$898
6	Administration Building	\$386
7	Metal Fabrication Shop	\$300
8	UV Building	\$229
9	Blower Building	\$298
10	Operations Building	\$228
11	Shop	\$137
12	Digester Building	\$316
13	Solids Handling Building	\$158
14	Preparation of Technical Specification supporting the Drawings	\$3,860
15	Design Review 50 %	\$2,380
16	Design Review 95%	\$2,380
17	Prepare Final Changes to the Bidding Documents	\$1,120
18	Bidding Services	\$1,789
	Amendment No. 1 Services	\$650
	Amendment No. 2 Services	\$3,250

Subtotal \$32,779

Subconsultants (not included in above totals)		At Cost
1	Skyline Engineering	\$15,500
	Amendment No. 1 - Skyline	\$6,750
	Amendment No. 2 - Skyline	\$750
2	Geotechnical Engineering Services	\$1,500
		\$24,500
Task 1 Total		\$57,279

Total Fee, Including Sub-Consultants 2016	\$57,279
BANNER REIMBURSABLES - ESTIMATED	\$500
Total Fee w/Reimbursables and Subconsultants	\$57,779