

**RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, March 28, 2017**

Chair of the Board, Donna Winkler called the meeting to order at 8:00 a.m. with the following Board members present: Jennifer Landguth and Daniel Kline (via teleconference). Staff present include: Executive Director, Craig Baltzer; Deputy Director, Jayne Kraemer; Accounting & Administration Manager, Jarrett Breuninger; and Administrative Assistant, Sandra Arnold. Liaisons present include: City Council, Charity Doyle. Others present include: Central States Fair Representative, Gary Brown and Ron Jeffries and Public Works Representative, Rod Johnson. Rapid City Journal representative, Sam Blackstone; Mayor Steve Allender; Board member, Mike Diedrich; and Energy Plant Manager, Gunar Dzintars entered later in the meeting.

After review of the meeting agenda motion was made by Landguth and seconded by Kline **to approve the agenda as presented**. Upon vote being taken, the motion carried unanimously.

Blackstone entered the meeting.

Minutes

Motion was made by Landguth and seconded by Kline **to approve the minutes of the March 14, 2017 meeting as presented**. Upon vote being taken, the motion carried unanimously.

Bill List

The 2017 Bill List for March 28 was audited.

28 LRS SURE BET ASSOCIATION	671.03
A & B BUSINESS EQUIPMENT INC	919.85
ACE HARDWARE-EAST	109.37
ACE HARDWARE-WEST	128.54
ADAMS ISC	365.80
ALSCO INC	670.75
AMERICAN LEGION POST 303	280.50
ARCHITECTURE INCORPORATED	300.00
ASHLEY GRABLE	665.00
BARBIZON LIGHT OF THE ROCKIES INC	19195.00
BEST BUY BUSINESS ADVANTAGE ACCOUNT	59.99
BLACK HILLS CHEMICAL CO INC	6.40
BORDER STATES ELECTRIC SUPPLY	1800.04
BRAKERS	968.59
CARQUEST AUTO PARTS	187.61
CBH COOPERATIVE	291.20
CITY OF RAPID CITY	7604.53
CLIMATE CONTROL SYSTEMS & SERVICE	2055.72
COCA-COLA OF THE BLACK HILLS	10893.00
CONTRACTORS INSULATION & DRYWALL SUPPLY INC	625.12
CONVERGINT TECHNOLOGIES LLC	1720.44
COPY COUNTRY INC.	23.50
CRUM ELECTRIC	276.00
DAKOTA SUPPLY GROUP	111.60
DANIEL BREWER	1306.31
DENNIS SUPPLY	60.88
DEPOT MUSIC	19911.64
FERGUSON ENTERPRISES INC	86.25
FISHER BEVERAGE COMPANY INC	4577.05
FOOD SERVICES OF AMERICA	5642.64
G & R CONTROLS INC	2667.47

HAGGERTY'S MUSIC WORKS	22.99
HILLYARD INC. / SIOUX FALLS	733.16
IATSE LOCAL 731	220.00
INTERNATIONAL ASSOC. OF VENUE MANAGERS	940.00
JENNER EQUIPMENT CO	29.38
JOHNSON BROTHERS OF SD	7211.75
JOHNSON MACHINE INC.	41.36
KIEFFER SANITATION INC	3898.90
KNECHT HOME CENTER	175.13
KONE INC	4200.63
M G OIL CO	1364.42
MEDCO SUPPLY CO	70.20
MENARDS	59.11
MIDWEST MARKETING	11011.64
MIKE WOLFORTH PHOTOGRAPHY	400.00
OFFICEMAX INCORPORATED	356.00
OST SECRETARY'S OFFICE	642.00
PARKWAY CAR WASH INC	10.50
PROVANTAGE LLC	1449.00
QUALITY BRANDS OF THE BLACK HILLS	5845.89
R & R SPECIALITIES INC	110.10
RAPID CITY MARAUDERS	413.46
RAPID CITY SHRINE CLUB	205.25
RAPID ROOTER	205.00
RC CURE	1249.28
RED WING SHOE STORE	406.94
REPUBLIC NATIONAL DISTRIBUTING COMPANY	1694.71
SAFEWAY INC	55.92
SEQUENT ENERGY MANAGEMENT LP	9738.56
SERVALL UNIFORM/LINEN CO INC	130.46
SHI INTERNATIONAL CORP	241.57
SIMPSON'S PRINTING	524.00
SOUTH DAKOTA POOL AND DART CORP	12500.00
STATE OF SOUTH DAKOTA	91.00
SYSCO MONTANA INC	593.61
ULINE INC	904.56
UNITED PARCEL SERVICE INC	65.91
US DEPARTMENT OF AGRICULTURE-FOREST SVC	1933.28
US FOOD SERVICE	1727.48
VAST BUSINESS	2167.75
VERIZON WIRELESS	1819.54
WATERTREE INC	94.80
WESTERN STATIONERS	359.37
WHISLER BEARING COMPANY	202.68
Total	160,299.11

Motion was made by Landguth and seconded by Kline and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

2018 Budget

Baltzer stated Breuninger was also here to help answer any questions on the Budget as Heitsch was out sick. Short discussion followed. Motion was made by Landguth and seconded by Kline **to approve the 2018 budget as presented.** Upon vote being taken, the motion carried unanimously

Mayor Allender entered during the 2018 Budget discussion.

Diedrich entered at the end of 2018 Budget discussion.

General Public Comment

Mayor stated he wanted to come today to give an update on his plan regarding the Barnett Arena. Mayor feels he has a good idea on how the public feels along with their concerns regarding the Barnett Arena. Mayor has been working on a presentation that will be given to City Council then hopes to continue to present to the public. The presentation will consist of history of the previous arena, voting outcomes, the current facility, attendance, event variety, comparisons to other venues, economic impact, and potential solutions. Mayor feels it is important to present two options; 1) making the Barnett arena compliant with the Americans with Disabilities Act and adding some functional upgrades or 2) building a new arena. Mayor will present both pros and cons for each option. After the Mayor is able to present to the public, he plans to poll the public to get an idea of what message has been received and get the general consensus. Mayor stated one of the big messages needs to be that neither of these options run a risk of raising taxes. Diedrich asked what the Mayor sees as the Board's role. Mayor believes the message needs to come from him as the Mayor of Rapid City but feels it is important the Board gives feedback regarding the presentation. Baltzer stated the education of this is vital. Short discussion followed.

Dzintars entered the meeting during General Public Comment.

Mayor Allender left the meeting.

Miscellaneous:

1) Stock Show Update by Central State Fair

Jeffries explained their annual meeting was held last night and elections were held. Tif Robertson, Clay Cross, and Jim Hunt were elected to the Central States Fair Board. Jeffries gave a big "thank you" to the Civic Center Staff for an awesome job for this year's Stock Show. Despite the weather and road closures outside of Rapid City, the show was great this year and flowed seamlessly. Jeffries stated the CSF Board does a retreat to see what can be done to keep the event vibrant, exciting, and moving forward and one item that came up was the cattle industry. Jeffries explained the Fair was given some vision funds for a stalling facility that will have an all dirt floor, no seating but the capability for roping boxes for horse events. This facility is geared towards the horse market.

Kline left during the update.

2) Capital Budget Items – Parking Lot G and Rushmore Hall

Johnson handed out a draft agreement with FMG, Inc. for professional services for parking lot G maintenance then explained some of the details and pricing. Johnson also explained he is working on a proposal for Rushmore Hall and should have something at the next meeting. Motion was made by Diedrich and seconded by Landguth **to move forward with the professional services agreement with FMG, Inc. for parking lot G.** Upon vote being taken, the motion carried unanimously.

3) Executive Session

Winkler asked if there was a motion for executive session; hearing none, it was not held.

Executive Director's Update

Baltzer explained he met with the Lester brothers, owners of the Holiday Inn next door. The Lester's are wanting to do some renovations to their hotel therefore, they began looking at their lease with the Civic Center. They proposed increasing their lease another 50 years or purchase the property. Baltzer feels staying with a lease would be in the best interest of the Civic Center; Board members agreed. Diedrich would like to have the lease reviewed on what could or should be changed within the lease agreement.

Liaison Reports

Julie Jensen – Convention & Visitors Bureau: Not present

Charity Doyle – Council Liaison: Doyle shared the Sales Tax revenue status; will be looking at the new Amazon sales tax and the potential impact. Doyle then spoke about TIF meetings currently in progress.

Darren Paulson – School Liaison: Not present.

Financial Information

Breuninger discussed the working financial papers as of and ending in the month of February 2017 YOY comparison through 2013, along with budget comparison, as sent to each Board Member. Board accepts as information.

There being no further business, motion was made by Landguth and seconded by Diedrich **to adjourn the meeting**. Upon vote being taken, the motion carried unanimously. The meeting adjourned at 9:35 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Sandra Arnold, Administrative Assistant

Date