

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 17-2379 CIP No. 50844  
 II. PROJECT NAME: 2017 Chip Seal Project  
 III. Project/Item(s) Description: Chip seal various streets.

IV. BID LETTING DATE: May 9, 2017

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 375,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	\$375,000				
Fund Name	Streets				
Fund Number	505				
Cost Center	8910				
Line Item	4370				

VIII. (If applicable) Grant No. or special funding: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: [Signature] Date 3/31/17  
 DIVISION MANAGER Signature [Signature] Date 3-31-17  
 DEPARTMENT DIRECTOR Signature [Signature] Date 3-31-17

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	
Appropriation	<u>4/4/17</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>	Investment Desk
Cash Flow				Public Works
				Engineering
				Project Manager