

# SIGN BUILDING PERMIT APPLICATION – WORK SHEET

CITY OF RAPID CITY  
300 SIXTH ST • RAPID CITY, SD 57701  
(605) 394-4120

APPLICATION DATE: 3-31-17

PROPERTY INFORMATION	CONTRACTOR INFORMATION
LOT ADDRESS <u>329 Main St.</u> OWNER NAME _____ & ADDRESS _____ <div style="text-align: right;">TEL _____</div>	CONTRACTOR <u>Red Letter Signs</u> <u>3875 Schaffer Rd</u> <u>Rapid City SD</u> TEL <u>343-4962</u>
LEGAL DESC _____ _____ _____	ARCHITECT/ SURVEYOR _____ _____ <div style="text-align: right;">TEL _____</div>
<div style="display: flex; justify-content: space-between;"> <span>ZONED _____</span> <span>ACRES _____</span> </div>	ENGINEER _____ _____ <div style="text-align: right;">TEL _____</div>
SETBACKS _____ EASEMENTS _____	ELECTRICAL _____ _____ <div style="text-align: right;">TEL _____</div>
ACCESS FROM _____ PERMIT TYPE _____	
# OF SIGNS _____ # SQ FT _____	
APPEAL # _____ DRAINAGE _____ APPEAL # _____ BASIN CODE _____	
COMMENTS _____ _____ _____	
FLOOD PLAIN? YES <input type="checkbox"/> NO <input type="checkbox"/>	
DATE STRUCTURE WAS BUILT IF HISTORIC REVIEW REQUIRED _____	
APPLICANT INFORMATION	FEE INFORMATION
NAME <u>Red Letter Signs</u> ADDRESS <u>3875 Schaffer Rd</u> CITY/STATE <u>Rapid City SD</u> TEL <u>343-4962</u>	TOTAL COST _____ <u>175 N004 /</u> <u>PN: 3701133001</u>
RELATIONSHIP TO PROPERTY: <input type="checkbox"/> OWNER <input checked="" type="checkbox"/> CONTRACTOR <input type="checkbox"/> OWNERS REPRESENTATIVE	

**SIGN INFORMATION**

FRONTAGE: LENGTH 100? 140/175 ALLOWABLE SQ. FOOTAGE 250/350 <sup>OR</sup> 280/200

**NEW SIGNS:** Construction drawing, elevation drawing, and site plan required.

SIZE	DIMENSIONS	TYPE	HEIGHT	SETBACK	GROUND CLEARANCE	ON-PREMISE MESSAGE	ILLUMINATION
58 SF	4x8	Wall				(Y) N	Y (N)
SF						Y N	Y N
SF						Y N	Y N
SF						Y N	Y N
SF						Y N	Y N
SF						Y N	Y N
SF						Y N	Y N
SF	SUBTOTAL					Y N	Y N

**EXISTING SIGNS:** Describe all existing signs on the premises.

SIZE	DIMENSIONS	TYPE	HEIGHT	SETBACK
NONE	SF			
	SF			
	SF			
	SF			
	SF			
	SF			
	SF			
	SF			
	SF	SUBTOTAL		

EXISTING \_\_\_\_\_ + NEW \_\_\_\_\_ = TOTAL SIGN SF \_\_\_\_\_

**SITE INFORMATION**

ZONING: GC  CBD  HIST  LI  LDR  MDR  NC  OC  OTHER PCD

CHANGE IN SIC CODE: YES  NO  BUILDING PERMIT REQUIRED: YES  NO  NOT FOR THIS

SITE TRIANGLE UNOBSTRUCTED: YES  NO

HISTORICAL BUILDING: DISTRICT  ENVIRONS

HISTORICAL REVIEW REQUIRED: YES  NO  REVIEW DATE: 4/11/17 APPROVED: YES  NO

PCD REVIEW REQUIRED: YES  NO  REVIEW DATE: \_\_\_\_\_ APPROVED: YES  NO

APPLICANT HAS CHECKED FOR EASEMENTS: YES  NO

ALL SIGNS IDENTIFIED (LOCATION, SIZE, TYPE): YES  NO

**OFFICE USE ONLY**

APPROPRIATE SIGN INFORMATION PROVIDED: YES  NO

APPROPRIATE SITE INFORMATION PROVIDED: YES  NO

ACCEPTED  DENIED  MAY BE APPEALED

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_