

LEGAL AND FINANCE COMMITTEE MINUTES  
Rapid City, South Dakota

March 29, 2017

A Legal and Finance Committee meeting was held at the City/School Administration Center in Rapid City, South Dakota, on Wednesday, March 29, 2017, at 12:30 p.m.

A quorum was determined with the following members answering the roll call: John Roberts, Jerry Wright, and Steve Laurenti. Absent: Lisa Modrick and Amanda Scott

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

**ADOPTION OF AGENDA**

Motion was made by Wright second by Laurenti and carried to adopt the agenda.

**GENERAL PUBLIC COMMENT**

None.

**CONSENT ITEMS**

Motion was made by Wright, second by Laurenti and carried to approve Items 1-7 as they appear on the Consent Items with the exception of item numbers 2 & 7

- 1) Approve Minutes for March 15, 2017

**POLICE DEPARTMENT**

- 2) LF032917-04 – Laurenti confirmed with Police Chief Karl Jegeris that this item is included in the 2017 budget. Laurenti then asked if the police department has ever explored the option of group buying tires for vehicles or is it a competitive bid. Chief Jegeris stated they purchase tires on an “as needed basis.” The cost per event is approximately \$500 and the fleet manager makes the decision on replacement. Wright believes the tires are purchased under state contract. Laurenti moved to approve Authorize Staff to Purchase Vehicles to Replace Aging Vehicles in the Police Department Fleet. Second by Wright. Motion carried.

**FINANCE DEPARTMENT**

- 3) Acknowledge the Following Volunteers for Worker’s Compensation Purposes: Cory Ferguson, John Nickel, Judy Olson, Kaleigh Noel Crumb
- 4) LF030117-05 – Acknowledge FY2016 Annual Financial Report (*continued from the March 1, 2017 Legal and Finance Committee meeting*)
- 5) LF032917-05 – Approve Resolution No. 2017-026 a Resolution Declaring Miscellaneous Personal Property Surplus
- 6) LF032917-06 – Approve Request for Property Tax Abatement as Follows: Alvin Fransen, 2016, \$207.34; (Total for City of Rapid City: \$207.34)

**COMMUNITY RESOURCES**

- 7) LF032917-03 – Laurenti would like the public to know this item is included in the 2017 budget. Laurenti moved to Approve Resolution No. 2017-025 a Resolution to Add One and a Half Full Time

March 29, 2017

Equivalent (FTE) Positions to the Solid Waste Division of the Public Works Department. Second by Wright. Motion carried.

END OF CONSENT CALENDAR

**NON-CONSENT ITEMS** – **Items 8 - 11**

**Public Comment opened** – **Items 8 - 11**

Executive Director of NeighborWorks, Joy McCracken spoke in favor of item number 9. They are currently working on the Village on Monroe project which will provide affordable housing for the residents of Rapid City. They are requesting to use tax increment financing (TIF) for the land acquisition which would allow for a savings in project costs and would be passed down to the home buyers. McCracken stressed that affordable housing is very important and there is a serious lack of affordable housing in Rapid City. This project would create affordable housing as well as neighborhood revitalization.

Dan Tribby from Prairie Edge voiced his support for item number 11 regarding the changes occurring with the Convention and Visitors Bureau (CVB) and the Chamber of Commerce. Over the past fifteen years there has been a tremendous amount of work put in to make this project successful and he feels strongly that this will be good for the promotion of the City.

Director of Operations of the current Rapid City Convention and Visitors Bureau (CVB) Carol Bankcroft also spoke in favor of item number 11. Bankcroft stated the CVB has now become the legal entity of Visit Rapid City. From an accountability standpoint, they work very closely with the Visit Rapid City Board of Directors and at each monthly meeting they report their financial status. In addition, they work with the Mayor and City Council on their annual budget and marketing plan and report back to them on a quarterly basis regarding the projects, meetings, conventions and sporting events they have brought forward.

Chair of Visit Rapid City, Linda Anderson expressed her support for item number 11. As a previous member of the Chamber board and now a current member of the CVB board, she described the great partnership between the two organizations. Over the past fifteen months they have been working together to come up with a plan to make this transition successful and she feels this great partnership will continue going forward.

**Public Comment closed**

**ITEMS FROM THE PUBLIC**

- 8) LF032917-01 – Finance Officer Pauline Sumption stated it is the recommendation of staff to have Council waive the \$42 administration fee, as well as the \$100 late fee. She also added, someone anonymously paid the principal portion of the assessment which leaves a remaining balance of \$142 for the Council to consider. Laurenti moved to approve Request to Waive Clean Up Assessment Fees at 1065 East Ohio Street. Second by Wright. Motion carried.
- 9) LF032917-02 – Wright moved to send Request from NeighborWorks for City Council Authorization to Allow Tax Increment Financing Funds to be Used for Land Acquisition for Anticipated Village on Monroe Affordable Housing TIF Application to Council without recommendation. A vote was taken with Wright and Roberts voting “yes” and Laurenti voting “no”. Motion carried.

**FINANCE DEPARTMENT**

- 10) LF031517-06 – Laurenti moved to approve Second Reading and Recommendation of Ordinance No. 6170 Regarding Supplemental Appropriation #1 for 2017. Second by Wright. Motion carried.

March 29, 2017

**CITY ATTORNEY'S OFFICE**

- 11) LF031517-11 – Wright moved to approve Second Reading and Recommendation of Ordinance No. 6171 an Ordinance to Update the City's Promotion Agency for Purposes of the Municipal Gross Receipts Tax by Amending Sections 3.18.050, 3.18.060, and 3.18.070 of the Rapid City Municipal Code. Second by Laurenti. Motion carried

**ADJOURN**

There being no further business to come before the Council at this time, motion was made by Laurenti, second by Wright and carried to adjourn the meeting at 12:47 p.m..