

Minutes of the February 8, 2017  
Rapid City Historic Preservation Commission Meeting

**Members Present:** Ali DeMersseman, Jenn Johnson, John Riker, Clancy Kingsbury, Tim Smith and Alternates Chris Wehrle, Brittany Neiles and Carol Saunders

**Members Absent:** Eric Monroe

**Others Present:** Sarah Hanzel, Kelly Brennan, Jeanne Nicholson and Ritchie Nordstrom, City Council Liaison

DeMersseman called the meeting to order at 8:05 a.m.

**Approval of Meeting Agenda**

**Riker moved to approve the agenda. The motion was seconded by Wehrle and carried unanimously.**

**New Business**

Special Guest/s: Reid Riner with Minnilusa Pioneer Museum

Mr. Riner was not present.

Hanzel introduced Kelly Brennan, Long Range Planner, and advised that she will be assisting with Historic Preservation Commission. Brennan reviewed her work experience.

**Committee Reports**

**Education/Outreach Materials**

Johnson informed the Commission that the subcommittee has met several times to review apps, websites and the QR Codes. She noted that the subcommittee has met with Black Hills Knowledge Network and that they indicated that the information on the Commission's website could be included on their website. Johnson advised that Black Hills Knowledge Network would like to do a presentation for the Commission at an upcoming meeting. She noted that they have good insight into the different apps that are available. She added that Black Hills Knowledge Network has suggested that the Commission reach out to the Museum and the Library about cross referencing historic information. Johnson commented that plaques could be used instead of QR code window clings because they can provide more information.

Hanzel stated that TDG Communications reprinted the missing QR code window clings.

Johnson advised that she has tried to contact Lee Geiger about the illustrations that were included in the Rapid City Walking Tour brochure. She noted that Kingsbury will try to touch base with Lee Geiger and Fred Thurston.

In response to a question from Johnson, Hanzel advised that grant funds were used to print the Rapid City Walking Tour brochure and she will need to visit with the City Attorney about copy rights for the content and illustrations in the brochure.

Neiles expressed her opinion that a paper copy is still necessary and that the content and the building illustrations, especially east of Fifth Street, need to be updated and added to the Rapid

City Walking Tour brochure. She added that the subcommittee is still trying to figure out how to merge all the available materials and resources together. Neiles stated that another option the Commission could consider is collaborating with other communities about historic information and illustrations being available on a national platform app. She also suggested adding the business community to the brochure.

Johnson added that the Commission may want to establish a relationship with the tourism industry for marketing purposes.

DeMersseman stated that the West Boulevard Association also has a walking tour brochure.

Neiles stated that the Commission may want to collaborate with them to have one platform.

In response to a comment from Riker, Hanzel commented that it would be a good time to visit with other communities about this topic at the Certified Local Governments meeting in June. She explained that the deadline for the new grant application is March 31, 2017. She added that the City Council has to authorize the Historic Preservation Commission to apply for the new grant allocation. She noted that in the past, the Commission has had a working session to discuss projects for the new grant cycle. She added that the Commission could have a working session instead of a public meeting on February 22, 2017.

Discussion followed regarding the financing for a new walking tour brochure.

Nordstrom suggested that the Commission give a presentation on the projects that the Commission is working on at the same meeting that the grant application is being considered by the City Council. Hanzel reviewed the available meeting dates for the Legal & Finance Committee and the City Council.

## **Old Business**

### **Update on potential Preservation Month Workshop**

Hanzel informed the Commission that she contacted Kel Arguello and that he is interested in doing a window restoration workshop. She suggested that a couple of Commission members and herself should meet with Mr. Arguello to go over details for the workshop. A brief discussion followed. Riker volunteered to assist with coordinating the workshop.

### **Update on East of Fifth Survey Information Meeting**

Hanzel stated that the Garage was contacted about the open house. She advised that the open house could be held in the 1st Floor Community Room of the City School Administration Center, if the Garage is not available. She stated the open house should be held before March 1, 2017. Additional discussion followed.

### **Update on proposed National Register Amendment**

Hanzel explained that she visited with the State about the reclassification of some of the garages in the historic district. She noted that the State will further review the garages and do an amendment to the resurvey, if necessary.

## **11.1 Reviews – January 18, 2017 to February 1, 2017**

202 Main Street is a non-listed commercial structure in the environs of the Fairmont Creamery Mall. Permits were requested to demolish the building and abandon the utilities on the site.

City Staff and the SHPO concurred the project would not result in an adverse effect to historic property. Future development on the site will require a separate 11.1 Review. January 20, 2017 | Project number 17CM001/CIHR17-0004.

Hanzel briefly reviewed the request and noted that this is the old Armadillo's. She added that the building is not located in the historic district but is located in the environs. She noted that a separate historic review will be done for the new bank. A brief discussion followed.

Hanzel suggested that an item be added to the next agenda to discuss design standards for new construction in the historic district. Discussion followed.

Hanzel inquired as to whether the Commission wants to have a working session instead of a public meeting on February 22, 2017 to discuss projects for the new grant cycle. The Commission concurred to have a working session.

Hanzel stated that the City Attorney would like to visit with the Commission about the legal case in Sioux Falls regarding the large house that was illegally built in the historic district.

#### **Treasurer's Report through December 31, 2016**

No updates were given.

#### **Approval of Minutes**

**Riker moved to approve the January 25, 2017 meeting minutes. The motion was seconded by Johnson and carried unanimously.**

**Neiles moved to adjourn the meeting at 8:32 a.m. The motion was seconded by Saunders and carried unanimously.**