



DOWNTOWN • 610 Quincy St. Rapid City, SD 57701 • (605) 394-6139 or (605) 394-4171
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Date: March 13, 2017
To: RCPL Board of Trustees
From: Darla Drew, Finance Chair
Re: Travel and Training Costs Recommendation

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To: Darla Drew, Finance Chair
From: Jim McShane, Director
Re: Travel and Training Costs Recommendation

Motion: Move to approve staff’s recommendation for 2017 Travel and Training schedule at an approximate cost of up to \$19,803.

Background: The costs for the recommended travel are within the 2017 travel and training budgeted amount.

According to the City’s [Travel and Training Regulations](#), City ordinances require advance approval by the Library Board if the travel for any one person exceeds \$1,500. For 2017, those events are listed below:

Date	Travel/Training	Location	Approx. Cost
January	ALA Midwinter Conference Attendees: Katie Kuntz	Atlanta, GA	\$3,175
March	Computers in Libraries Attendees: Amanda Jones	Arlington, VA	\$2,434
March	Power Up: A Conference in Leadership for Youth Managers and Staff Attendees: Taylor Calderon	Madison, WA	\$1,500
May	Construct 3-D 2017 Attendees: Stephen Tafoya	Durham, NC	\$2,212
June	American Library Association Conference Attendees: 1 – 2 staff members	Chicago, IL	\$5,736

October	MPLA Attendees: 2 staff members	South Lake Tahoe, NV	\$2,245
October	Internet Librarian Attendees: Danielle Reynolds	Monterey, CA	\$2,501