

**Rapid City Public Library Board of Trustees  
Board Meeting  
Monday, February 13<sup>th</sup>, 2017 12:00 p.m.**

The regular meeting of the Rapid City Public Library Board of Trustees was called to order by Becky Drury on February 13<sup>th</sup>, 2017 at 12:00 p.m.

Present by roll call: Becky Drury, Darla Drew, Rod Pettigrew, Maryanne Rohrer, Faye Bice, and Casey Martin. A quorum was present.

Absent: None.

**Additions or corrections to the agenda:** None. Motion by Rod Pettigrew, second by Darla Drew to approve the agenda as presented; no further discussion; motion carried unanimously.

**Introduction of Staff:** None.

**Public Comment:** None.

**CONSENT CALENDAR ITEMS**

**Minutes & Financial Executive Summary:**

Motion by Rod Pettigrew, second by Maryanne Rohrer to approve the consent calendar as presented; no further discussion; motion carried unanimously.

**ADMINISTRATIVE REPORTS**

**Director's Report:**

Motion by Rod Pettigrew, second by Faye Bice to acknowledge the director's report; no further discussion; motion carried unanimously.

**Finance Committee:**

Motion by Darla Drew, second by Maryanne Rohrer to approve the carryover of \$100,000.00 in funds from Operational Costs in 0609/City 2016 Budget to Operational Costs in 0609/City 2017 Budget for the Update to Public Areas project along with consultation fees for Malcom Chapman; discussion followed; motion carried unanimously.

Motion by Darla Drew, second by Casey Martin to approve the first payment to Heavy Constructors, Inc. for Phase I Update to Public Areas project; no further discussion; motion carried unanimously.

**Policy Committee:**

Motion by Maryanne Rohrer, second by Darla Drew to approve Kanopy as a new subscription for 2017; discussion followed; motion carried unanimously.

Motion by Maryanne Rohrer, second by Darla Drew to use competitive sealed proposals in seeking security services; discussion followed; motion carried unanimously.

Motion by Maryanne Rohrer, second by Faye Bice to approve issuing a Request for Proposals for library security services; discussion followed; the motion was amended to include that the advertisement will be for the minimum number of days; no further discussion; motion carried unanimously.

**Commented [SM1]:** Rod wanted to know if we had to accept low bids. Carla thinks that it would be appropriate to ask if he was still involved.

Motion by Maryanne Rohrer, second by Darla Drew to approve changes to the Loan Periods, Fines and Fees policy updating the fee for meeting room use outside of normal library hours; discussion followed; motion carried unanimously.

Motion by Rod Pettigrew, second by Darla Drew to increase the hourly meeting room rates for private interest and for-profit groups to \$50/hr. for Meeting Room A, \$60/hr. for the Hoyt Room, and \$75/hr. for Meeting Room B; discussion followed; motion carried unanimously.

Motion by Maryanne Rohrer, second by Casey Martin to approve changes to the Meeting & Study Room policy clarifying the purpose of library meeting & study rooms and updating the requirements for use; discussion followed; the motion was amended to include that the library staff is the final arbiter on application of this policy by Maryanne Rohrer and seconded by Rod Pettigrew; discussion followed; motion carried unanimously.

Darla Drew left the meeting at 12:51 p.m.

Rod Pettigrew nominated Becky Drury for Chair, seconded by Maryanne Rohrer; discussion followed; motion carried unanimously.

Becky Drury nominated Faye Bice for Vice-Chair, seconded by Maryanne Rohrer; discussion followed; motion carried unanimously.

Motion by Maryanne Rohrer, second by Rod Pettigrew to approve the proposed changes in the AFSCME contract to allow any AFSCME members hired on or after June 6, 2016 to be paid for holidays before their 90 days were completed; no further discussion; motion carried unanimously.

Motion by Rod Pettigrew, second by Faye Bice to acknowledge the 4th Quarter statistical reports; no further discussion; motion carried unanimously.

#### **ITEMS FROM BOARD MEMBERS / LIAISON REPORTS**

**City Council Liaison:** No report provided.

**County Liaison:** No report provided.

**Foundation:** No report provided.

**Friends:** No report provided.

**ADJOURN** Motion by Rod Pettigrew, second by Maryanne Rohrer to adjourn the meeting at 1:04 p.m.; no further discussion; motion carried unanimously.

#### **UPCOMING EVENTS**

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|---|---|
| Legislative Day                                   | Thur., February 16 <sup>th</sup>                |
| Board Meeting                                     | Mon., March 13 <sup>th</sup> , 12:00 p.m.       |
| County Commissioner's Meeting                     | TBD in April                                    |
| National Library Week                             | April 9 <sup>th</sup> – April 15 <sup>th</sup>  |
| Volunteer Appreciation Month                      | April   |
| National Volunteer Appreciation Week              | April 23 <sup>rd</sup> – April 29 <sup>th</sup> |
| Black Hills Area Librarians and Trustees Training | TBD in April                                    |
| Board Meeting                                     | Mon., April 10 <sup>th</sup> , 12:00 p.m.       |

