REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs).

I. PROJECT NO.:  

II. PROJECT NAME:  Dodge Ram 2500 4WD Crew Cab Pickup w/optional 8' box  
CIP No.  

III. Project/Item(s) Description:  Purchase one (1) from State contract #16998 for use by the Utility Maintenance Department.  
This purchase is to replace W303  

IV. BID LETTING DATE:  

V. ESTIMATED COST OF PROJECT/ITEM(S)  $ 29,461.00  

VI. BASIS OF PAYMENT  
Assessed  
Single Payment  
Non-Assessed  
Partial Payment  

VII. APPROPRIATION DATA  

<table>
<thead>
<tr>
<th>Amount</th>
<th>Fund Name</th>
<th>Department</th>
<th>Line Item</th>
<th>Fund</th>
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<tbody>
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<td>Utility Maint</td>
<td>70 11</td>
<td>4360</td>
<td>60A</td>
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VIII. (If applicable)  
Grant No.:  
Funding Source:  
Estimated Completion Date:  
Estimated Grant Receipt Date:  

IX. DEPARTMENT/DIVISION:  
Project Manager:  Gena Miller  
Date  2/9/2017  

[Signature] Date  3/3/17  
DIVISION MANAGER, Signature  
[Signature] Date  3-4-17  
DEPARTMENT DIRECTOR Signature  

<table>
<thead>
<tr>
<th>FINANCE OFFICE USE ONLY</th>
<th>Approved</th>
<th>Carbon Copy</th>
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<tbody>
<tr>
<td>Appropriation Cash Flow</td>
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<td>Investment Desk</td>
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(PW2 : 110891)