

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: 03/03/2017

**Project Name & Number:** North Rapid Booster Pump Station Reconstruction  
Project Number 13-2080

**CIP #:** 50812.A

**Project Description:** The design and construction administration of the new North Rapid Booster Station located at 221 Anamosa Street (College Park).

**Consultant:** Bartlett & West

**Original Contract Amount:** \$459,470

**Original Contract Date:** 4/1/2014

**Original Completion Date:** June 30, 2018 for  
Tasks 4 and 5

**Addendum No:3**

**Amendment Description:** The amendment is for the design and construction administration services of the new North Rapid Booster Station located 221 Anamosa Street. This amendment includes additional effort and tasks provided by the Engineer. There was an increase in the construction administration efforts during construction as well as additional time required for on-site construction observation. There was additional effort in construction administratively for construction related documentation and additional assistance in preparation of special bid conditions and developing the contractor's qualification statements during final design and bidding. The amendment also changes the completion date to correspond with the end of warranty as modified during construction change order 1.

**Current Contract Amount:** \$525,274.00

**Current Completion Date:** June 30, 2018

**Change Requested:** \$58,575.40


**New Contract Amount:** \$583,849.40

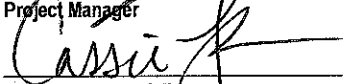
**New Completion Date:** July 31, 2018

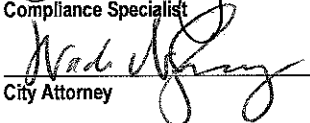
**Funding Source This Request:**

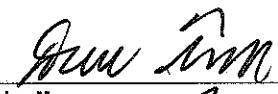
Amount	Dept.	Line Item	Fund	Comments
\$58,575.40	933	4223	602	Water Replacement / Improvements
\$58,575.40	Total			

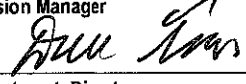
**Agreement Review & Approvals**

 3-4-17  
Project Manager Date

 3-4-17  
Compliance Specialist Date

 3-7-17  
City Attorney Date

 3-4-17  
Division Manager Date

 3-4-17  
Department Director Date

**ROUTING INSTRUCTIONS**

Route two originals of the Agreement for review and signatures.  
Finance Office - Retain one original  
Project Manager - Retain second original for delivery to Consultant  
cc: Public Works  
Engineering  
Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
3/8/17	JW	(Y) N
Cash Flow		

**AMENDMENT NO. 3 TO AGREEMENT**

**Project:** North Rapid Booster Pump Station Reconstruction  
Project Number 13-2080/ CIP 50812.A

**Background Data:** Effective Date of Agreement: April 1, 2014  
Owner: City of Rapid City  
Engineer: Bartlett & West, Inc.

**Nature of Amendment:** This amendment includes additional services provided by the Engineer and includes the following: Providing assistance in preparation of Special Bid Conditions; developing the Contractors Qualification statement during final design and bidding; increasing the Construction Administration efforts during construction; adding a new task under Task 4 for gathering, organizing, printing, and copying to CDs the construction related documentation; and increasing the time required for on-site construction observation performed under Task 5. The amendment also changes the completion date to correspond with the end of warranty as modified during Construction change order 1.

**Current Contract Amount:** \$525,274.00  
**Change Requested:** \$ 58,575.40  
**New Contract Amount:** \$583,849.40

Owner and Engineer hereby agree to modify the above referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The effective date of this Amendment is: \_\_\_\_\_.

**CITY OF RAPID CITY**

**ENGINEER:**

By: \_\_\_\_\_  
Mayor

By: Brian J. Heller  
Bartlett & West, Inc.

Date Signed: \_\_\_\_\_

Date Signed: 3/6/17

**ATTEST:**

By: \_\_\_\_\_  
Finance Officer

Date Signed: \_\_\_\_\_

**REVIEWED BY:**

Morgan Falcone 3/7/2017  
Morgan Falcone, Project Manager

## **AMENDMENT NO. 3 to EXHIBIT A**

### **North Rapid Booster Pump Station Reconstruction Project Number 13-2080/ CIP 50812.A**

The scope/work items outlined in the following paragraphs and pages are modified as noted. All other changes to the original scope/work still apply. The general nature of the changes include:

#### **TASK 2 - FINAL DESIGN SERVICES:**

Exhibit A of the agreement, Task 1, Paragraph 1.15.A.3.a.ii indicates the City will be responsible for preparing the "Front End Documents." During the final preparation of the contract documents, team member 250 spent 20 hours in discussions and meetings with the City regarding Special Bid Conditions, and developing the Contractors Qualification statement. This work occurred in February and March of 2015 and will be added to Task 2.14.

#### **TASK 3 – BIDDING SERVICES:**

During Bidding, team member 250 spent 10.5 hours responding to questions, having discussion with the City, and preparing addendum language relating to the Bidders Qualifications and other Front End Documents and will be added to Task 3.5

#### **TASK 4 – BASIC CONSTRUCTION SERVICES:**

Due to the greater magnitude of the construction project, the Engineer's Construction Administration efforts also increased. This additional effort is related to Tasks: 4.4 – Written Clarifications, 4.5 – Recommendations to address changes, 4.6 – Submittal review, 4.7 – Record Drawings, 4.8 - O&M Manual, and 4.11 – Project Management.

Add Task 4.10.c titled Construction Correspondence and Photos. There was no specific task item in the original scope of work for gathering, organizing, printing, and copying to CDs the construction related documentation.

#### **TASK 5 – BASIC OBSERVATION SERVICES:**

Increase the time included for daily construction observation services, Task 5.5 due to the magnitude of the project and the need to be on-site to oversee project construction close-out.

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**AMENDMENT NO. 3 to EXHIBIT B**  
**North Rapid Booster Pump Station Reconstruction**  
**Project Number 13-2080/ CIP 50812.A**

TASK 2 - FINAL DESIGN SERVICES:

Task 2.14: Increase by \$4,120.

TASK 3 – BIDDING SERVICES:

Task 3.5: Increase by \$2,163.

TASK 4 – BASIC CONSTRUCTION SERVICES:

Task 4.4: Increase by \$9,613

Task 4.5: Increase by 4,953

Task 4.6: Increase by \$7,915

Task 4.7: Increase by \$3,740

Task 4.8: Increase by \$3,510

Task 4.11: Increase by \$5,748

Add Task 4.10.c in the amount of \$6,832.77

TASK 5 – BASIC OBSERVATION SERVICES:

Task 5.5: Increase by \$9,980.63

Amendment Total = \$58,575.40