

**RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, February 14, 2017**

Chair of the Board, Donna Winkler called the meeting to order at 8:15 a.m. with the following Board members present: Jeff Bailie and Dan Kline. Staff present include: Executive Director, Craig Baltzer; Deputy Director, Jayne Kraemer; Deputy Director, Tracy Heitsch; and Administrative Assistant, Sandra Arnold. Others present include: Central States Fair Representative, Gary Brown.

After review of the meeting agenda motion was made by Bailie and seconded by Kline **to approve the agenda as presented.** Upon vote being taken, the motion carried unanimously.

Bill List

The 2017 Bill List for February 14 was audited.

28 LRS SURE BET ASSOCIATION	249.72
A & B BUSINESS EQUIPMENT INC	988.55
ACE HARDWARE-EAST	62.51
ALL METAL MANUFACTURING INC	34183.74
AMERICAN LEGION POST 303	257.50
ARCHER, TIM	159.74
BLACK HILLS CHEMICAL CO INC	998.18
BLACK HILLS EMBROIDERY INC	1212.00
BORDER STATES ELECTRIC SUPPLY	1635.62
BRIESMEISTER, BEN	32.00
BURGAD, STEVE	6360.00
CARBONHOUSE	600.00
CARQUEST AUTO PARTS	371.06
CASH-WA DISTRIBUTING COMPANY	28834.95
CBH COOPERATIVE	315.00
CENTURY GLASS INC	1464.89
CHAMBERLIN ARCHITECTS	4170.00
CHEXCEL	25.00
CHRIS SUPPLY COMPANY INC	907.23
CIMCO REFRIGERATION INC	2264.00
CITY OF RAPID CITY	3342.49
COCA-COLA OF THE BLACK HILLS	24190.82
COLD FRONT DISTRIBUTION LLC	824.64
CORNELLA REFRIGERATION INC.	200.00
CRESCENT ELECTRIC SUPPLY CO	173.25
DAKOTA SUPPLY GROUP	4273.92
DAKTRONICS INC.	17000.00
DIAMOND VOGEL PAINT CTR	28.72
DOUGLAS MS GIRLS BASKETBALL	1075.51
E & J SPECIALTIES INC	12.00
FASTENAL COMPANY	73.15
FERGUSON ENTERPRISES INC	486.40
FISHER BEVERAGE COMPANY INC	279.00
FMG INC.	11731.70
FOOD SERVICES OF AMERICA	13832.42
FOUR WINDS INTERACTIVE LLC	553.17
FULL COMPASS SYSTEMS LTD	307.86
HARVEYS LOCK SHOP INC	13.75
HEARTLAND PAPER CO	3318.85
HILLS MATERIALS CO	309.50
JOHNSON BROTHERS OF SD	4888.33
JOHNSON CONTROLS INC	46.66

JOHNSON MACHINE INC.	29.34
KNECHT HOME CENTER	13.79
KONE INC	2274.80
KREWE OF MEDICS	321.72
LICENSED BEVERAGE DEALERS OF SD	350.00
LIGHTING MAINTENANCE CO	161.87
LOWE'S	145.89
MENARDS	163.02
MENELY, JOE	133.11
MIKE WOLFORTH PHOTOGRAPHY	125.00
MOUNTAIN PLAINS AUDIOLOGY	69.00
NORTHERN TRUCK EQUIPMENT CORP	114.00
OLD WEST DUTCH OVEN CATERING CO, THE	1356.00
PACIFIC STEEL & RECYCLING INC	73.20
PAN-O-GOLD BAKING COMPANY	1701.60
POST 22 SOFTBALL	551.25
PRAIRIE BERRY WINERY	744.00
PROMOTION REHABILITATION	60.00
PROVANTAGE LLC	10167.48
PURCHASE POWER/PITNEY BOWES	2020.99
QUALITY BRANDS OF THE BLACK HILLS	15837.91
R & R SPECIALITIES INC	54.75
RAPID CITY AREA SCHOOL DIST 51-4	102.27
RAPID CITY CHRISTIAN EDUCATION ASSOC. INC	352.40
RAPID CITY SHRINE CLUB	620.00
RC CURE	1785.81
RED WING SHOE STORE	101.96
ROSENBAUM'S SIGNS INC.	617.22
SAM'S CLUB	713.22
SERVALL UNIFORM/LINEN CO INC	260.92
SHI INTERNATIONAL CORP	1932.56
SIGLER, MATT	33.54
SOUTH CANYON LUTHERAN	335.60
SOUTHERN GLAZER'S OF SD	2674.10
ST PAUL'S EVANGELICAL LUTHERAN CHURCH	442.12
STURDEVANT'S AUTO PARTS	37.14
SYSCO MONTANA INC	925.87
UNITED PARCEL SERVICE INC	30.14
US DEPT OF AGRICULTURE-FOREST SVC	7945.03
US FOOD SERVICE	10340.64
VAN HOLTEN'S	949.20
VANWAY TROPHY & AWARD	66.15
VERIZON WIRELESS	1583.03
WALMART COMMUNITY	153.64
WATERTREE INC	138.00
WESTERN COMMUNICATIONS INC	744.00
WESTERN STATIONERS	256.15
Total	241,663.26

Motion was made by Bailie and seconded by Kline and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Miscellaneous:

1) Rodeo Rapid City and Black Hills Stock Show® Re-Cap

Baltzer stated there was some turnover of tenured staff in the operations and production departments this year which could have affected the event however, all went very smooth. Baltzer is very pleased with the overall numbers and after speaking with vendors they seemed to be happy as well. Brown stated the Stock Show staff echoed the same sentiments at last night's meeting. General Manager, Ron Jeffries will be at next month's Civic Center Board meeting for a

full recap of the Stock Show side. Baltzer feels both entities did a great job of bringing new things to the overall event. Short discussion followed.

2) Tradesperson II Position

Heitsch explained a tenured lead of the trades department had retired leaving one experienced and two newer staff in the department. Baltzer stated he would like to move Rick Voss into the lead position, along with increasing his pay by two steps, as he is the next tenured/experienced person; his responsibilities will increase along with training of the other two employees. Short discussion followed. Motion was made by Bailie and seconded by Kline **to approve increasing Tradesperson II, Rick Voss, wage from Step 10 to Step 12.** Upon vote being taken, the motion carried unanimously.

3) Executive Session

Motion was made by Bailie and seconded by Landguth **to go into executive session for the purposes permitted by SDCL 1-25-2 (1), (3), and (4).** Upon vote being taken, the motion carried unanimously.

Motion was made by Bailie and seconded by Kline **to come out of executive session.** Upon vote being taken, the motion carried unanimously.

There being no further business, motion was made by Kline and seconded by Bailie **to adjourn the meeting.** Upon vote being taken, the motion carried unanimously. The meeting adjourned at 10:13 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Sandra Arnold, Administrative Assistant

Date