

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: PR17-5156 CIP No. _____
 II. PROJECT NAME: Roosevelt Swim Center Carpet Replacement
 III. Project/Item(s) Description: Remove and replace carpet and vinyl base on the first and second floor at the Roosevelt Swim Center

IV. BID LETTING DATE: March 21,2017

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 65,000.00

VI. BASIS OF PAYMENT
 Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$65,000				
Fund Name	CIP				
Department	8912				
Line Item	4372				
Fund	505				

VIII. (If applicable)
 Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION: Parks & Recreation

[Signature] Date 2/20/17
 PROJECT MANAGER Signature

[Signature] Date 2/20/17
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	
Appropriation	<u>2/21/17</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>	Investment Desk
Cash Flow				Public Works
				Engineering
				Project Manager