

**MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS**  
**Rapid City, South Dakota**  
**Tuesday January 24, 2017**

**ROLL CALL AND DETERMINATION OF QUORUM**

MEMBERS PRESENT: Ron Johnsen, President; Shawn Gab, Vice President; William Eldridge, Secretary; and Michelle Thomson, Member

MEMBERS ABSENT: Vance Crocker, Member

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance and Administration; Matt Whitelock, Airport Deputy Director; Wade Nyberg, City Attorney; Rod Senn, KLJ; Linda Rydstrom, Westjet; Miranda Maleki, Westjet; and Lindsey Martin, Airport Administration

**APPROVE MINUTES**

- 1) AP012417-01 December 13, 2016 – Motion to approve minutes as presented made by Gab, second by Thomson, motion carried.

**GENERAL PUBLIC COMMENT**

No Items Presented

**FINANCIAL ITEMS REQUIRING BOARD ACTION**

- 2) AP012417-02 Bill List – Broom highlighted items greater than \$5,000.00. Motion to approve bill list as presented made by Eldridge, second by Gab, motion carried.

**ITEMS REQUIRING BOARD ACTION**

- 3) AP012417-03 Marketing Plan Update & Shoulder Season Digital Strategy – Motion to approve the 2017 Spring Digital Strategy in the amount of \$56,000.00 made by Eldridge, second by Thomson, motion carried.
- 4) Addendum# 1 Hangar Lease and Use Agreement – Motion to approve addendums as presented made by Gab, second by Eldridge, motion carried.
  - a) AP012417-04 4001 Holsworth Hangar Lane Unit 8 – John Glasford
  - b) AP012417-05 4001 Holsworth Hangar Lane Unit 7 – Donald Shinabarger
  - c) AP012417-06 4001 Holsworth Hangar Lane Unit 3 – Timothy Stuen
- 5) General Aviation Operator Permit– Motion to approve permits for a term of January 24, 2017 through January 31, 2019 made by Gab, second by Eldridge, motion carried.
  - a) AP012417-07 Advanced Aero Technologies Group LLC
  - b) AP012417-08 Five Star Car Rental Inc.
  - c) AP012417-09 Pixie Air LLC

**DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF**

- 6) AP012417-10 2016 Financials – Broom reviewed the 4<sup>th</sup> Quarter 2016 financials.
- 7) Director's Report – Dame reported on items to include working with the County and EAFB on land use and zoning with regards to wind energy systems, the Ordinance relating to the issue was continued at the January 23<sup>rd</sup> Planning Commission meeting Dame attended; Staff is formulating comments on the proposed asphalt batch plant near the Airport; the Airport's storm water plan is in need of updating; Board member review is requested for the two proposals received for the Airports Strategic Plan RFP and the 14 website RFP's.

Eldridge reported he has been working with the GA Committee to find ways to encourage private hangar development. He also indicated a resolution of correction is needed for the October 28, 2016 working session minutes to include additional details on the items discussed. He will work with staff to have the item ready for the February 14, 2017 meeting.

**OTHER BUSINESS**

- 8) Direction to Staff  
No Items Presented

**ADJOURNMENT**

At 10:12 am Eldridge made a motion to adjourn, second by Thomson, motion carried.

Respectfully submitted,

William Eldridge  
Secretary