

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Single Axle truck with Sander body and 12' plow
 III. Project/Item(s) Description: Purchase one (1)
for use by the Street Department.
This purchase is to replace S026 - 2001 International Sander Plow

IV. BID LETTING DATE: _____

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 145,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment


VII. APPROPRIATION DATA

Amount	145,000.00				
Fund Name	Snow Removal				
Department	302				
Line Item	4400 4360				
Fund	101				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: Gena Miller Date 1/30/2017


 DIVISION MANAGER Signature Date 1-30-17


 DEPARTMENT DIRECTOR Signature Date 1-30-17

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	Investment Desk
	<u>1/31/17</u>	<u>GM</u>	<input checked="" type="checkbox"/>	Public Works
				Engineering
				Project Manager