

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____

II. PROJECT NAME: 1 Ton4x4 Cab Chassis, 19,000 GVW, Regular Cab

III. Project/Item(s) Description: Purchase one (1)
for use by the Traffic Engineering Department.
This purchase is to replace T704 - 1999 Dodge 3/4 ton Diesel Pickup
This truck will be purchased off State Bid Contract #16994, Iverson Chrysler has this contract.

IV. BID LETTING DATE: _____

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 45,143.00

VI. BASIS OF PAYMENT

Assessed	<input type="checkbox"/>	Non-Assessed	<input type="checkbox"/>
Single Payment	<input type="checkbox"/>	Partial Payment	<input type="checkbox"/>

VII. APPROPRIATION DATA

Amount	45,143.00				
Fund Name	Traffic				
	Engineering				
Department	205				
Line Item	4360				
Fund	101				

VIII. (If applicable) Grant No.: _____


Funding Source: _____

Estimated Completion Date: _____


Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: Gena Miller Date _____

 Date 2/2/2017

DIVISION MANAGER Signature

 Date 2-3-17

DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
Appropriation	Date	Initial	Yes	Investment Desk
	<u>2/6/17</u>	<u>GM</u>	<input checked="" type="checkbox"/>	
Cash Flow				Engineering
				Project Manager